

**BROOKS OF BONITA
SPRINGS & BROOKS OF
BONITA SPRINGS II
COMMUNITY DEVELOPMENT
DISTRICTS**

October 28, 2020

**BOARD OF SUPERVISORS
JOINT REGULAR MEETING
AGENDA**

Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone (561) 571-0010 • Fax (561) 571-0013 • Toll-free: (877) 276-0889

October 21, 2020

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Boards of Supervisors

Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts

Dear Board Members:

The Boards of Supervisors of the Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts will hold a Joint Regular Meeting on October 28, 2020 at 1:00 p.m., at The Commons Club at The Brooks Enrichment Center, 9930 Coconut Road, Bonita Springs, Florida 34135 and via Zoom at <https://us02web.zoom.us/j/84445658997>, Meeting ID **844 4565 8997** or telephonically at **1-929-205-6099**, Meeting ID **844 4565 8997**. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments (*agenda items only*)

BROOKS OF BONITA SPRINGS II ITEMS

3. Administration of Oath of Office to Newly Appointed Board Member, Thomas Bertucci (*Term Expires November, 2022*)
 - A. Administration of Oath of Office Newly Appointed Board Member (*the following will be provided in a separate package*)
 - I. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - II. Membership, Obligations and Responsibilities
 - III. Chapter 190, Florida Statutes
 - IV. Financial Disclosure Forms
 - a. Form 1: Statement of Financial Interests
 - b. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - c. Form 1F: Final Statement of Financial Interests
 - V. Form 8B: Memorandum of Voting Conflict

- B. Consideration of Resolution 2021-01, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the District, and Providing for an Effective Date

JOINT BOARD BUSINESS ITEMS

- 4. Landscape Report: GulfScapes
 - Main Line Irrigation Breakage Report
- 5. Update: IDG Review of Water Usage Data
 - A. Consideration of Continuing Consulting Service Proposal
 - B. Controller 7 Update
- 6. Presentation: NPDES Year 3 Cycle 4 Annual Report
- 7. Discussion/Consideration: Pesky Varmints, LLC, Cane Toad Information and Removal Proposals
 - A. Proposals
 - I. Daytime Visits for Cane Toad Tadpole Removal
 - II. Nighttime Visits for Cane Toad and Cane Toad Tadpole Removal
 - B. Additional Literature
- 8. Update: Potential Refinancing of Brooks Series 2001 and Brooks II 2003A Bonds
- 9. Acceptance of Unaudited Financial Statements as of September 30, 2020
- 10. Approval of August 26, 2020 Joint Public Hearing and Regular Meeting Minutes
- 11. Staff Reports
 - A. District Counsel: *Dan Cox, Esquire*
 - I. Update: Status of Simon Group Payment
 - II. Update: Annexing Edison Farm Property
 - B. District Engineer: *Johnson Engineering, Inc.*
 - C. Operations: *Wrathell, Hunt and Associates, LLC*
 - I. Landscape Maintenance Activities

- II. Lake Maintenance Activities
- III. Aeration Summary Replacement Schedule
- D. District Manager: *Wrathell, Hunt and Associates, LLC*

- NEXT MEETING DATE: January 27, 2021 at 1:00 P.M.

- QUORUM CHECK – BROOKS OF BONITA SPRINGS

SEAT 1*	Phil Douglas	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
SEAT 2*	James Merritt	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
SEAT 3*	Sandra Varnum	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
SEAT 4	Rollin Crawford	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
SEAT 5	Jim Ward	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No

**Seats subject to November 3, 2020 General Election*

- QUORUM CHECK – BROOKS OF BONITA SPRINGS II

SEAT 1*	Ray Pierce	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
SEAT 2*	Ken D. Gould	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
SEAT 3	Thomas Brown	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
SEAT 4	Thomas Bertucci	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No
SEAT 5	Joseph Bartoletti	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> No

**Seats subject to November 3, 2020 General Election*

- 12. Supervisors' Requests
- 13. Public Comments (*non-agenda items, only; four (4)-minute time limit*)
- 14. Adjournment

“Further, please be advised that the Florida Governor’s Office has declared a state of emergency due to the Coronavirus (COVID-19). As reported by the Center for Disease Control and World Health Organization, COVID-19 can spread from person-to-person through small droplets from the nose or mouth, including when an individual coughs or sneezes. These droplets may land on objects and surfaces. Other people may contract COVID-19 by touching these objects or surfaces, then touching their eyes, nose or mouth. Therefore, merely cleaning facilities, while extremely important and vital in this crisis, may not be enough to stop the spread of this virus.”

“That said, the District wants to encourage public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting may do so via Zoom details specified herein. Additionally, participants are encouraged to submit questions and comments to the District’s manager at adamsc@whhassociates.com.”

Should you have any questions, please contact me directly at 239-464-7114.

Sincerely,



Chesley E. Adams, Jr.
District Manager

OPTIONS FOR MEETING PARTICIPATION

<https://us02web.zoom.us/j/84445658997>

MEETING ID: 844 4565 8997

OR

CALL IN NUMBER: 1-929-205-6099

MEETING ID: 844 4565 8997

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

3B

RESOLUTION 2021-01

A RESOLUTION DESIGNATING A CHAIR, A VICE CHAIR, A SECRETARY, ASSISTANT SECRETARIES, A TREASURER AND AN ASSISTANT TREASURER OF THE BROOKS OF BONITA SPRINGS II COMMUNITY DEVELOPMENT DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Brooks of Bonita Springs II Community Development District (“District”) is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated in Lee County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint the below-recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BROOKS OF BONITA SPRINGS II COMMUNITY DEVELOPMENT DISTRICT:

1. **DISTRICT OFFICERS.** The District officers are as follows:

_____ is appointed Chair

_____ is appointed Vice Chair

Chuck Adams is appointed Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

Craig Wrathell is appointed Assistant Secretary

Craig Wrathell is appointed Treasurer

Jeff Pinder is appointed Assistant Treasurer

2. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

Adopted this 28th day of October, 2020.

ATTEST:

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary
Supervisors

Chair/Vice Chair, Board of

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

4

YTD Mainlines

January

Clock	Zone Area	Repair \$
2	15	\$0.00
3	37	\$5,390.00

February

Clock	Zone Area	Repair \$
1	17	\$1,640.00
6	22	\$0.00
7	24	\$0.00
7	23	\$0.00

March

Clock	Zone Area	Repair \$
7	23	\$0.00
6	22	\$0.00
2	24	\$0.00
1	20	\$0.00

April

Clock	Zone Area	Repair \$
1	16	\$2,912.00

May

Clock	Zone Area	Repair \$
1	15	\$2,395.00

June

Clock	Zone Area	Repair \$
3	6	\$1,210.00

July

Clock	Zone Area	Repair \$
No Breaks		\$0.00

August

Clock	Zone Area	Repair \$
No Breaks		\$0.00

September

Clock	Zone Area	Repair \$
7	7	\$1,667.00

Total YTD Cost Major Mainline Repairs	\$15,214.00
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Total YTD Cost For In Contract Mainline Repairs	\$4,800.00
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**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

5

The Brooks ***Bonita Springs, Florida***

Water Consumption **Report 2019-2020**



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Brooks of Bonita Springs I & II Community Development District's
C/O Wrathell Hunt and Associates, LLC
9220 Bonita Beach Road, Suite 214
Bonita Springs, Florida 34135

Reference: Water Usage

To the Board of Directors:

The following is a presentation that summarizes the results of our water usage inspection. It is intended to provide you with an assessment of the current condition of the system from an observation and not forensic perspective. It is in no way intended to discredit any person or firm, it is merely a representation of the facts as we discovered them. We have identified areas of concern and have provided recommendations for corrective measures



Recommendations

The following recommendations are not intended to be all inclusive and do not address all of the deficiencies of the system. They are offered to address some of the issues discovered during our information gathering process. We recommend consideration be given to perform the following general corrective measures:

1. We recommend reviewing each meter the same day specified on the previous inspection sheet. Notice some meters experienced a drastic increase in water usage which could be due to a number of reasons
2.
 1. **Incorrect reading**
 2. **Possible mainline break or small leak**
 3. **Stuck or slow closing valve**
 4. **Increase in water usage due to weather**
3. We recommend installing flow meters and master valves one controller at a time so that it can monitor the flow of each meter for an accurate monthly reading. This will provide the ability to detect a stuck valve, mainline break, or numerous other conditions that cause dramatic increases. This will allow monitoring each valve's water consumption every cycle - 24/7, giving us complete control of the water usage and thus eliminating these dramatic increases.

We believe that if these recommendations are implemented, it will improve overall system efficiency, achieve improved system operation, and realize operational savings in both water conservation and system management.

Respectfully Submitted,

Christopher Perkins
Christopher Perkins



METER LOCATIONS

Google Earth



IRRIGATION SYSTEM

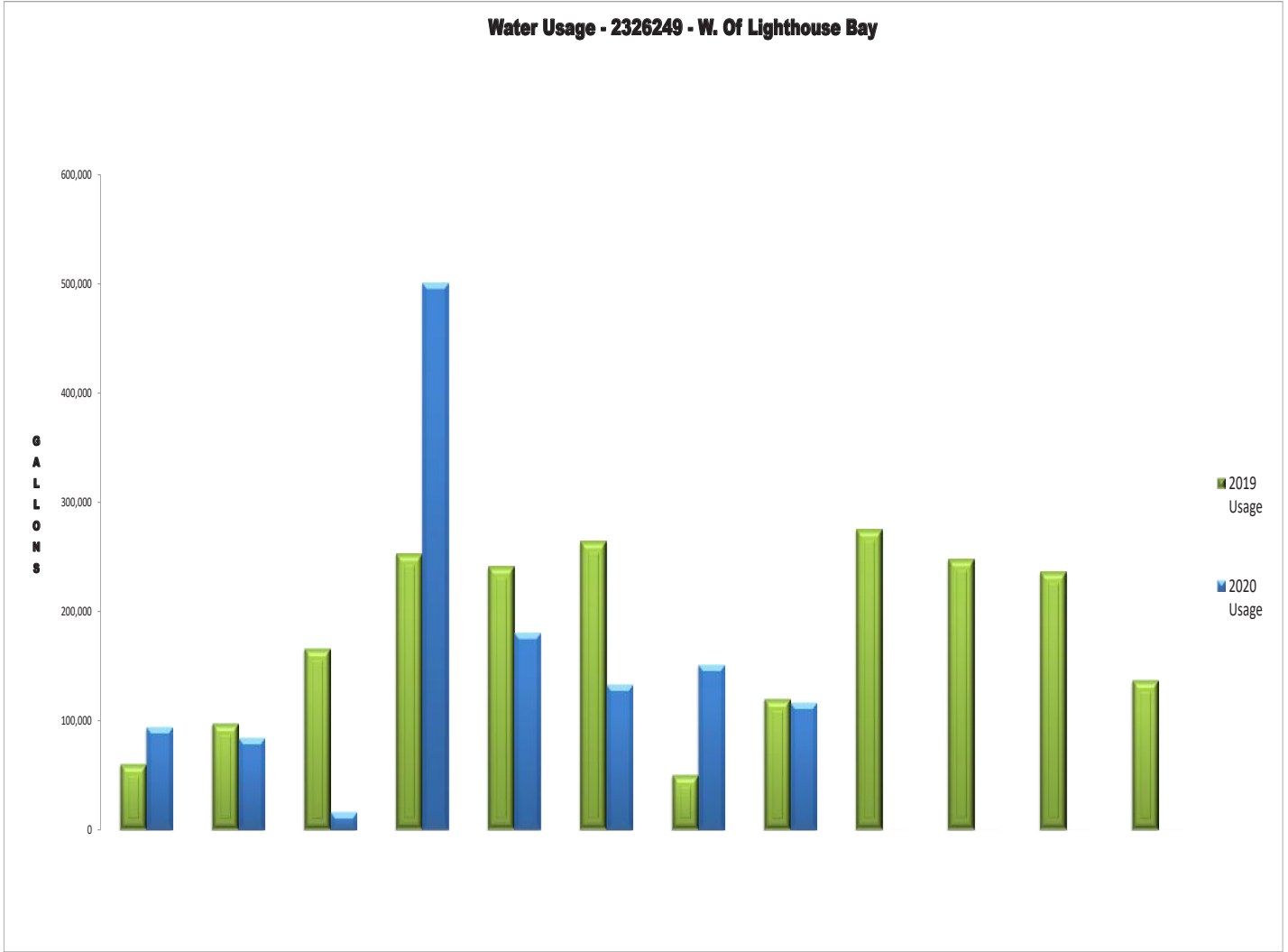




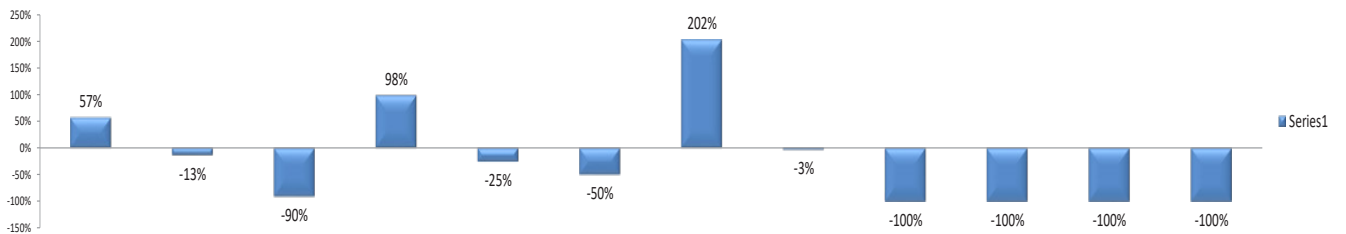
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 2326249 - W. Of Lighthouse Bay



% Change by Month

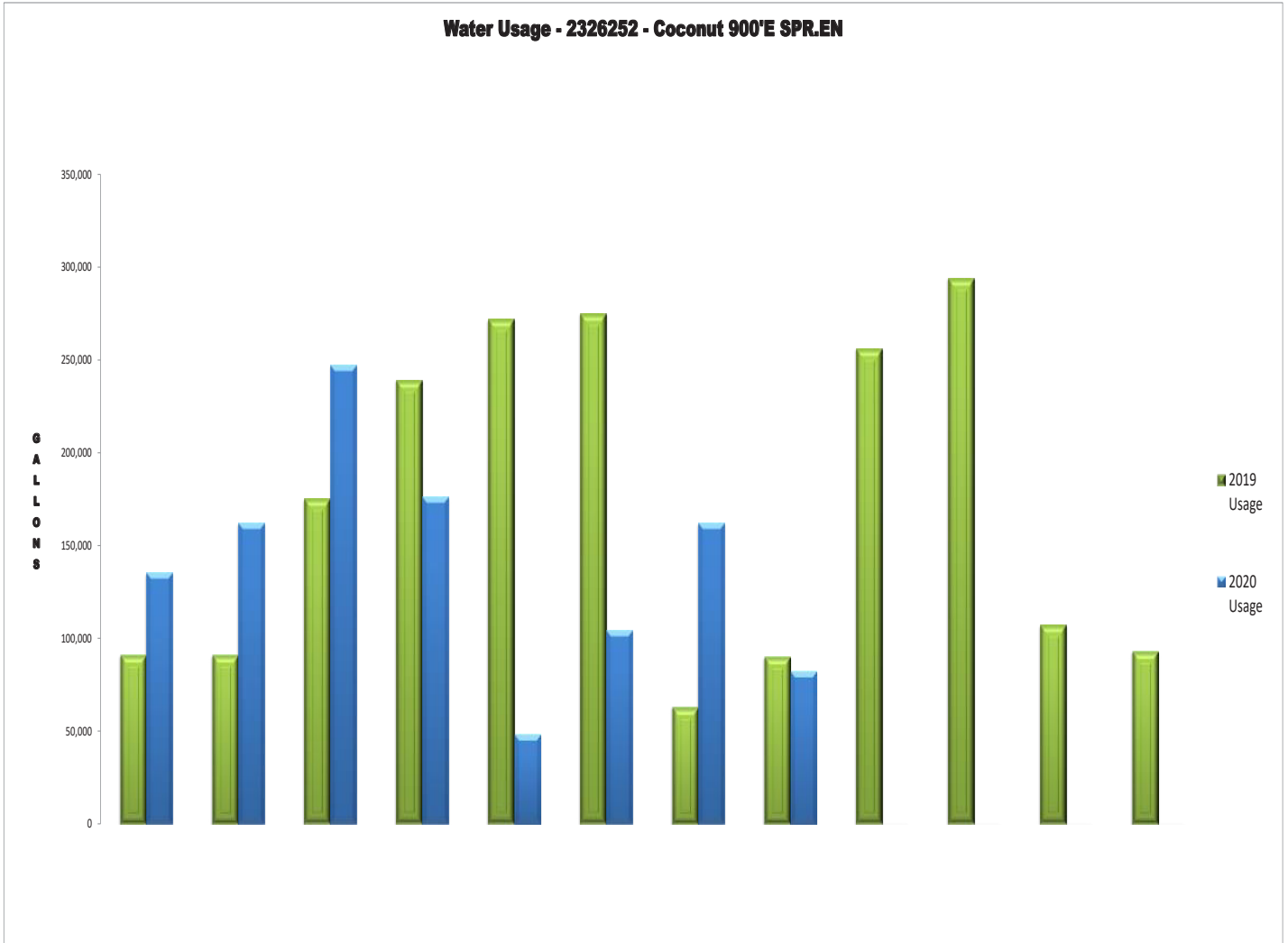


2019 Usage	60,000	97,000	166,000	253,000	241,000	264,000	50,000	120,000	275,000	248,000	236,000	137,000	2,147,000
2020 Usage	94,000	84,000	16,000	501,000	180,000	133,000	151,000	116,000	0	0	0	0	1,275,000
Change (Gallons)	34,000	-13,000	-150,000	248,000	-61,000	-131,000	101,000	-4,000	-275,000	-248,000	-236,000	-137,000	
Change (%)	57%	-13%	-90%	98%	-25%	-50%	202%	-3%	-100%	-100%	-100%	-100%	-41%

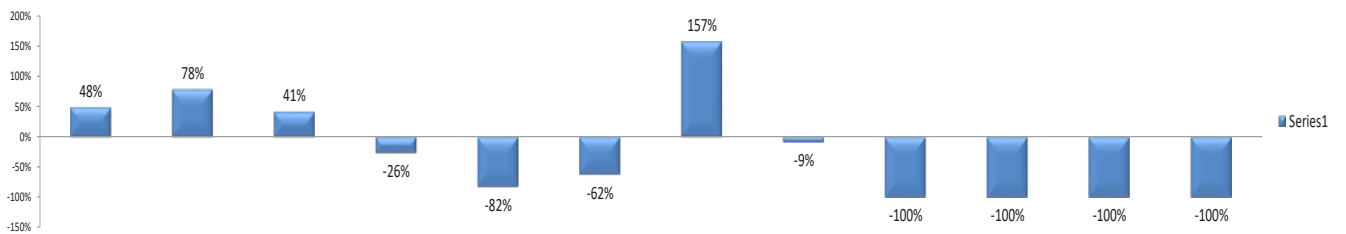


Annual Water Consumption

January February March April May June July August September October November December Savings



% Change by Month

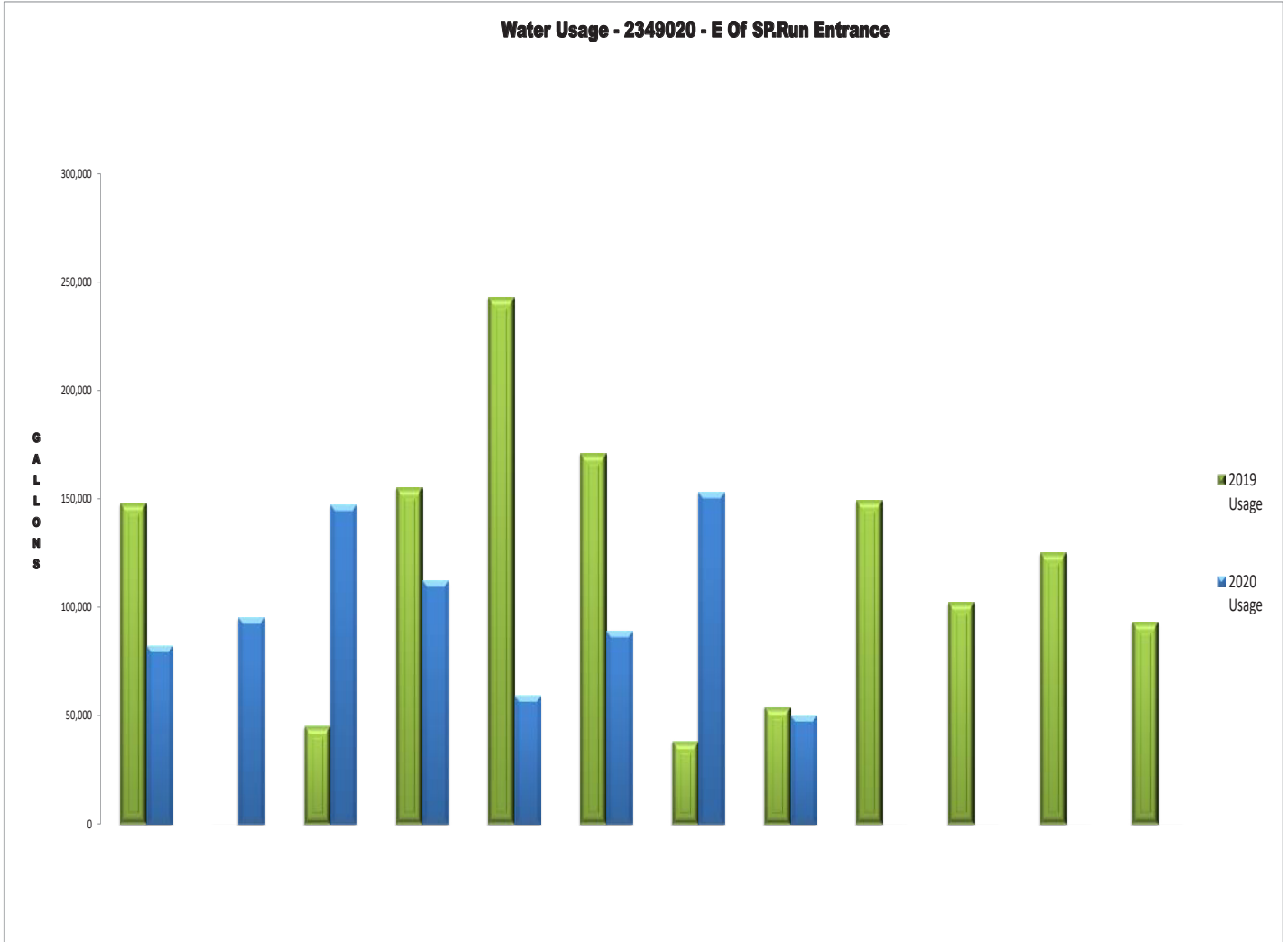


2019 Usage	91,000	91,000	175,000	239,000	272,000	275,000	63,000	90,000	256,000	294,000	107,000	93,000	2,046,000
2020 Usage	135,000	162,000	247,000	176,000	48,000	104,000	162,000	82,000	0	0	0	0	1,116,000
Change (Gallons)	44,000	71,000	72,000	-63,000	-224,000	-171,000	99,000	-8,000	-256,000	-294,000	-107,000	-93,000	
Change (%)	48%	78%	41%	-26%	-82%	-62%	157%	-9%	-100%	-100%	-100%	-100%	-45%

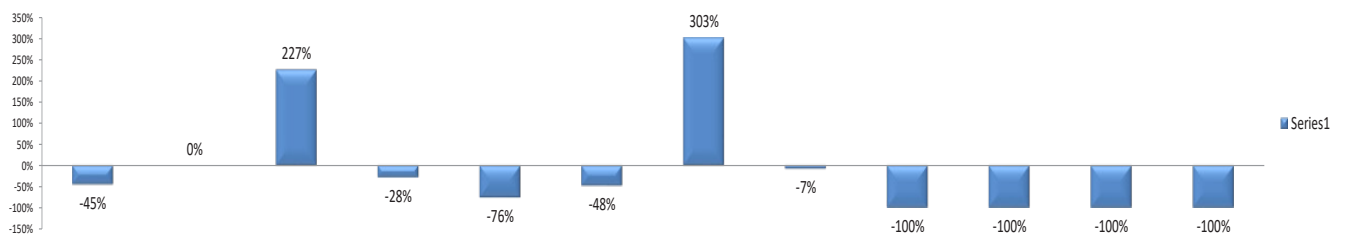
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 2349020 - E Of SP.Run Entrance



% Change by Month

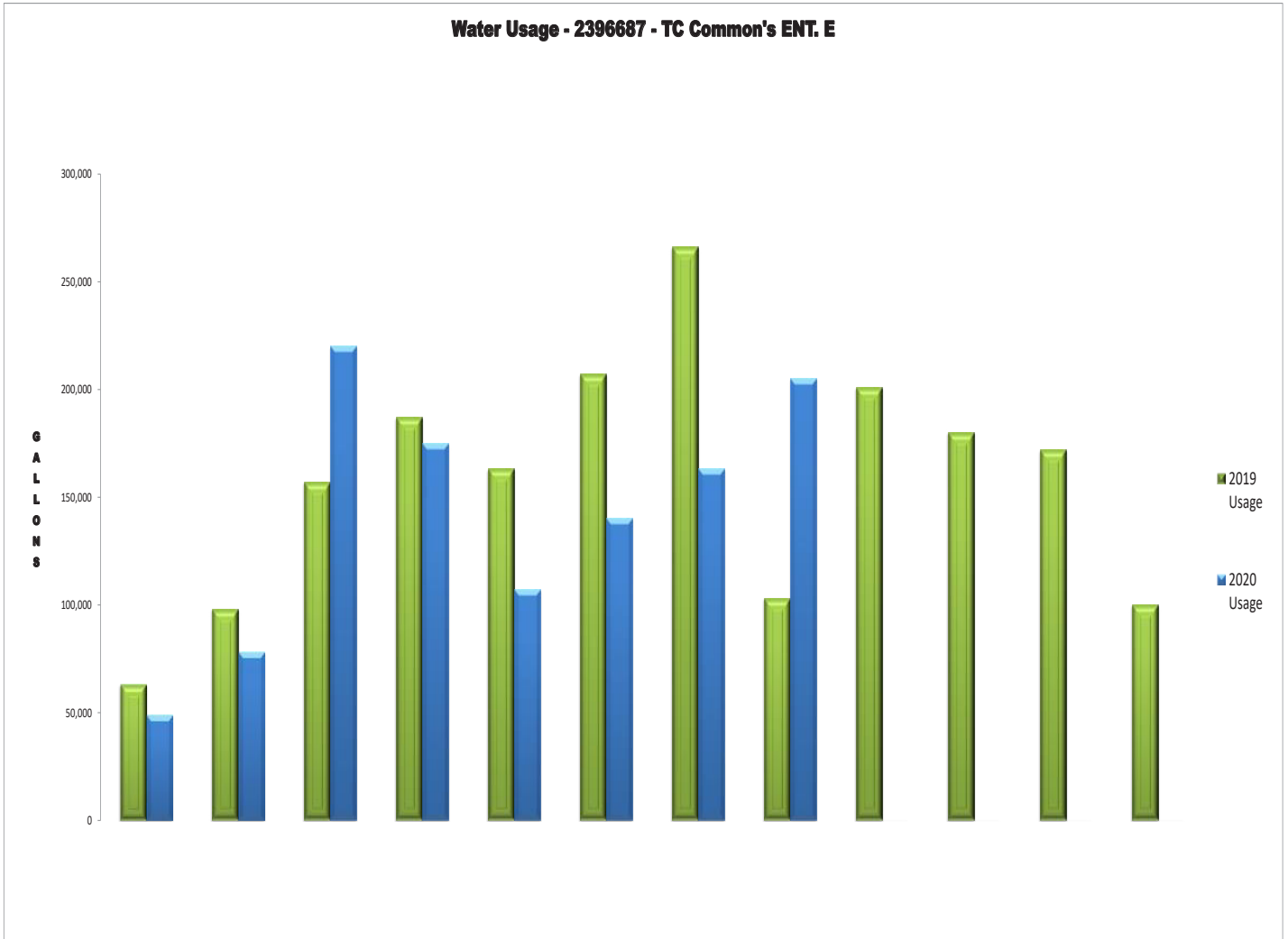


2019 Usage	148,000	0	45,000	155,000	243,000	171,000	38,000	54,000	149,000	102,000	125,000	93,000	1,323,000
2020 Usage	82,000	95,000	147,000	112,000	59,000	89,000	153,000	50,000	0	0	0	0	787,000
Change (Gallons)	-66,000	95,000	102,000	-43,000	-184,000	-82,000	115,000	-4,000	-149,000	-102,000	-125,000	-93,000	
Change (%)	-45%	#DIV/0!	227%	-28%	-76%	-48%	303%	-7%	-100%	-100%	-100%	-100%	-41%

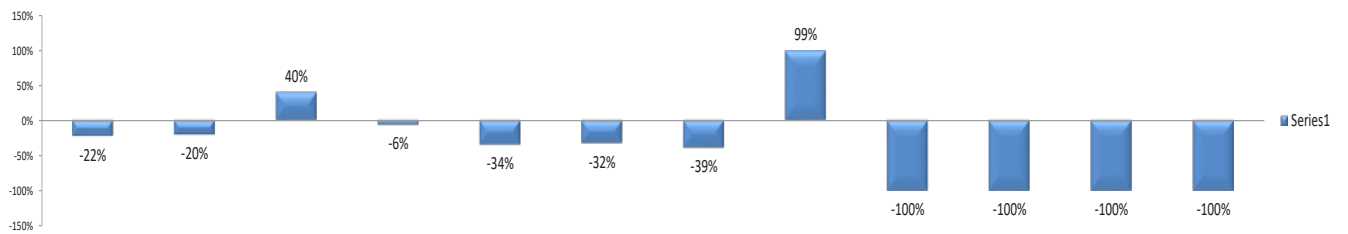


Annual Water Consumption

January February March April May June July August September October November December Savings



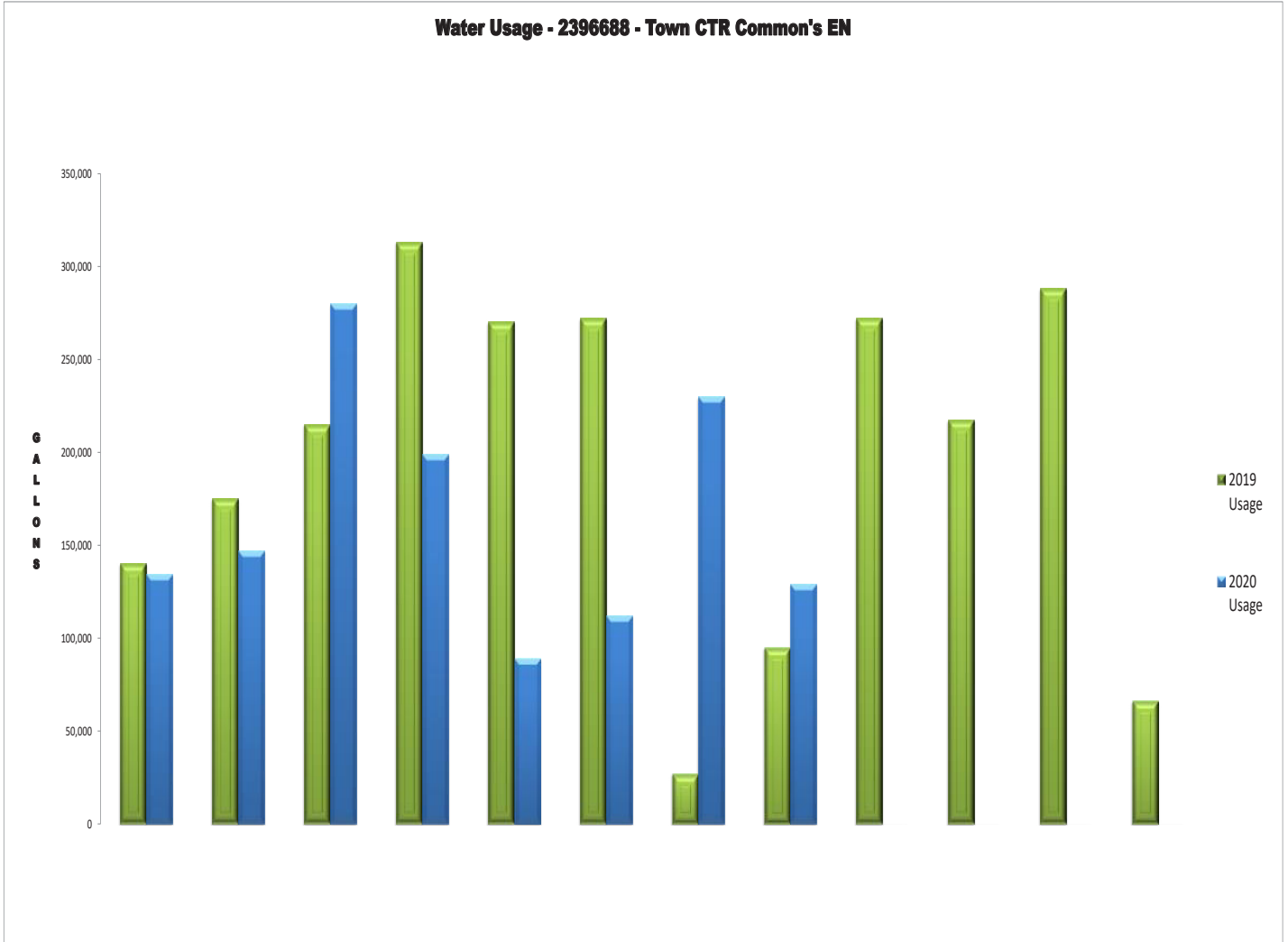
% Change by Month



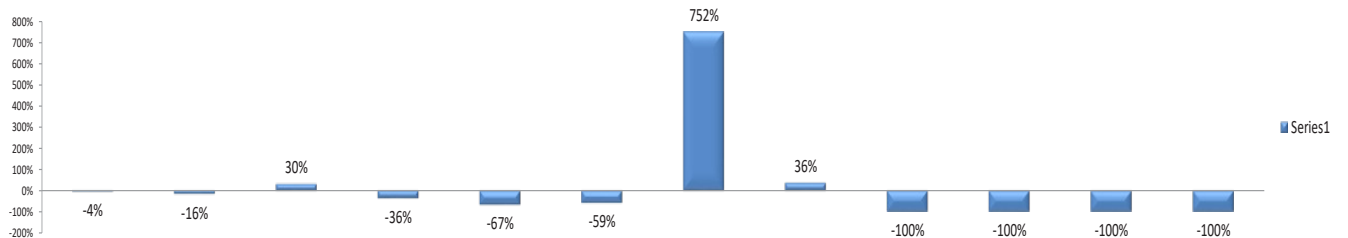
2019 Usage	63,000	98,000	157,000	187,000	163,000	207,000	266,000	103,000	201,000	180,000	172,000	100,000	1,897,000
2020 Usage	49,000	78,000	220,000	175,000	107,000	140,000	163,000	205,000	0	0	0	0	1,137,000
Change (Gallons)	-14,000	-20,000	63,000	-12,000	-56,000	-67,000	-103,000	102,000	-201,000	-180,000	-172,000	-100,000	
Change (%)	-22%	-20%	40%	-6%	-34%	-32%	-39%	99%	-100%	-100%	-100%	-100%	-40%

January February March April May June July August September October November December Savings

Water Usage - 2396688 - Town CTR Common's EN



% Change by Month

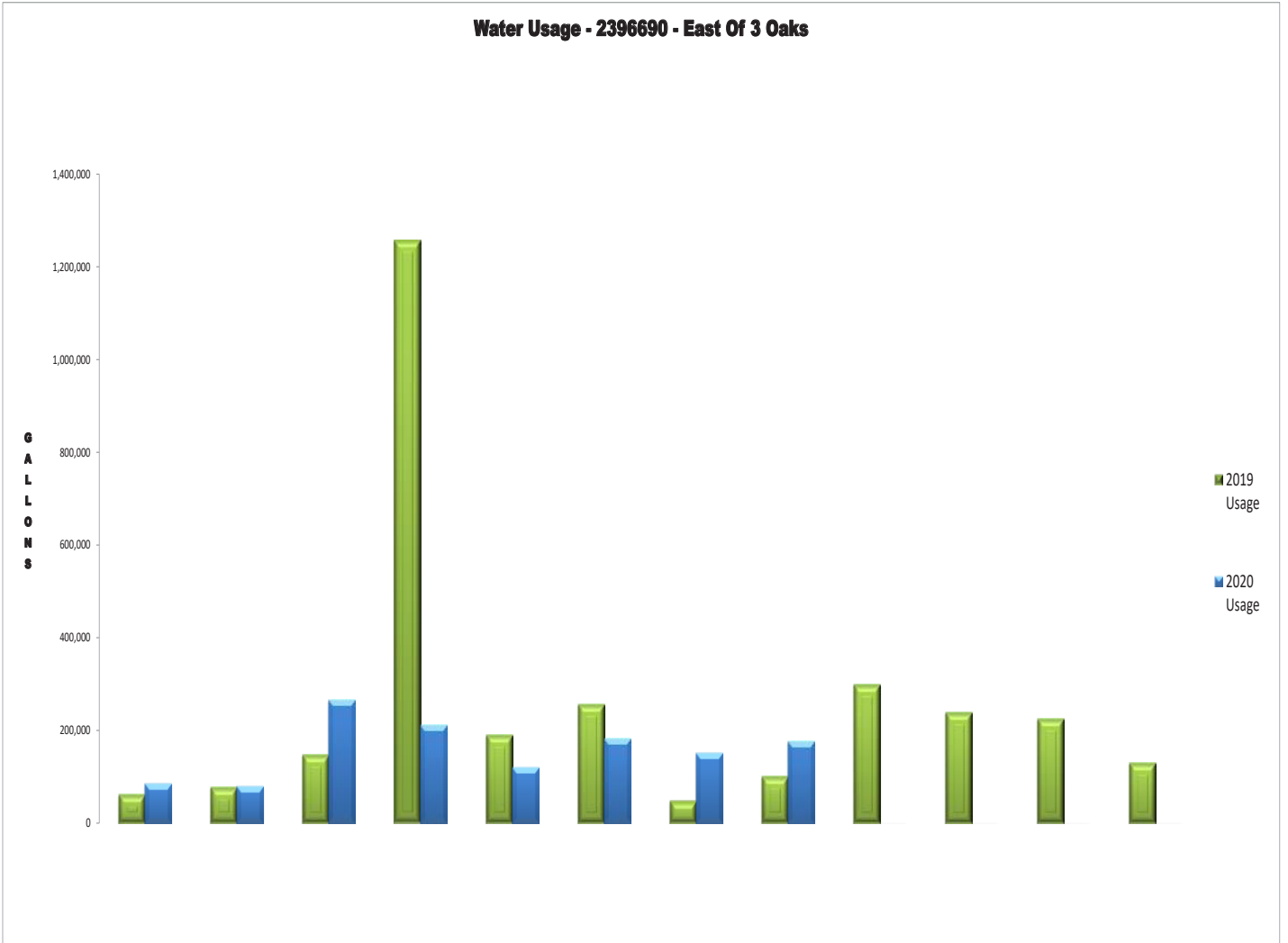


2019 Usage	140,000	175,000	215,000	313,000	270,000	272,000	27,000	95,000	272,000	217,000	288,000	66,000	2,350,000
2020 Usage	134,000	147,000	280,000	199,000	89,000	112,000	230,000	129,000	0	0	0	0	1,320,000
Change (Gallons)	-6,000	-28,000	65,000	-114,000	-181,000	-160,000	203,000	34,000	-272,000	-217,000	-288,000	-66,000	
Change (%)	-4%	-16%	30%	-36%	-67%	-59%	752%	36%	-100%	-100%	-100%	-100%	-44%

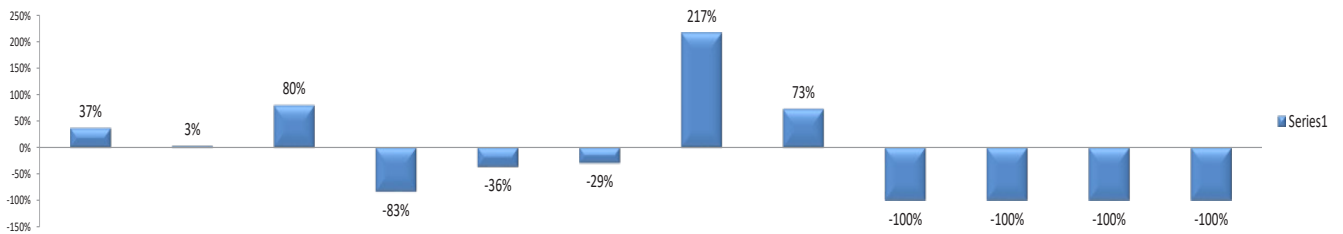


Annual Water Consumption

January February March April May June July August September October November December Savings



% Change by Month

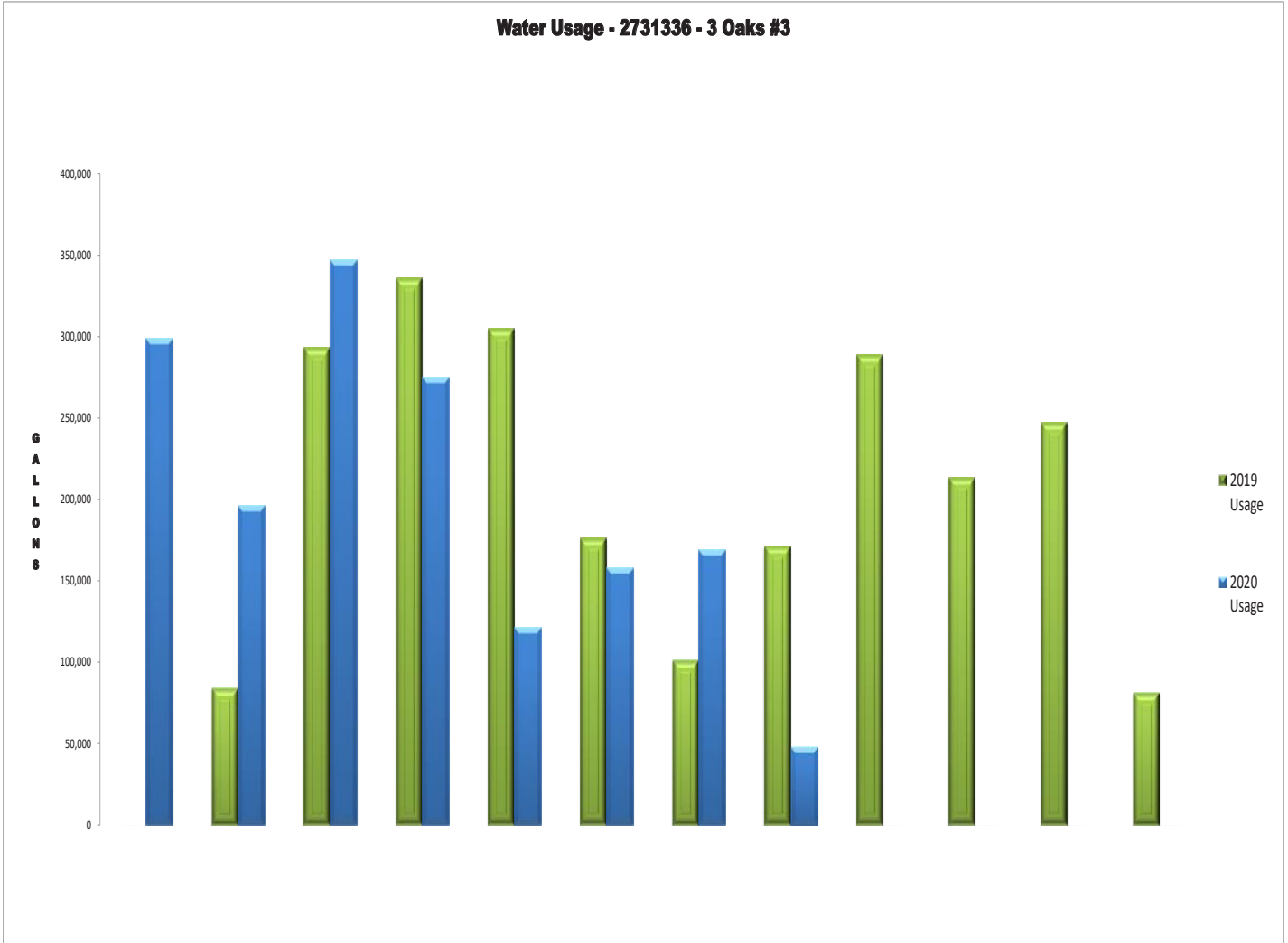


2019 Usage	63,000	78,000	148,000	1,258,000	190,000	257,000	48,000	102,000	300,000	240,000	225,000	131,000	3,040,000
2020 Usage	86,000	80,000	266,000	212,000	121,000	182,000	152,000	176,000	0	0	0	0	1,275,000
Change (Gallons)	23,000	2,000	118,000	-1,046,000	-69,000	-75,000	104,000	74,000	-300,000	-240,000	-225,000	-131,000	
Change (%)	37%	3%	80%	-83%	-36%	-29%	217%	73%	-100%	-100%	-100%	-100%	-58%

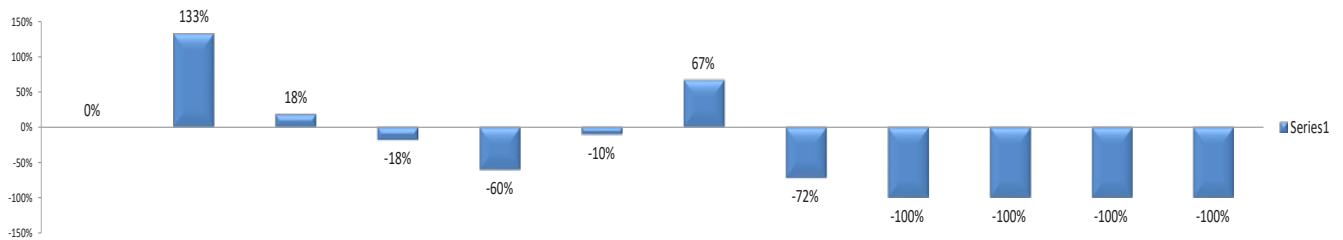
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 2731336 - 3 Oaks #3



% Change by Month



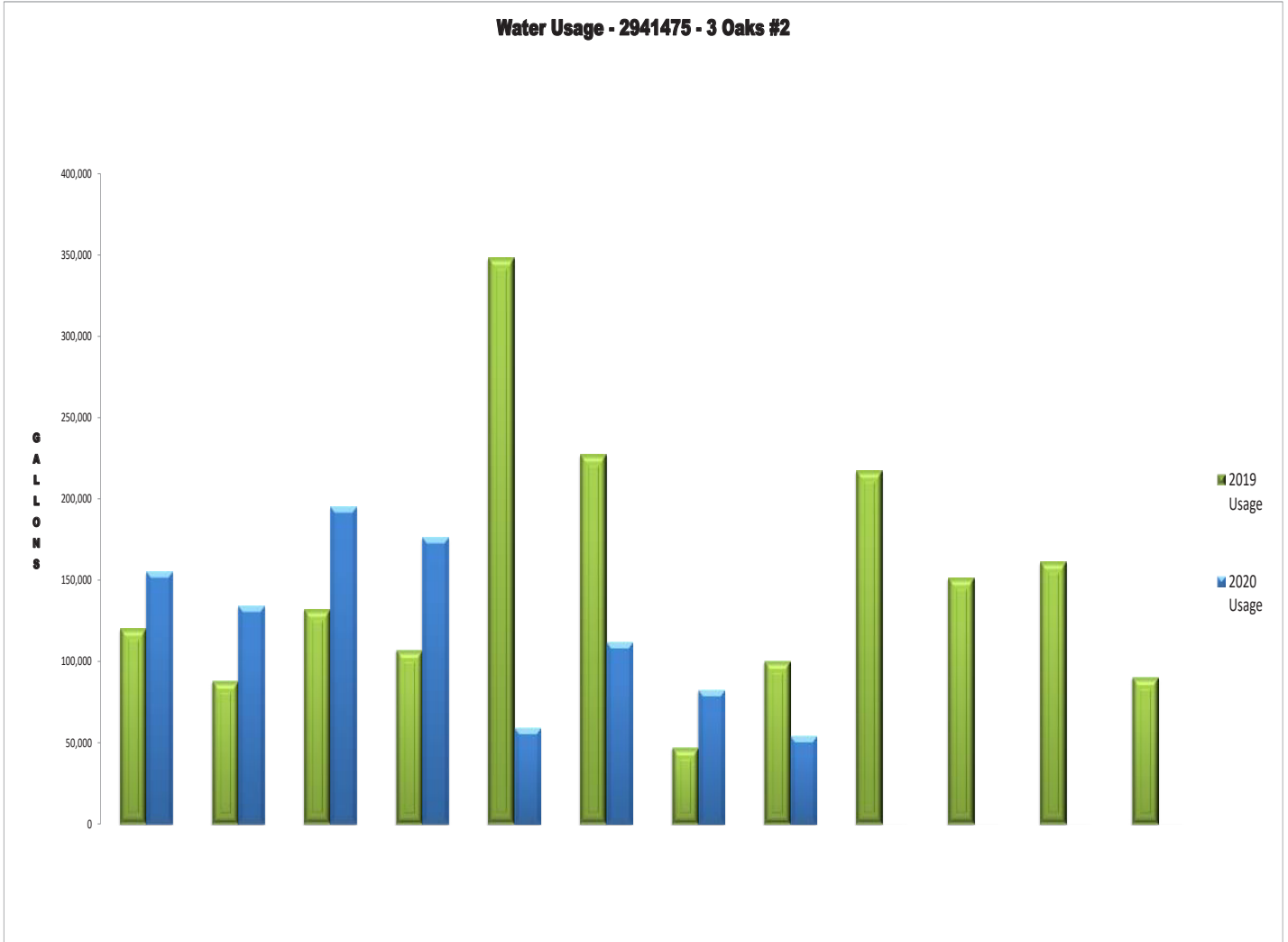
2019 Usage	0	84,000	293,000	336,000	305,000	176,000	101,000	171,000	289,000	213,000	247,000	81,000	2,296,000
2020 Usage	299,000	196,000	347,000	275,000	121,000	158,000	169,000	48,000	0	0	0	0	1,613,000
Change (Gallons)	299,000	112,000	54,000	-61,000	-184,000	-18,000	68,000	-123,000	-289,000	-213,000	-247,000	-81,000	
Change (%)	#DIV/0!	133%	18%	-18%	-60%	-10%	67%	-72%	-100%	-100%	-100%	-100%	-30%



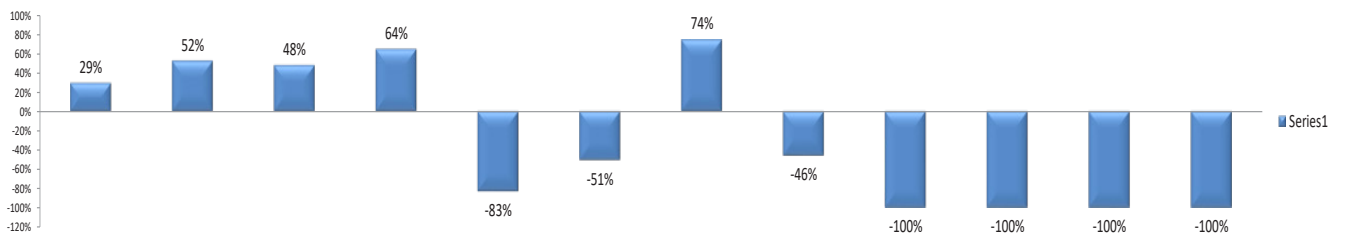
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 2941475 - 3 Oaks #2



% Change by Month



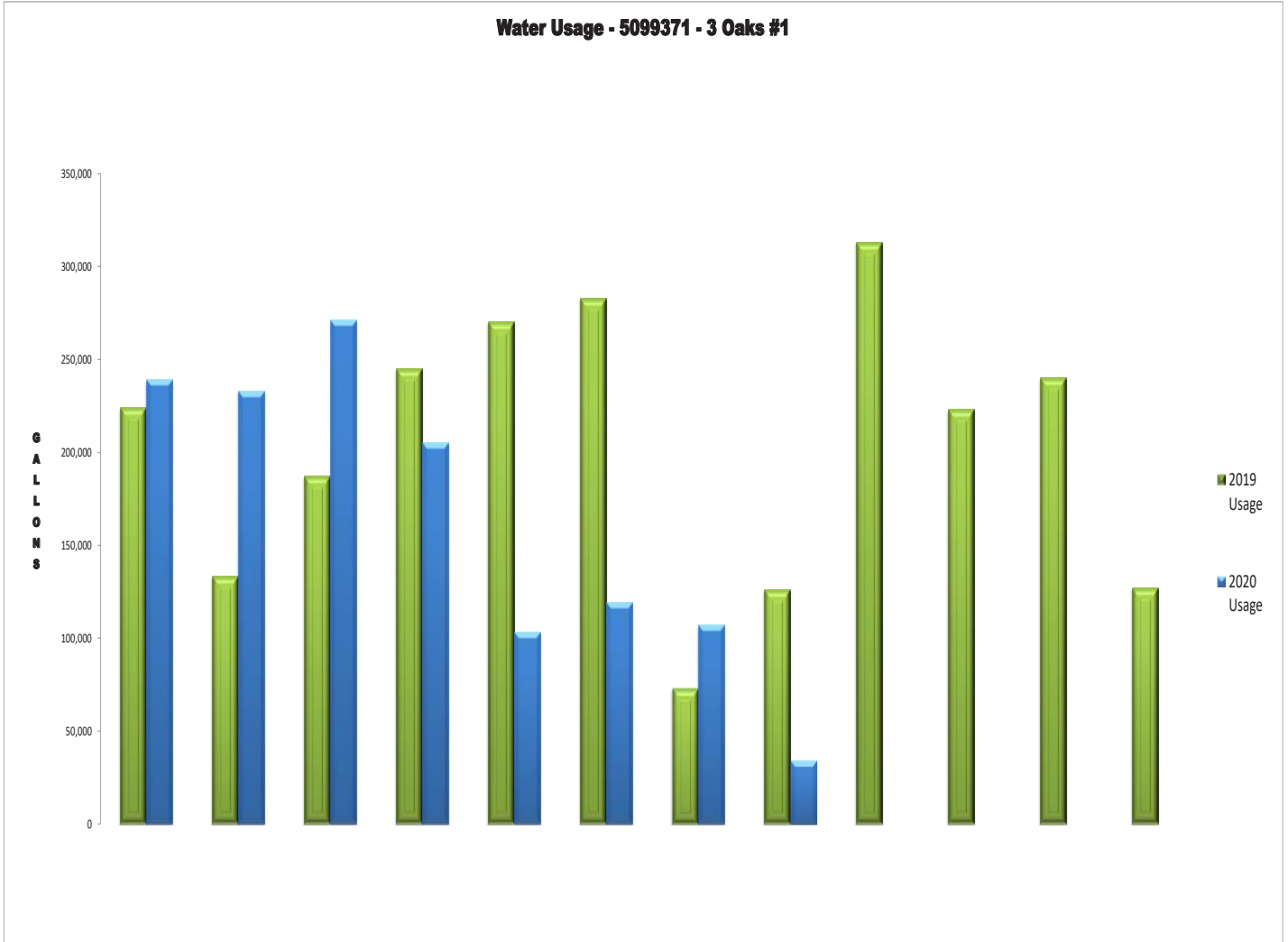
2019 Usage	120,000	88,000	132,000	107,000	348,000	227,000	47,000	100,000	217,000	151,000	161,000	90,000	1,788,000
2020 Usage	155,000	134,000	195,000	176,000	59,000	112,000	82,000	54,000	0	0	0	0	967,000
Change (Gallons)	35,000	46,000	63,000	69,000	-289,000	-115,000	35,000	-46,000	-217,000	-151,000	-161,000	-90,000	
Change (%)	29%	52%	48%	64%	-83%	-51%	74%	-46%	-100%	-100%	-100%	-100%	-46%



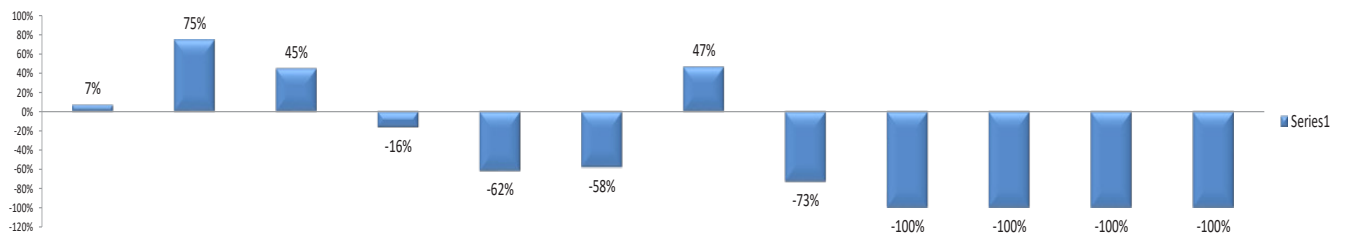
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 5099371 - 3 Oaks #1

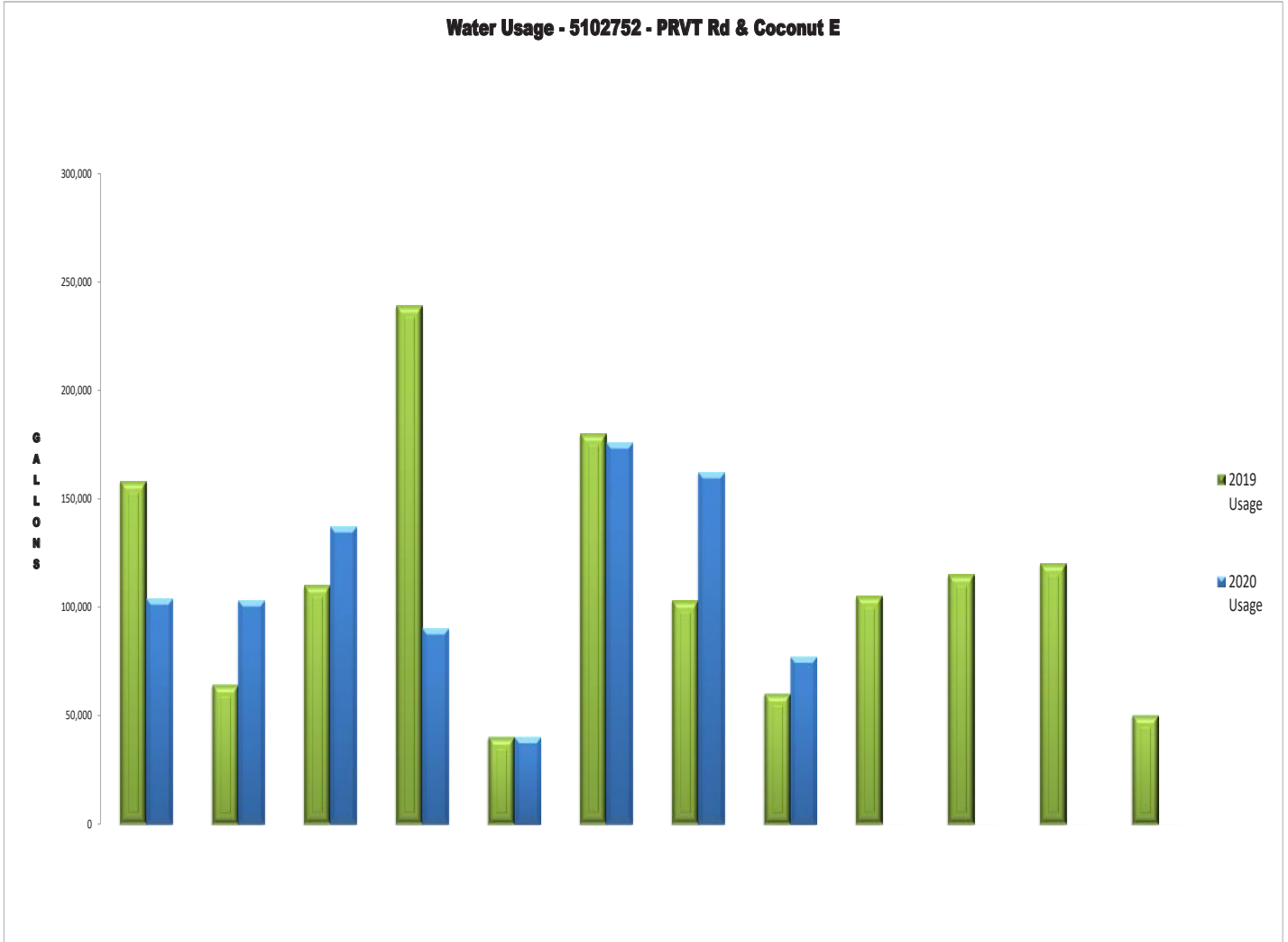


% Change by Month

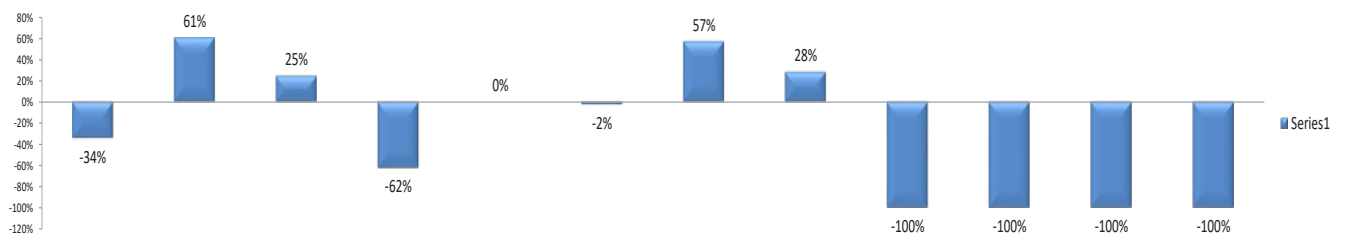


2019 Usage	224,000	133,000	187,000	245,000	270,000	283,000	73,000	126,000	313,000	223,000	240,000	127,000	2,444,000
2020 Usage	239,000	233,000	271,000	205,000	103,000	119,000	107,000	34,000	0	0	0	0	1,311,000
Change (Gallons)	15,000	100,000	84,000	-40,000	-167,000	-164,000	34,000	-92,000	-313,000	-223,000	-240,000	-127,000	
Change (%)	7%	75%	45%	-16%	-62%	-58%	47%	-73%	-100%	-100%	-100%	-100%	-46%

January February March April May June July August September October November December Savings



% Change by Month



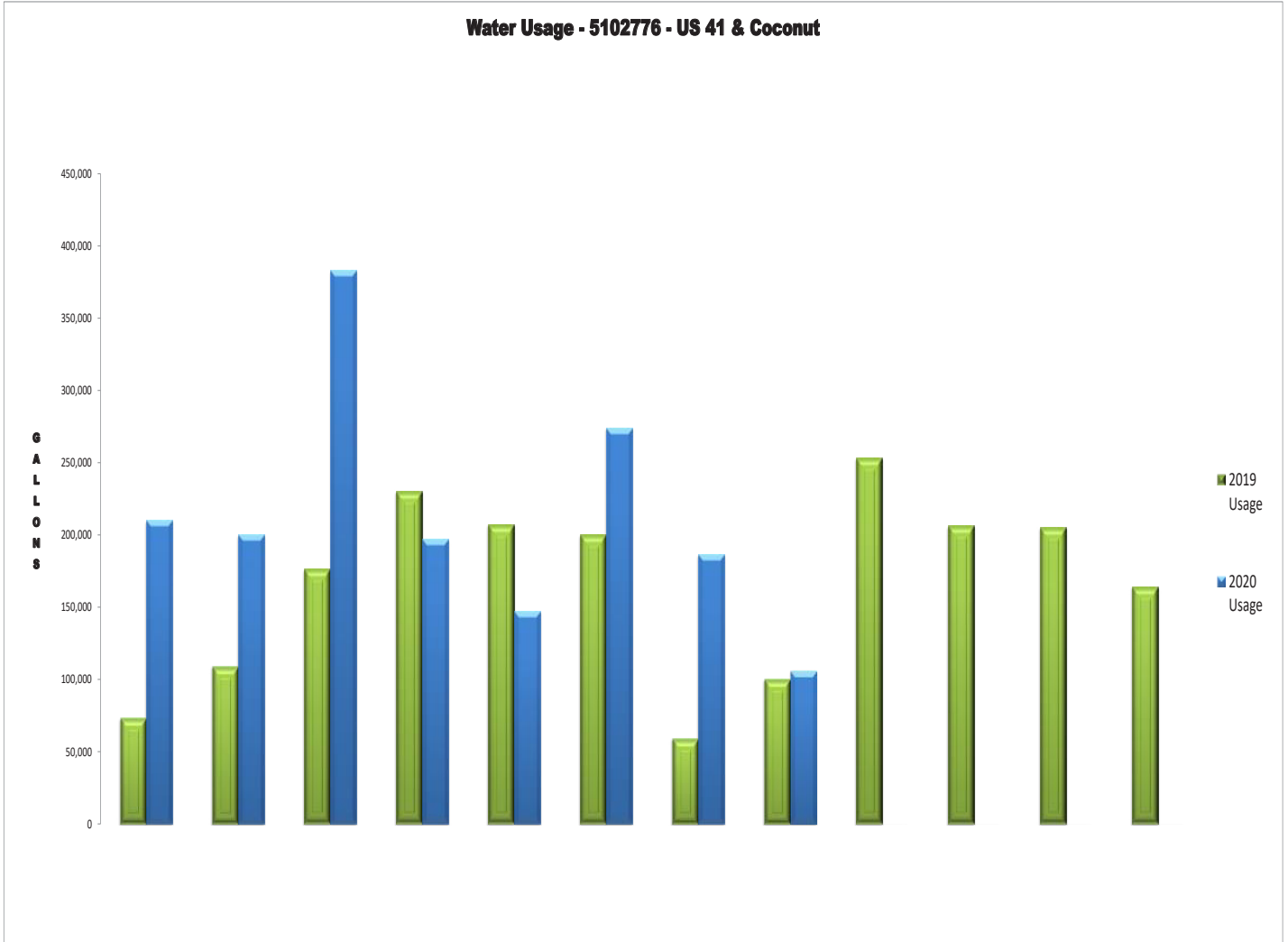
2019 Usage	158,000	64,000	110,000	239,000	40,000	180,000	103,000	60,000	105,000	115,000	120,000	50,000	1,344,000
2020 Usage	104,000	103,000	137,000	90,000	40,000	176,000	162,000	77,000	0	0	0	0	889,000
Change (Gallons)	-54,000	39,000	27,000	-149,000	0	-4,000	59,000	17,000	-105,000	-115,000	-120,000	-50,000	
Change (%)	-34%	61%	25%	-62%	0%	-2%	57%	28%	-100%	-100%	-100%	-100%	-34%



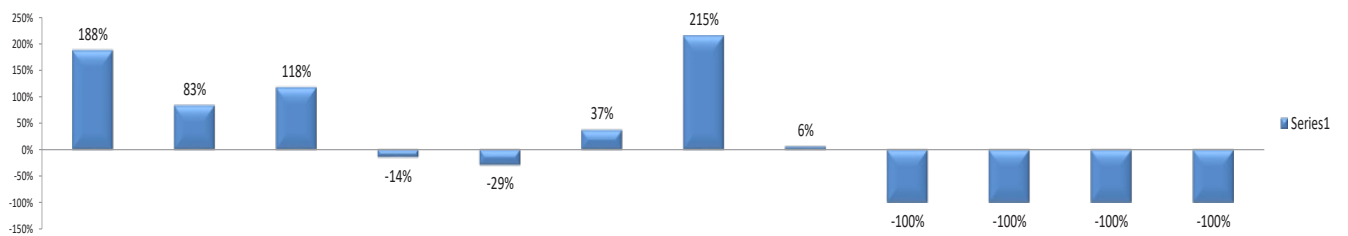
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 5102776 - US 41 & Coconut



% Change by Month

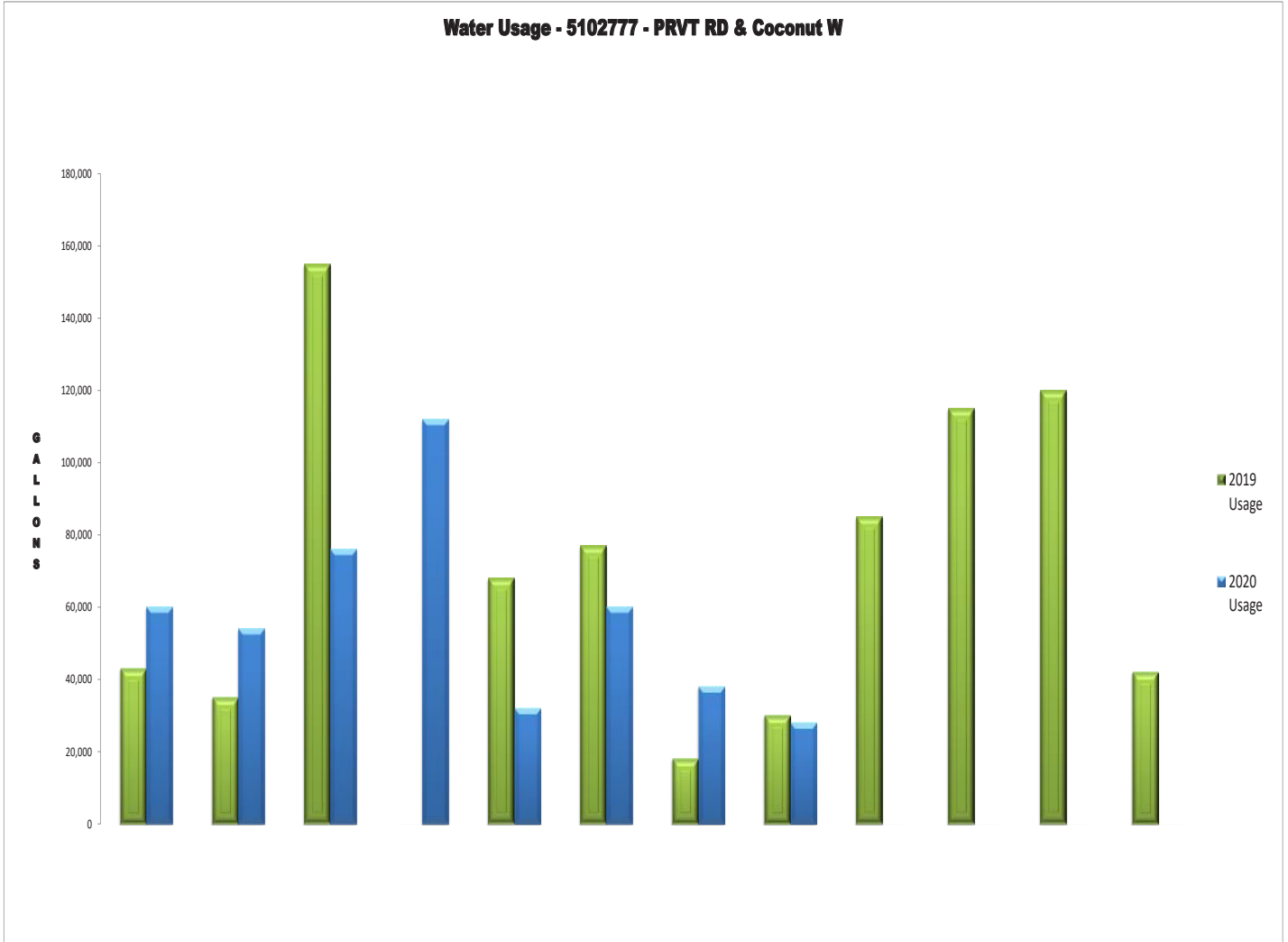


2019 Usage	73,000	109,000	176,000	230,000	207,000	200,000	59,000	100,000	253,000	206,000	205,000	164,000	1,982,000
2020 Usage	210,000	200,000	383,000	197,000	147,000	274,000	186,000	106,000	0	0	0	0	1,703,000
Change (Gallons)	137,000	91,000	207,000	-33,000	-60,000	74,000	127,000	6,000	-253,000	-206,000	-205,000	-164,000	
Change (%)	188%	83%	118%	-14%	-29%	37%	215%	6%	-100%	-100%	-100%	-100%	-14%

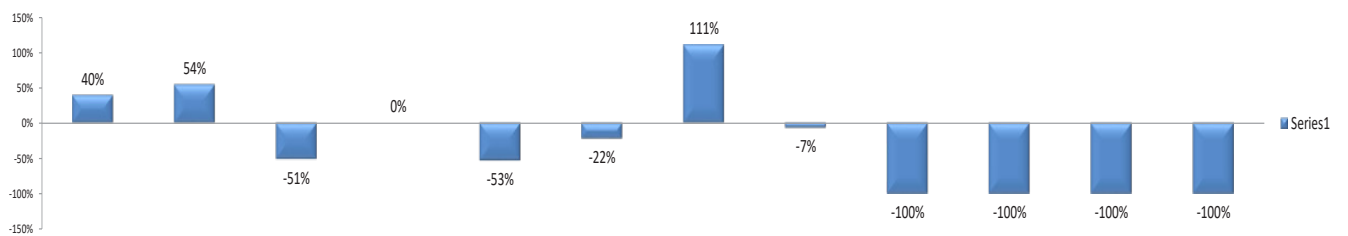


Annual Water Consumption

January February March April May June July August September October November December Savings



% Change by Month



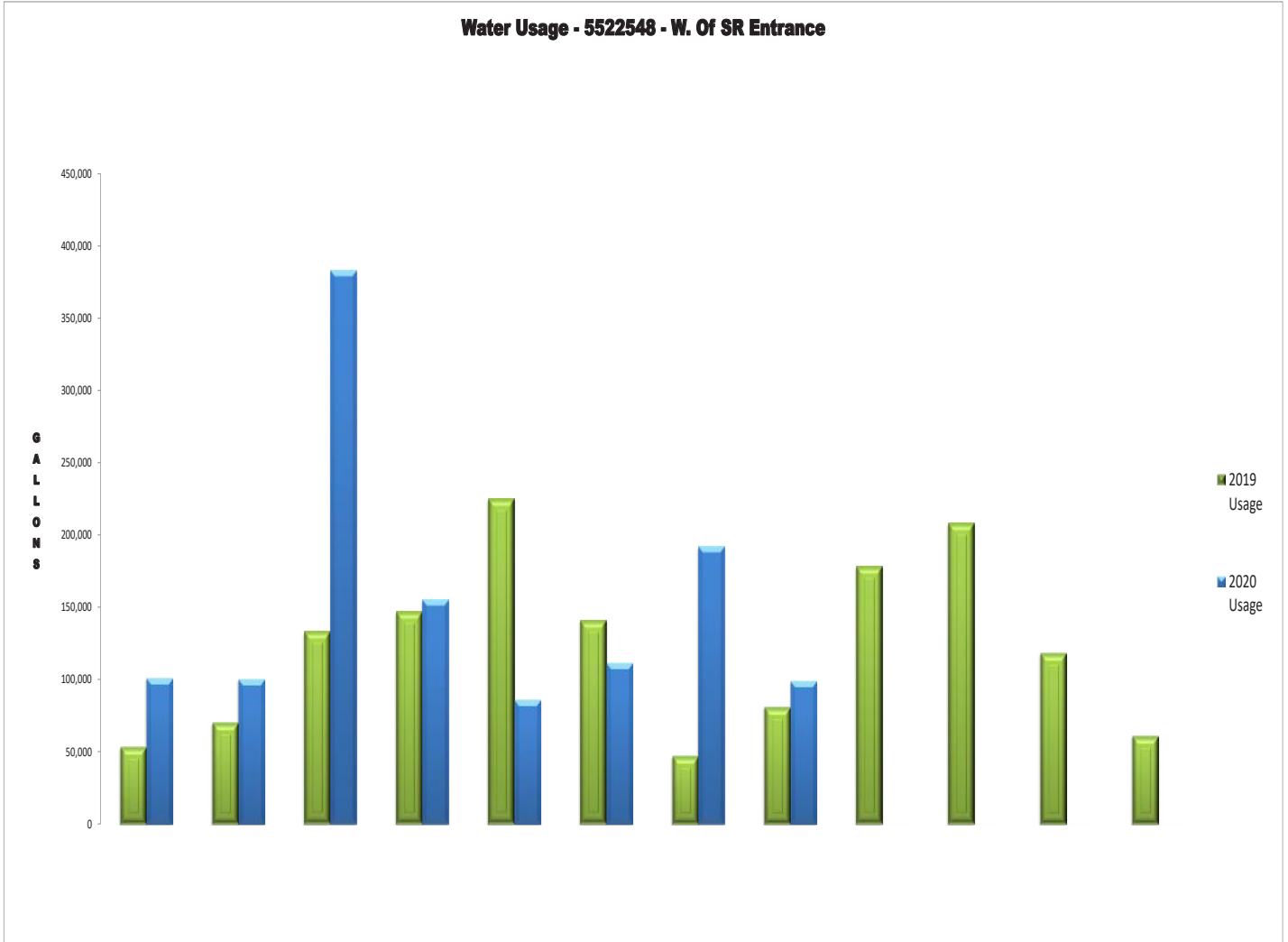
2019 Usage	43,000	35,000	155,000	0	68,000	77,000	18,000	30,000	85,000	115,000	120,000	42,000	788,000
2020 Usage	60,000	54,000	76,000	112,000	32,000	60,000	38,000	28,000	0	0	0	0	460,000
Change (Gallons)	17,000	19,000	-79,000	112,000	-36,000	-17,000	20,000	-2,000	-85,000	-115,000	-120,000	-42,000	
Change (%)	40%	54%	-51%	#DIV/0!	-53%	-22%	111%	-7%	-100%	-100%	-100%	-100%	-42%



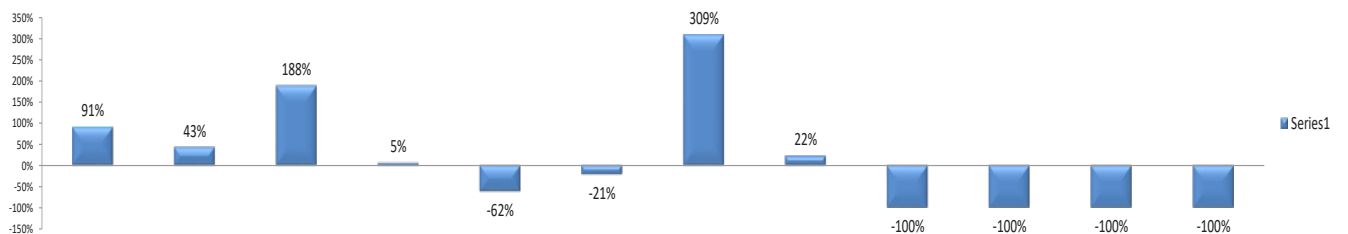
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 5522548 - W. Of SR Entrance



% Change by Month

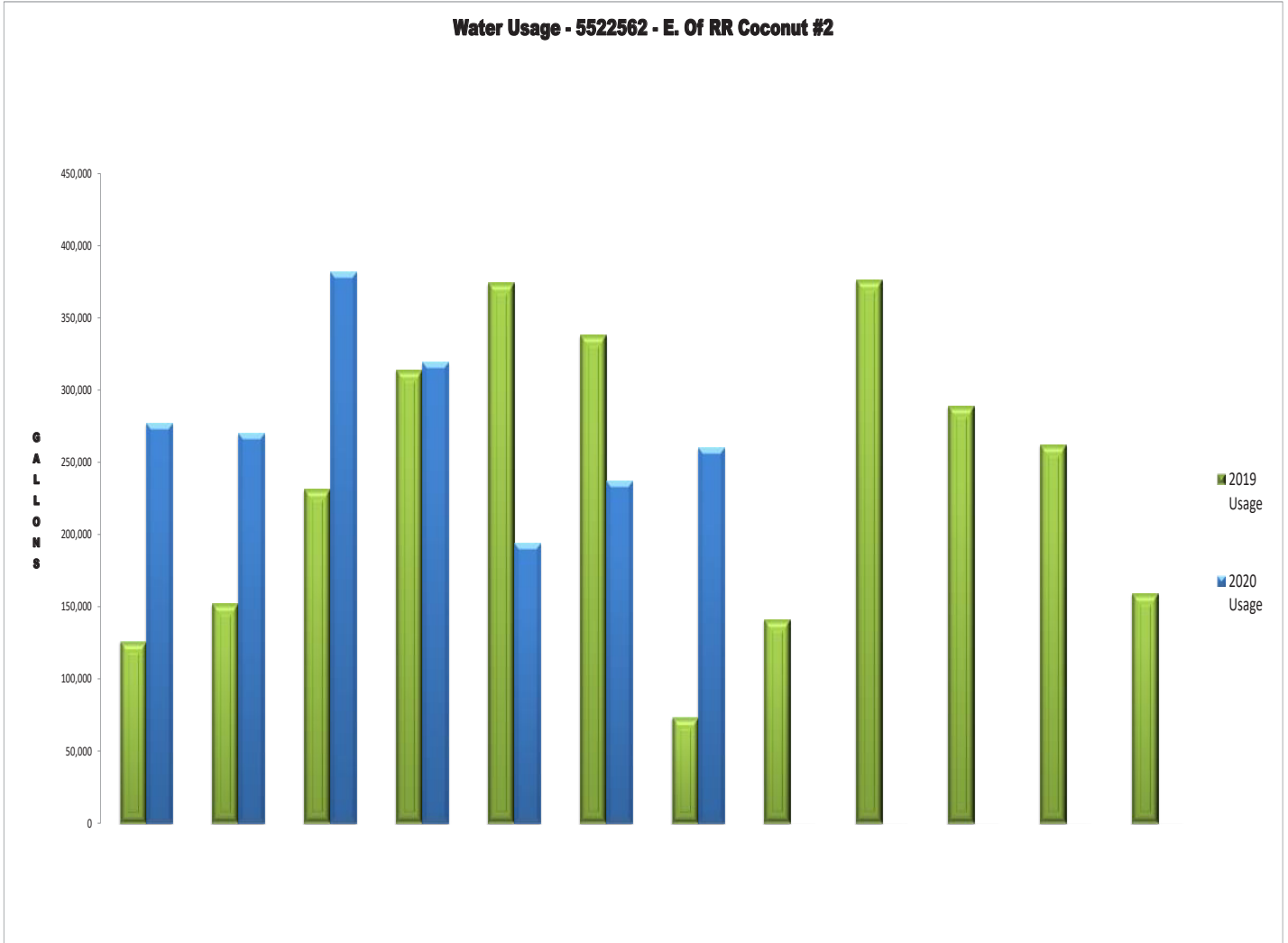


2019 Usage	53,000	70,000	133,000	147,000	225,000	141,000	47,000	81,000	178,000	208,000	118,000	61,000	1,462,000
2020 Usage	101,000	100,000	383,000	155,000	86,000	111,000	192,000	99,000	0	0	0	0	1,227,000
Change (Gallons)	48,000	30,000	250,000	8,000	-139,000	-30,000	145,000	18,000	-178,000	-208,000	-118,000	-61,000	
Change (%)	91%	43%	188%	5%	-62%	-21%	309%	22%	-100%	-100%	-100%	-100%	-16%

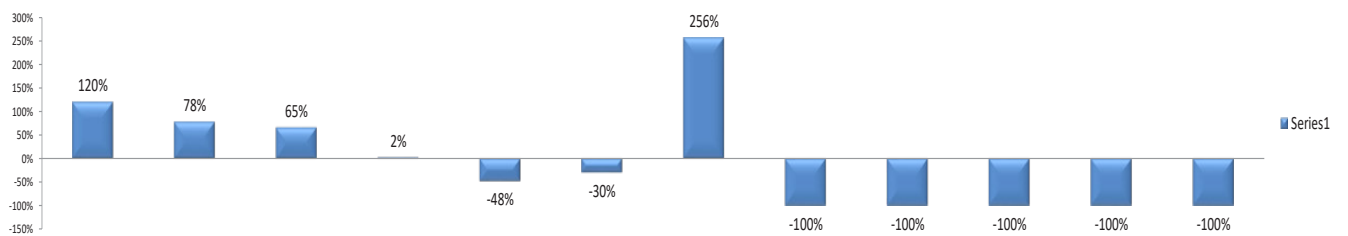


Annual Water Consumption

January February March April May June July August September October November December Savings



% Change by Month



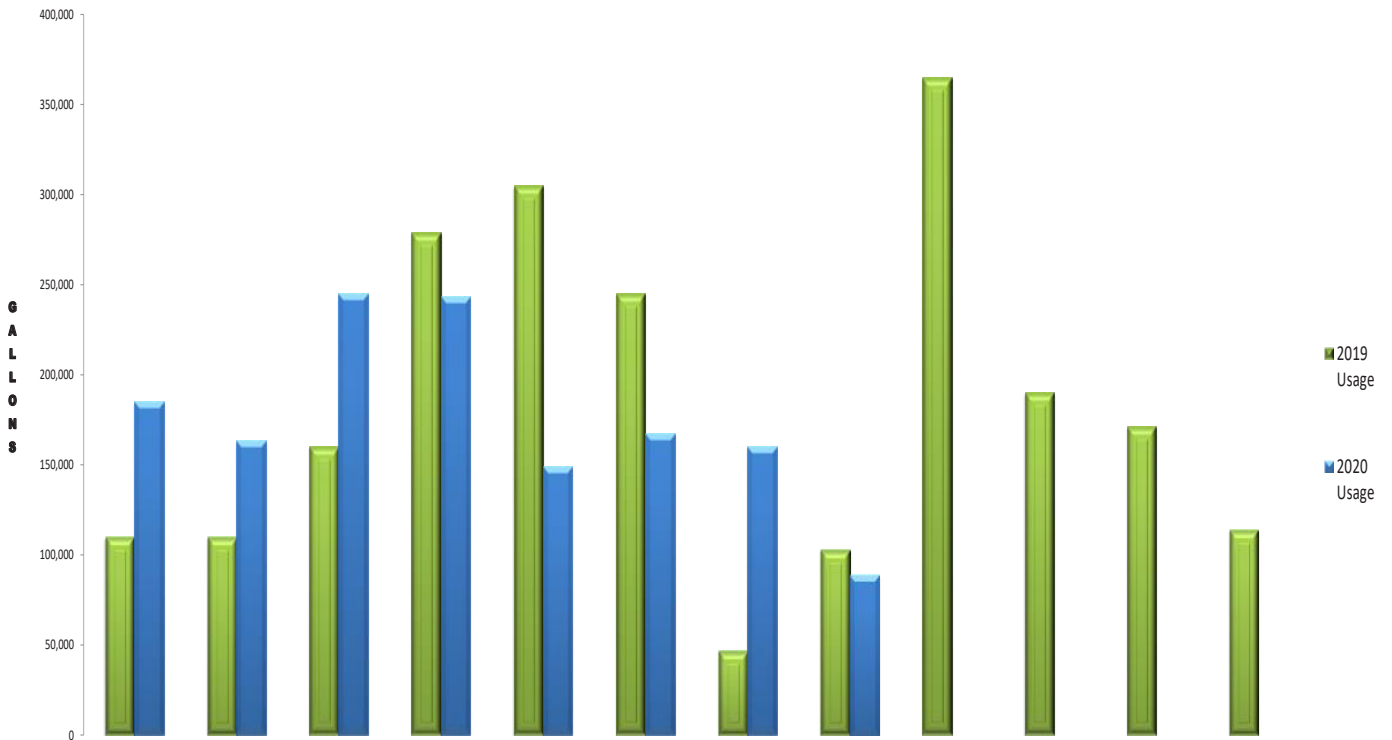
2019 Usage	126,000	152,000	231,000	314,000	374,000	338,000	73,000	141,000	376,000	289,000	262,000	159,000	2,835,000
2020 Usage	277,000	270,000	382,000	319,000	194,000	237,000	260,000	0	0	0	0	0	1,939,000
Change (Gallons)	151,000	118,000	151,000	5,000	-180,000	-101,000	187,000	-141,000	-376,000	-289,000	-262,000	-159,000	
Change (%)	120%	78%	65%	2%	-48%	-30%	256%	-100%	-100%	-100%	-100%	-100%	-32%



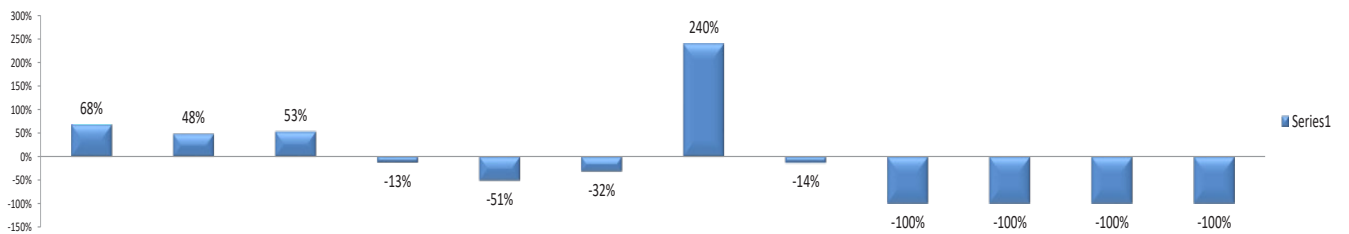
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 5522576 - E. Of RR Coconut



% Change by Month



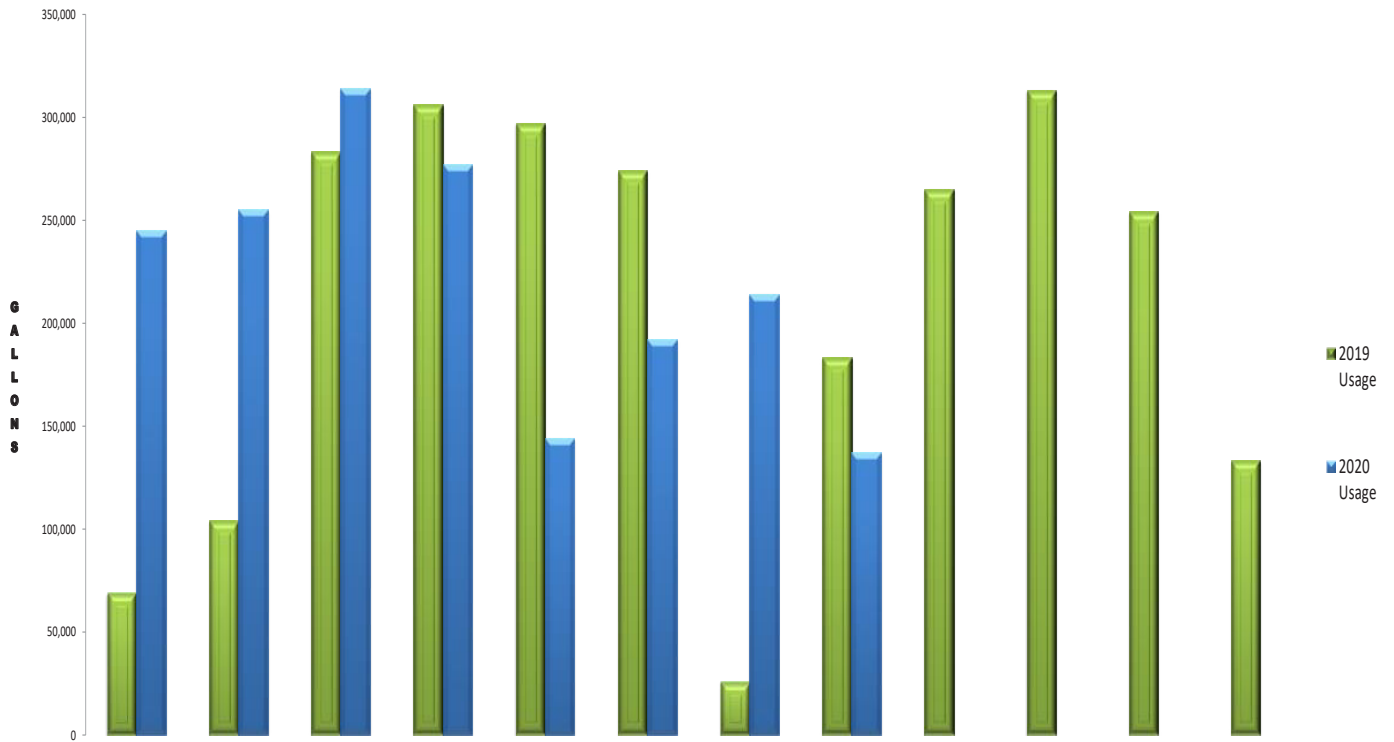
2019 Usage	110,000	110,000	160,000	279,000	305,000	245,000	47,000	103,000	365,000	190,000	171,000	114,000	2,199,000
2020 Usage	185,000	163,000	245,000	243,000	149,000	167,000	160,000	89,000	0	0	0	0	1,401,000
Change (Gallons)	75,000	53,000	85,000	-36,000	-156,000	-78,000	113,000	-14,000	-365,000	-190,000	-171,000	-114,000	
Change (%)	68%	48%	53%	-13%	-51%	-32%	240%	-14%	-100%	-100%	-100%	-100%	-36%



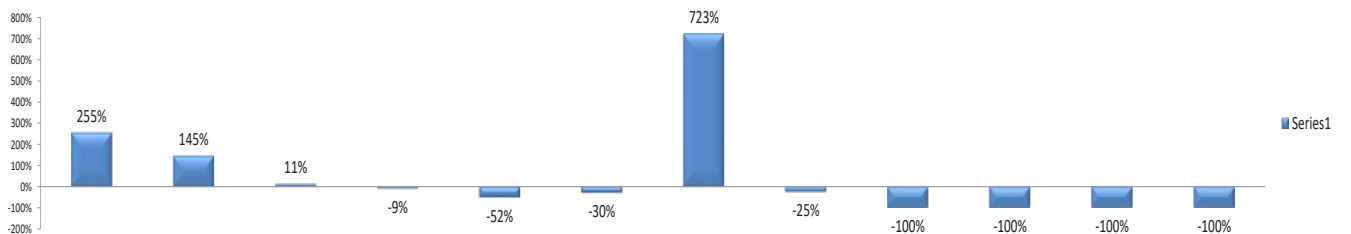
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 5522678 - E. Of SW Entrance



% Change by Month

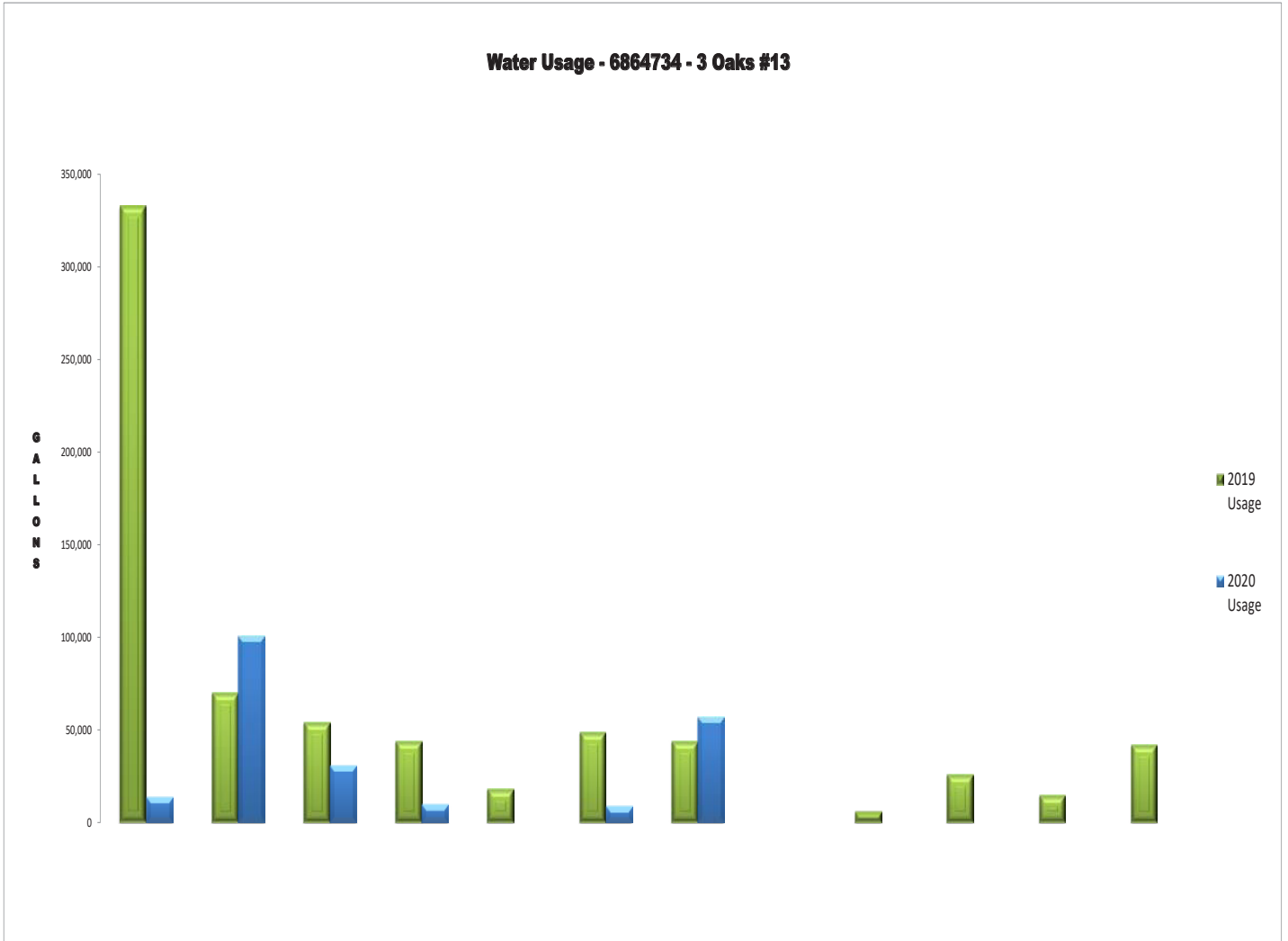


2019 Usage	69,000	104,000	283,000	306,000	297,000	274,000	26,000	183,000	265,000	313,000	254,000	133,000	2,507,000
2020 Usage	245,000	255,000	314,000	277,000	144,000	192,000	214,000	137,000	0	0	0	0	1,778,000
Change (Gallons)	176,000	151,000	31,000	-29,000	-153,000	-82,000	188,000	-46,000	-265,000	-313,000	-254,000	-133,000	
Change (%)	255%	145%	11%	-9%	-52%	-30%	723%	-25%	-100%	-100%	-100%	-100%	-29%

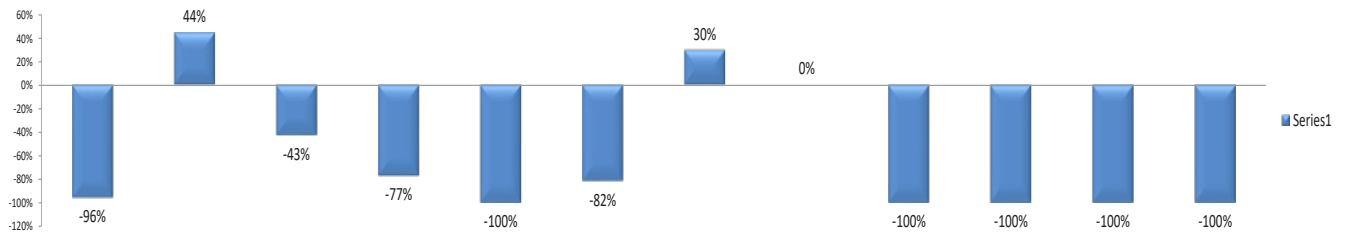


Annual Water Consumption

January February March April May June July August September October November December Savings



% Change by Month

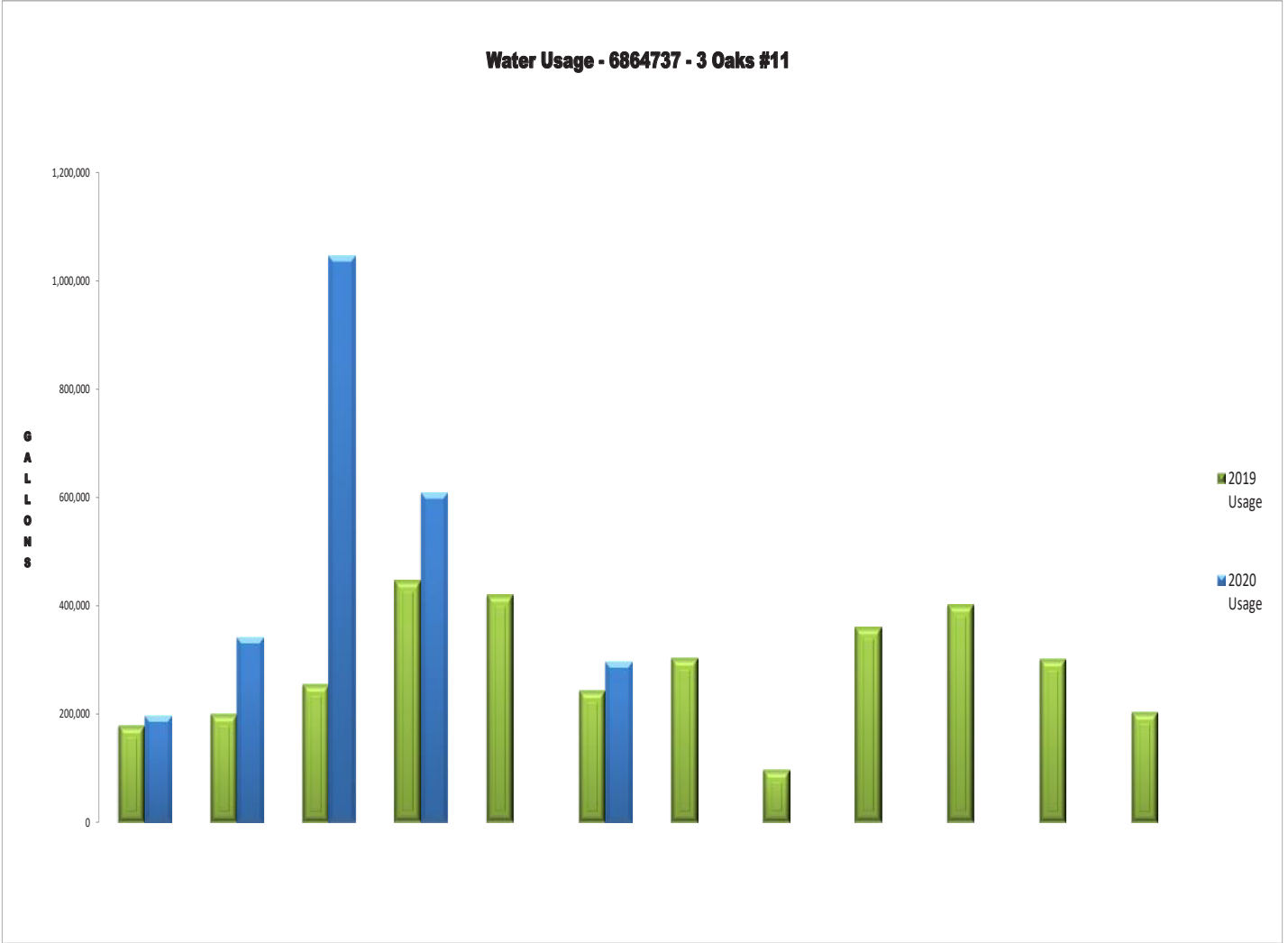


2019 Usage	333,000	70,000	54,000	44,000	18,000	49,000	44,000	0	6,000	26,000	15,000	42,000	701,000
2020 Usage	14,000	101,000	31,000	10,000	0	9,000	57,000	0	0	0	0	0	222,000
Change (Gallons)	-319,000	31,000	-23,000	-34,000	-18,000	-40,000	13,000	0	-6,000	-26,000	-15,000	-42,000	
Change (%)	-96%	44%	-43%	-77%	-100%	-82%	30%	#DIV/0!	-100%	-100%	-100%	-100%	-68%

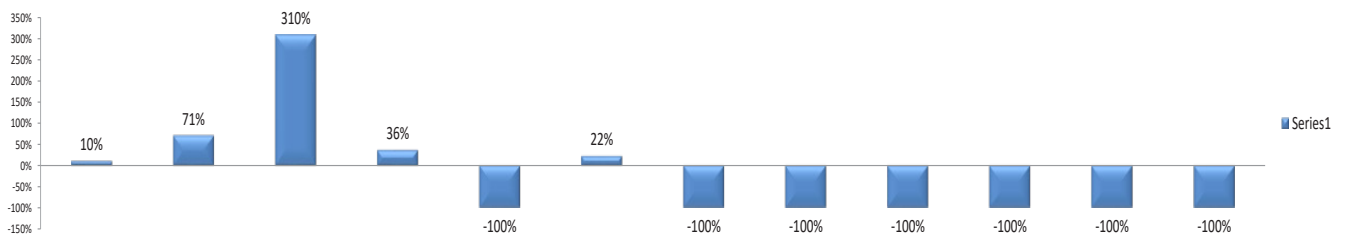


January February March April May June July August September October November December Savings

Water Usage - 6864737 - 3 Oaks #11



% Change by Month



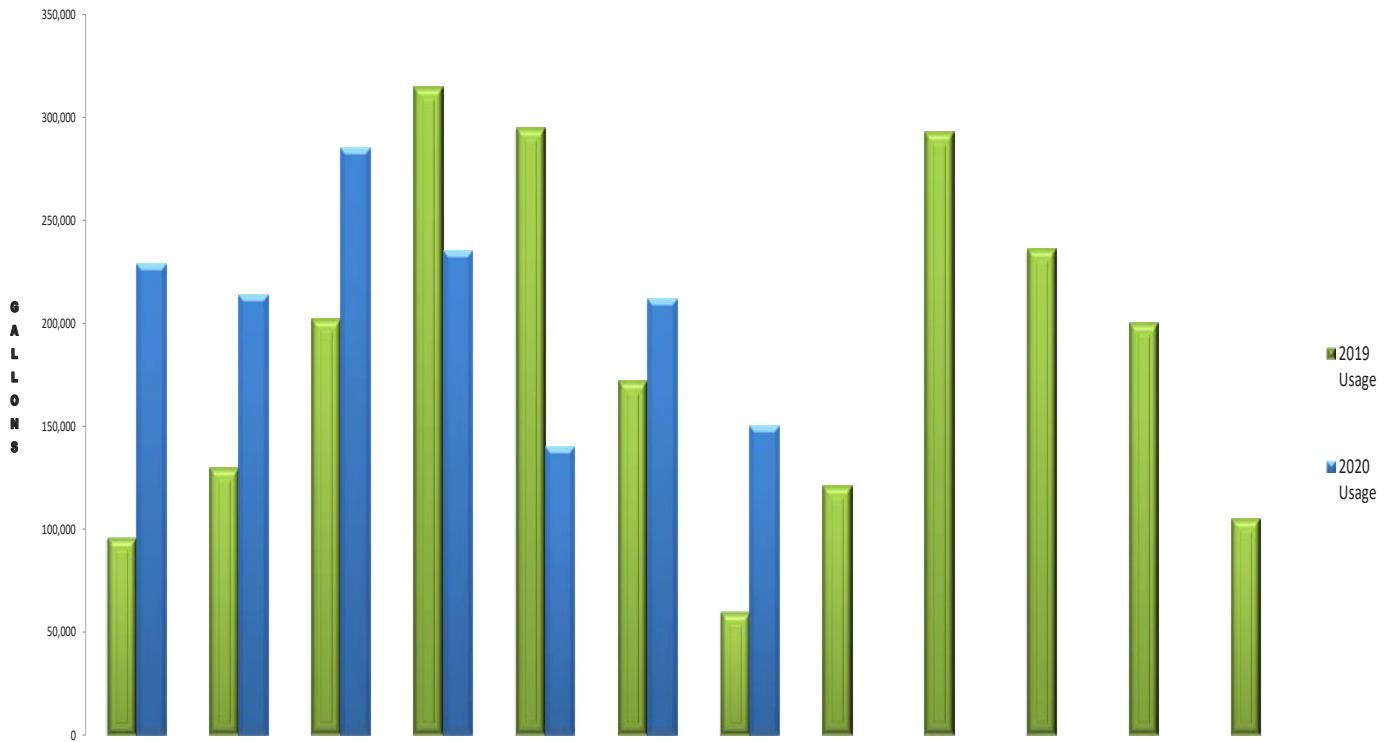
2019 Usage	179,000	200,000	255,000	447,000	420,000	243,000	304,000	96,000	360,000	401,000	302,000	204,000	3,411,000
2020 Usage	197,000	342,000	1,046,000	609,000	0	296,000	0	0	0	0	0	0	2,490,000
Change (Gallons)	18,000	142,000	791,000	162,000	-420,000	53,000	-304,000	-96,000	-360,000	-401,000	-302,000	-204,000	
Change (%)	10%	71%	310%	36%	-100%	22%	-100%	-100%	-100%	-100%	-100%	-100%	-27%



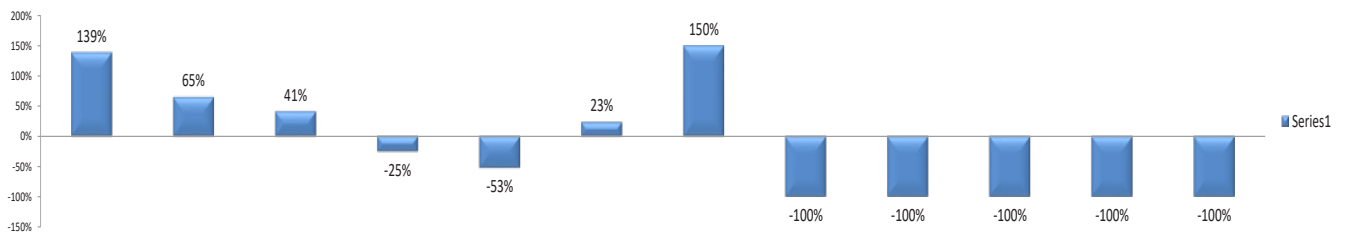
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 8110883 - 3 Oaks #6

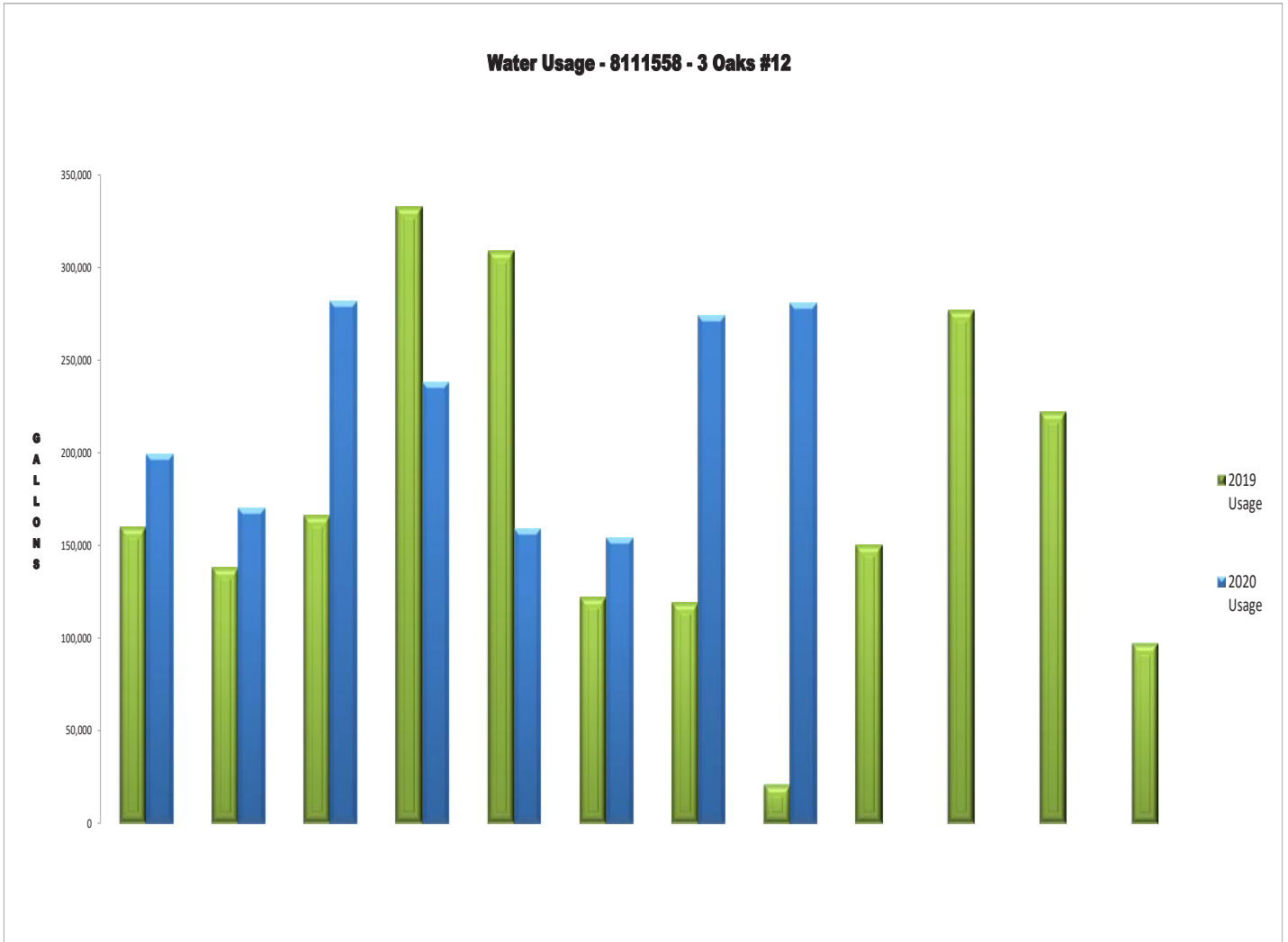


% Change by Month

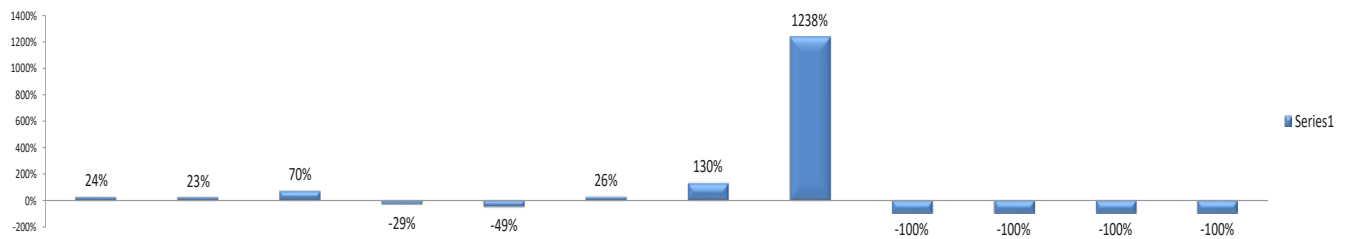


2019 Usage	96,000	130,000	202,000	315,000	295,000	172,000	60,000	121,000	293,000	236,000	200,000	105,000	2,225,000
2020 Usage	229,000	214,000	285,000	235,000	140,000	212,000	150,000	0	0	0	0	0	1,465,000
Change (Gallons)	133,000	84,000	83,000	-80,000	-155,000	40,000	90,000	-121,000	-293,000	-236,000	-200,000	-105,000	
Change (%)	139%	65%	41%	-25%	-53%	23%	150%	-100%	-100%	-100%	-100%	-100%	-34%

January February March April May June July August September October November December Savings



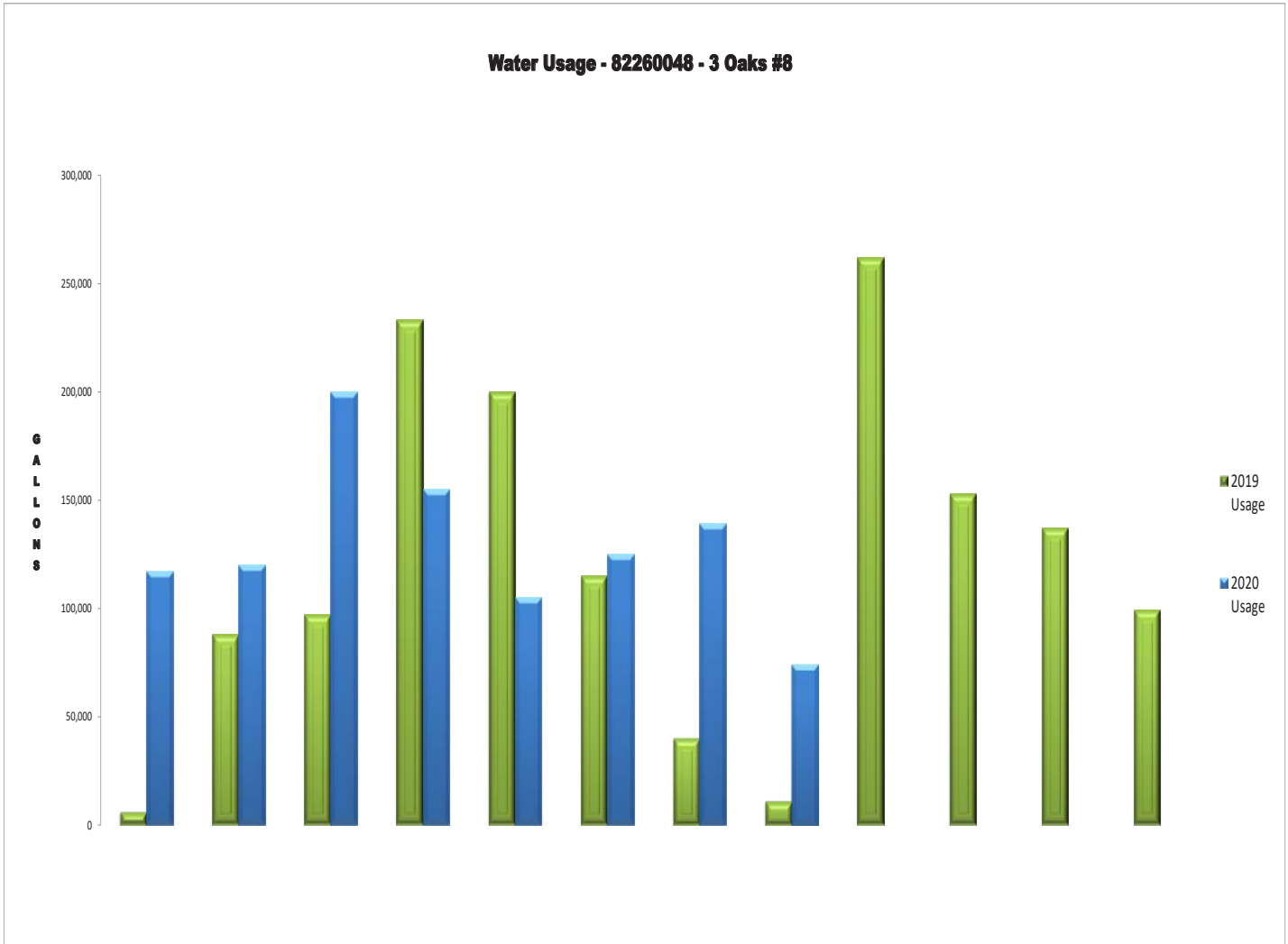
% Change by Month



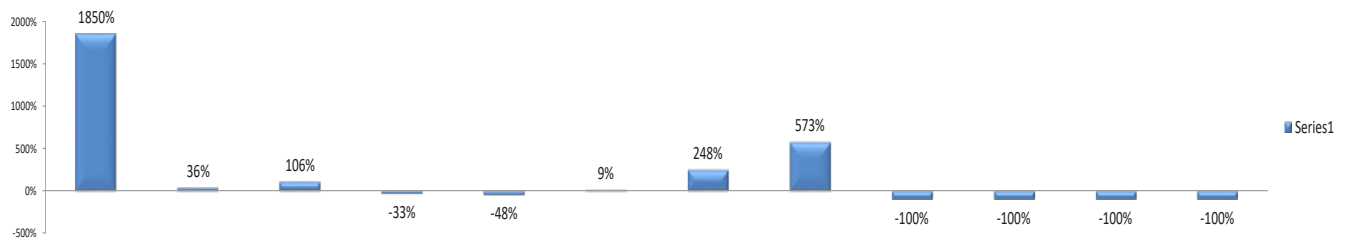
2019 Usage	160,000	138,000	166,000	333,000	309,000	122,000	119,000	21,000	150,000	277,000	222,000	97,000	2,114,000
2020 Usage	199,000	170,000	282,000	238,000	159,000	154,000	274,000	281,000	0	0	0	0	1,757,000
Change (Gallons)	39,000	32,000	116,000	-95,000	-150,000	32,000	155,000	260,000	-150,000	-277,000	-222,000	-97,000	
Change (%)	24%	23%	70%	-29%	-49%	26%	130%	1238%	-100%	-100%	-100%	-100%	-17%

Annual Water Consumption

January February March April May June July August September October November December Savings



% Change by Month



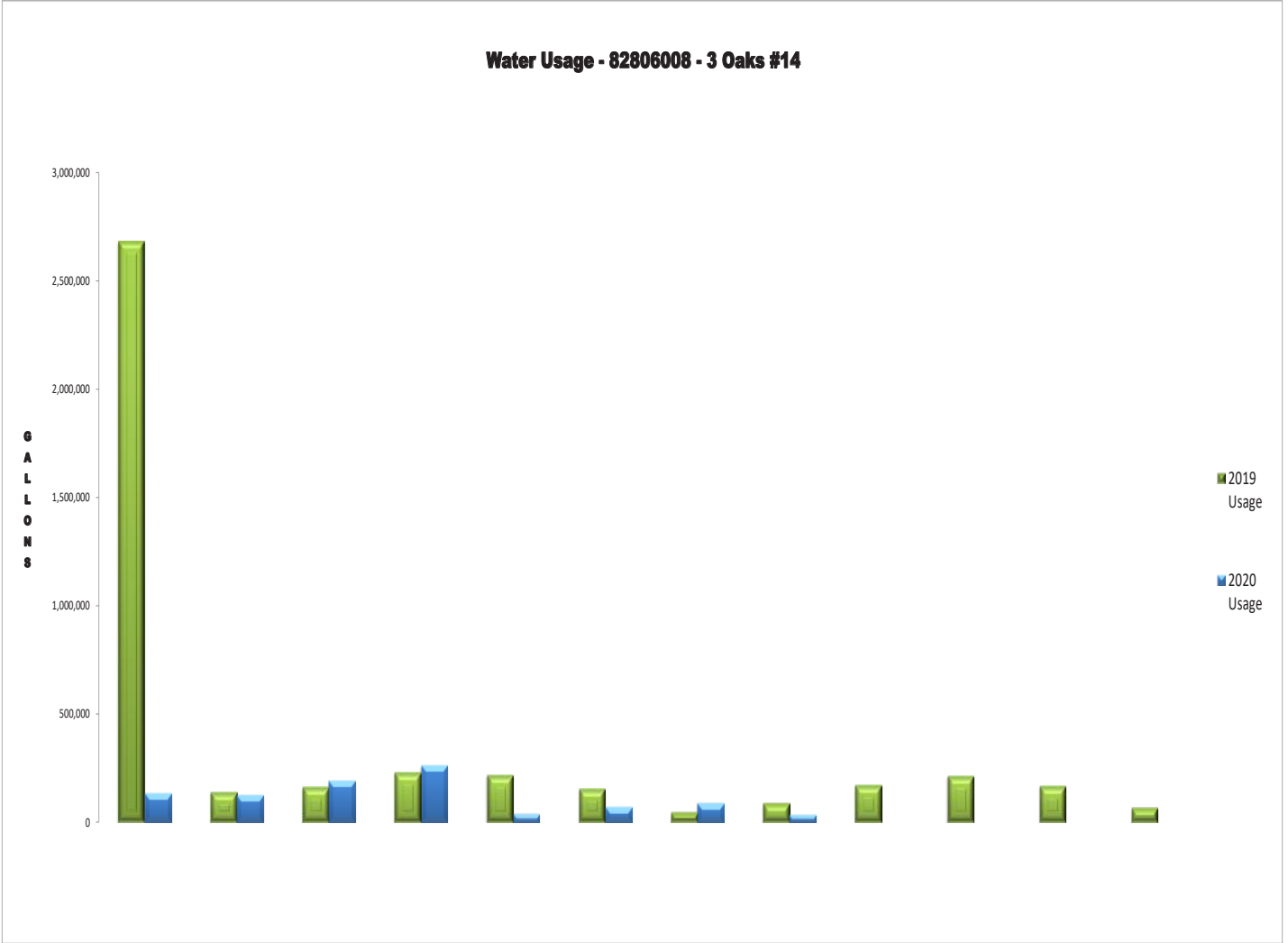
2019 Usage	6,000	88,000	97,000	233,000	200,000	115,000	40,000	11,000	262,000	153,000	137,000	99,000	1,441,000
2020 Usage	117,000	120,000	200,000	155,000	105,000	125,000	139,000	74,000	0	0	0	0	1,035,000
Change (Gallons)	111,000	32,000	103,000	-78,000	-95,000	10,000	99,000	63,000	-262,000	-153,000	-137,000	-99,000	
Change (%)	1850%	36%	106%	-33%	-48%	9%	248%	573%	-100%	-100%	-100%	-100%	-28%



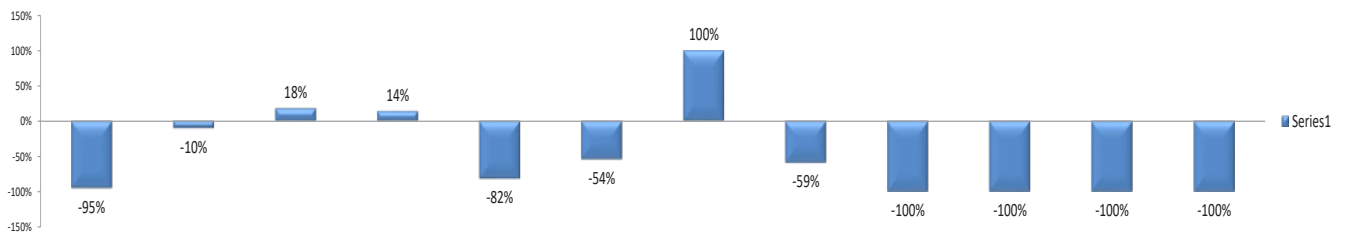
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 82806008 - 3 Oaks #14



% Change by Month



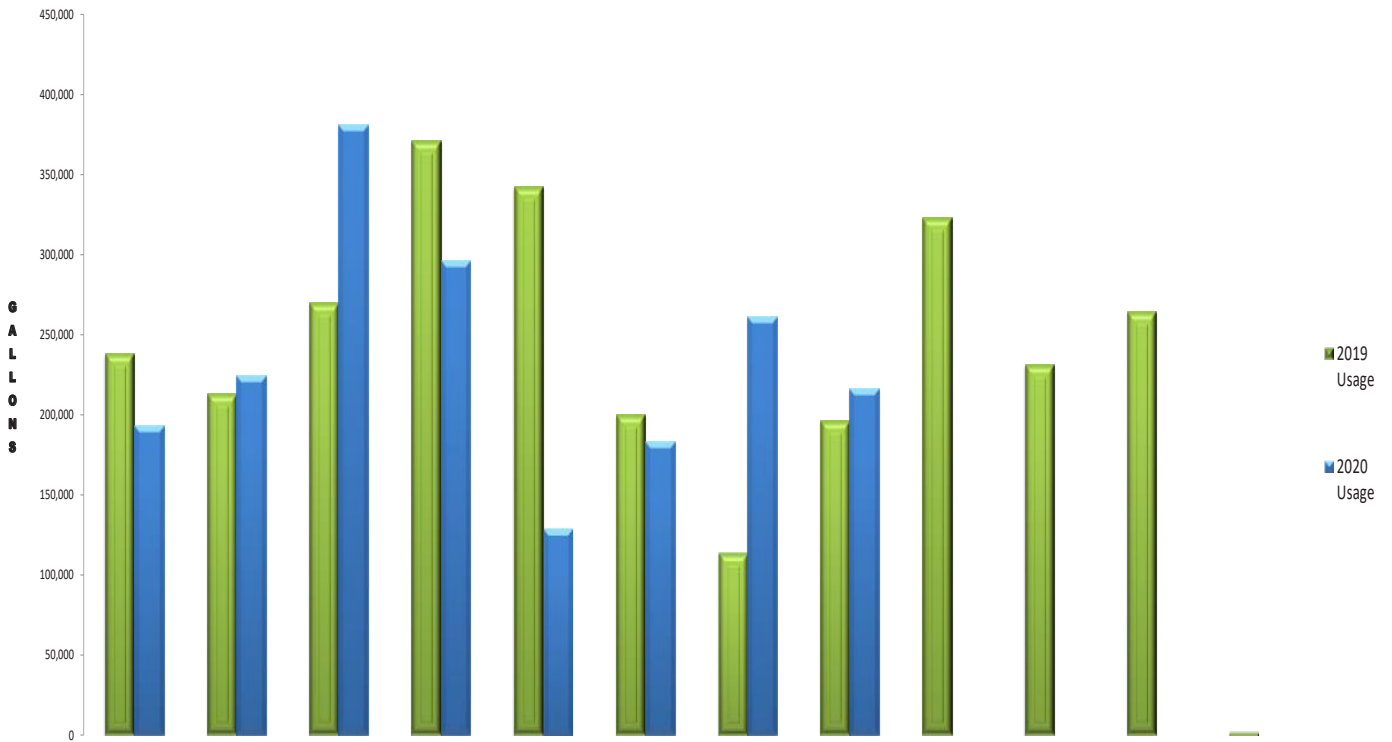
2019 Usage	2,680,000	140,000	162,000	231,000	218,000	153,000	45,000	88,000	170,000	213,000	167,000	66,000	4,333,000
2020 Usage	134,000	126,000	191,000	263,000	40,000	70,000	90,000	36,000	0	0	0	0	950,000
Change (Gallons)	-2,546,000	-14,000	29,000	32,000	-178,000	-83,000	45,000	-52,000	-170,000	-213,000	-167,000	-66,000	
Change (%)	-95%	-10%	18%	14%	-82%	-54%	100%	-59%	-100%	-100%	-100%	-100%	-78%



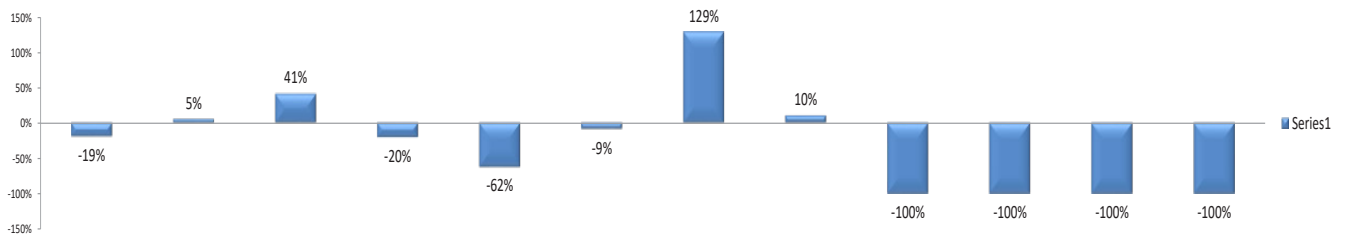
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 8403813 - 3 Oaks #4



% Change by Month



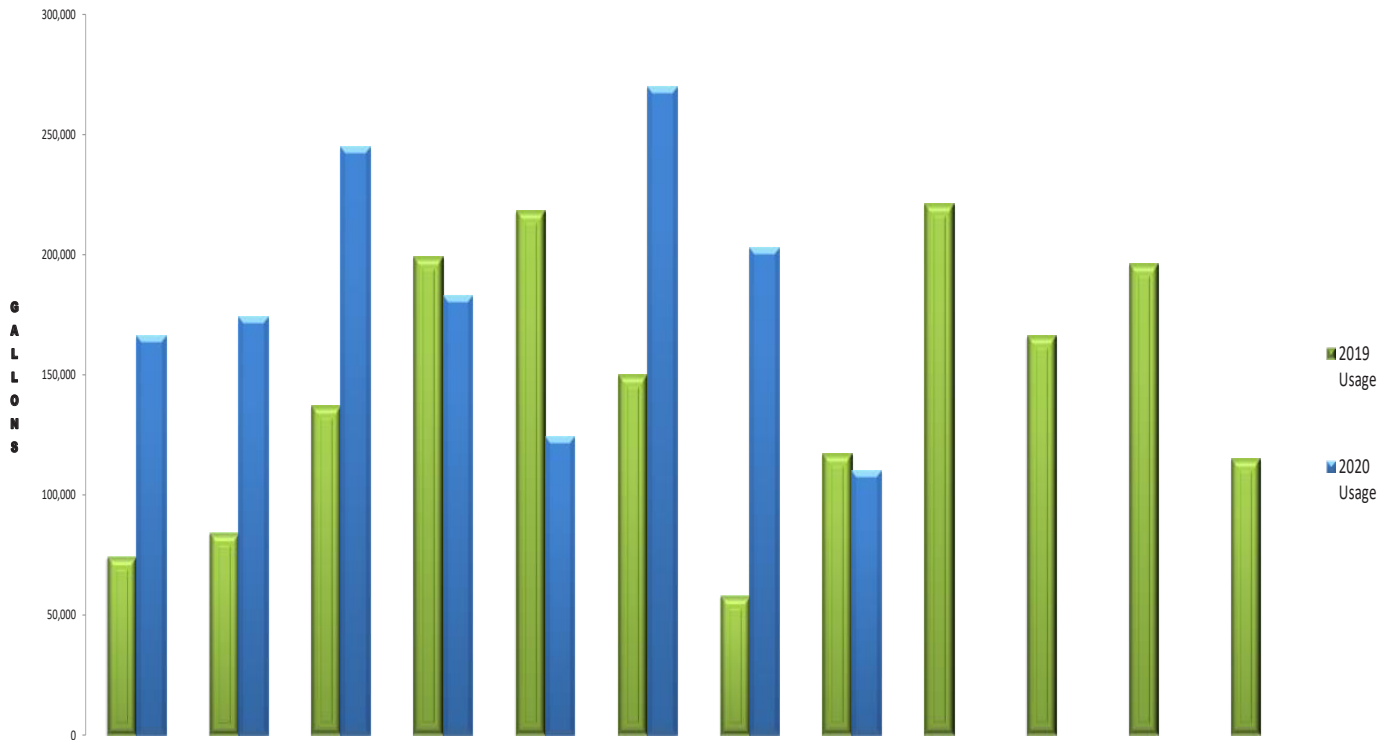
2019 Usage	238,000	213,000	270,000	371,000	342,000	200,000	114,000	196,000	323,000	231,000	264,000	2,000	2,764,000
2020 Usage	193,000	224,000	381,000	296,000	129,000	183,000	261,000	216,000	0	0	0	0	1,883,000
Change (Gallons)	-45,000	11,000	111,000	-75,000	-213,000	-17,000	147,000	20,000	-323,000	-231,000	-264,000	-2,000	
Change (%)	-19%	5%	41%	-20%	-62%	-9%	129%	10%	-100%	-100%	-100%	-100%	-32%



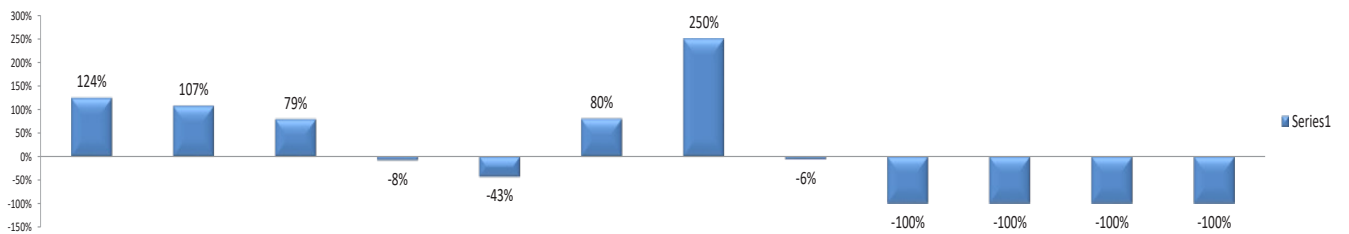
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 86582846 - W Side Of Turnout



% Change by Month



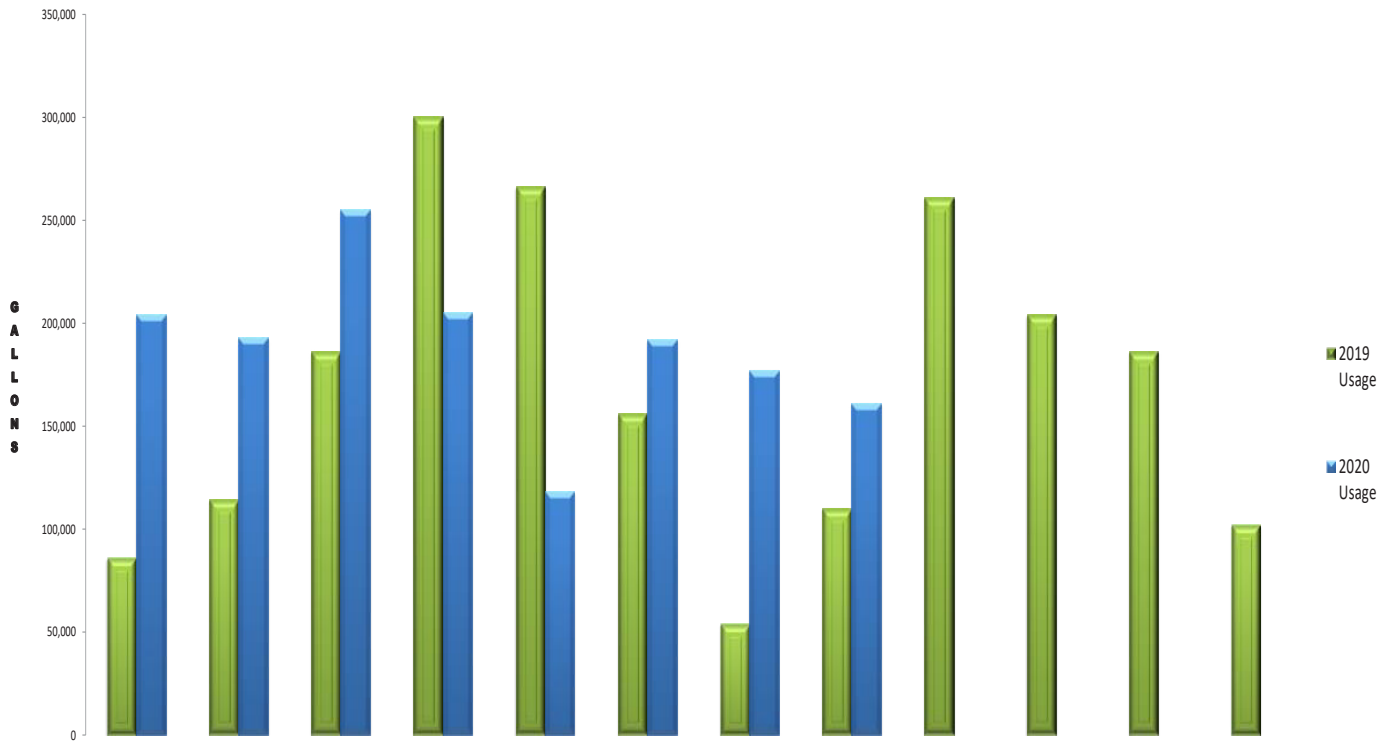
2019 Usage	74,000	84,000	137,000	199,000	218,000	150,000	58,000	117,000	221,000	166,000	196,000	115,000	1,735,000
2020 Usage	166,000	174,000	245,000	183,000	124,000	270,000	203,000	110,000	0	0	0	0	1,475,000
Change (Gallons)	92,000	90,000	108,000	-16,000	-94,000	120,000	145,000	-7,000	-221,000	-166,000	-196,000	-115,000	
Change (%)	124%	107%	79%	-8%	-43%	80%	250%	-6%	-100%	-100%	-100%	-100%	-15%



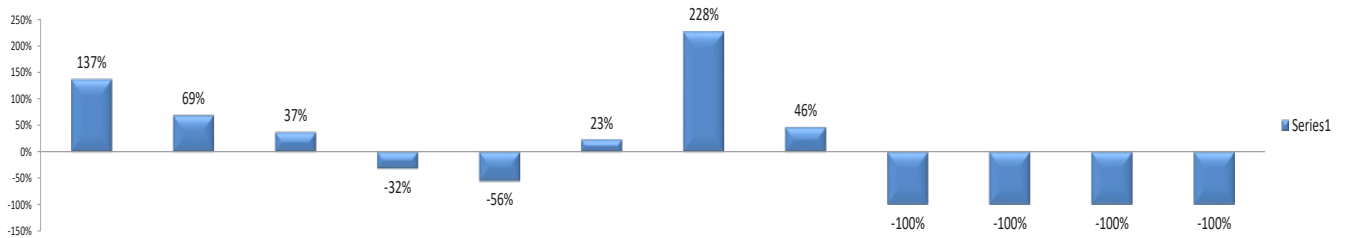
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 8870471 - 3 Oaks #7



% Change by Month

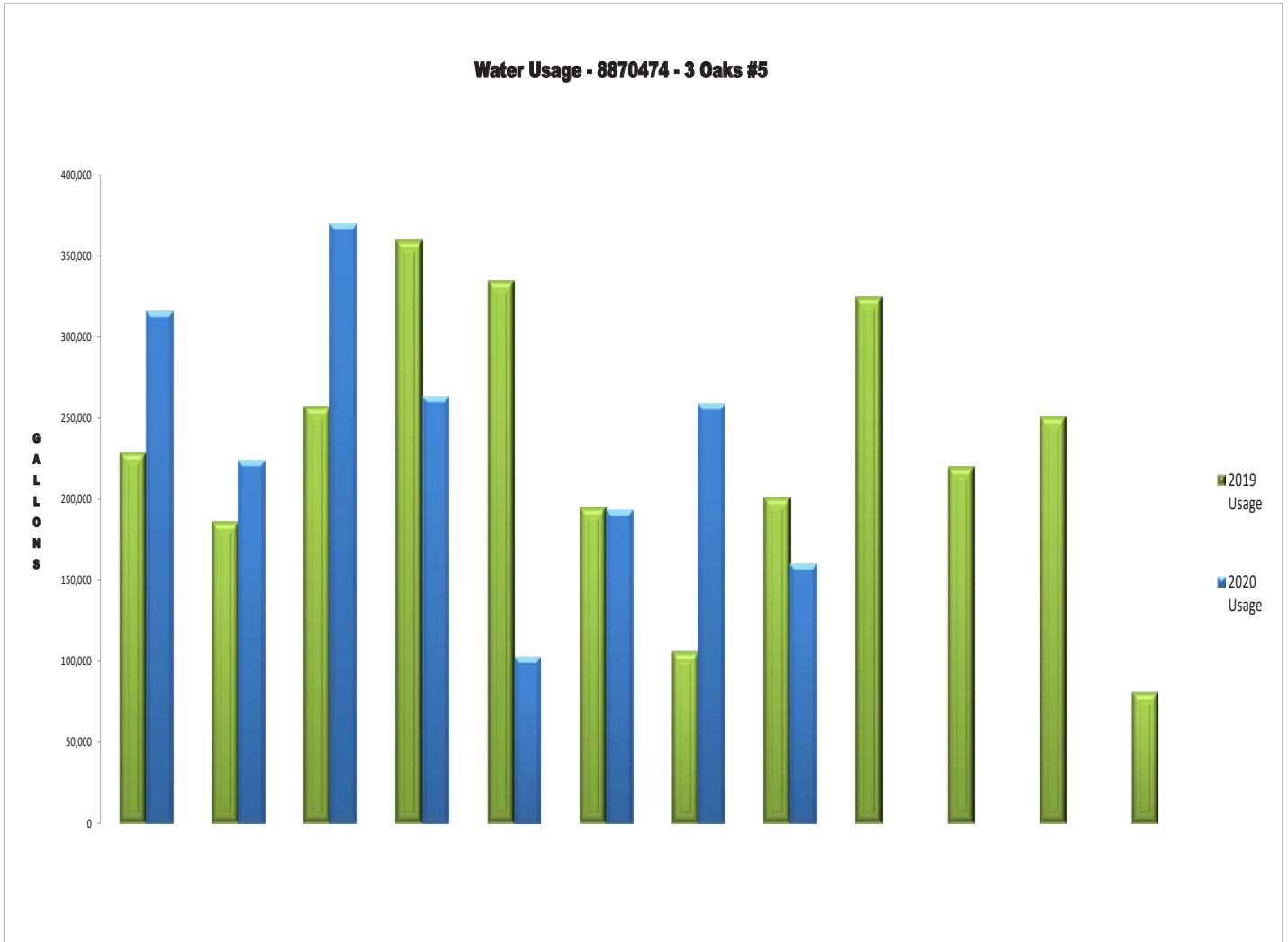


2019 Usage	86,000	114,000	186,000	300,000	266,000	156,000	54,000	110,000	261,000	204,000	186,000	102,000	2,025,000
2020 Usage	204,000	193,000	255,000	205,000	118,000	192,000	177,000	161,000	0	0	0	0	1,505,000
Change (Gallons)	118,000	79,000	69,000	-95,000	-148,000	36,000	123,000	51,000	-261,000	-204,000	-186,000	-102,000	
Change (%)	137%	69%	37%	-32%	-56%	23%	228%	46%	-100%	-100%	-100%	-100%	-26%

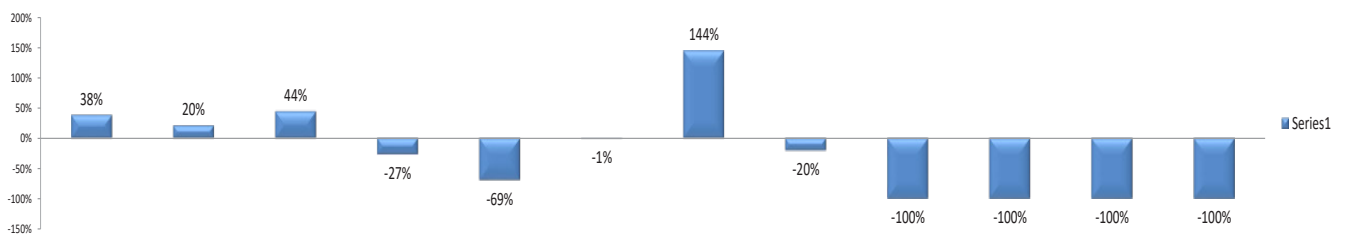


Annual Water Consumption

January February March April May June July August September October November December Savings



% Change by Month

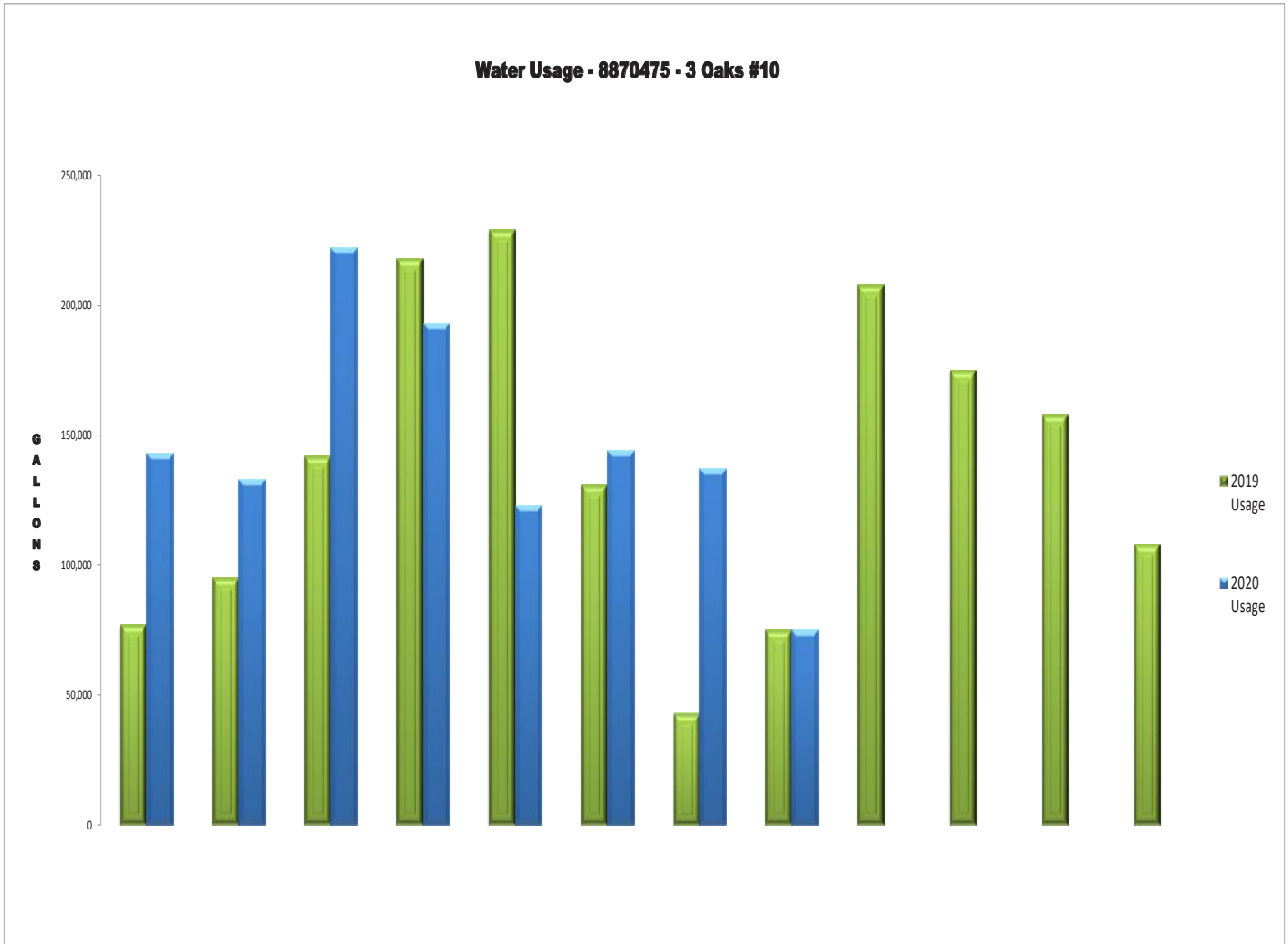


2019 Usage	229,000	186,000	257,000	360,000	335,000	195,000	106,000	201,000	325,000	220,000	251,000	81,000	2,746,000
2020 Usage	316,000	224,000	370,000	263,000	103,000	193,000	259,000	160,000	0	0	0	0	1,888,000
Change (Gallons)	87,000	38,000	113,000	-97,000	-232,000	-2,000	153,000	-41,000	-325,000	-220,000	-251,000	-81,000	
Change (%)	38%	20%	44%	-27%	-69%	-1%	144%	-20%	-100%	-100%	-100%	-100%	-31%

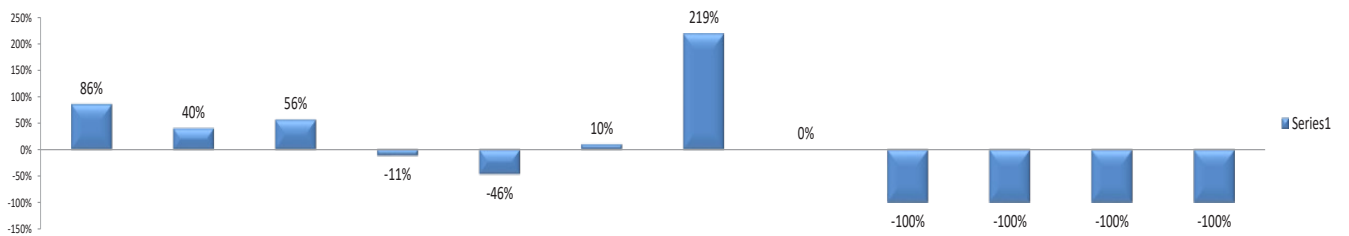


Annual Water Consumption

January February March April May June July August September October November December Savings



% Change by Month



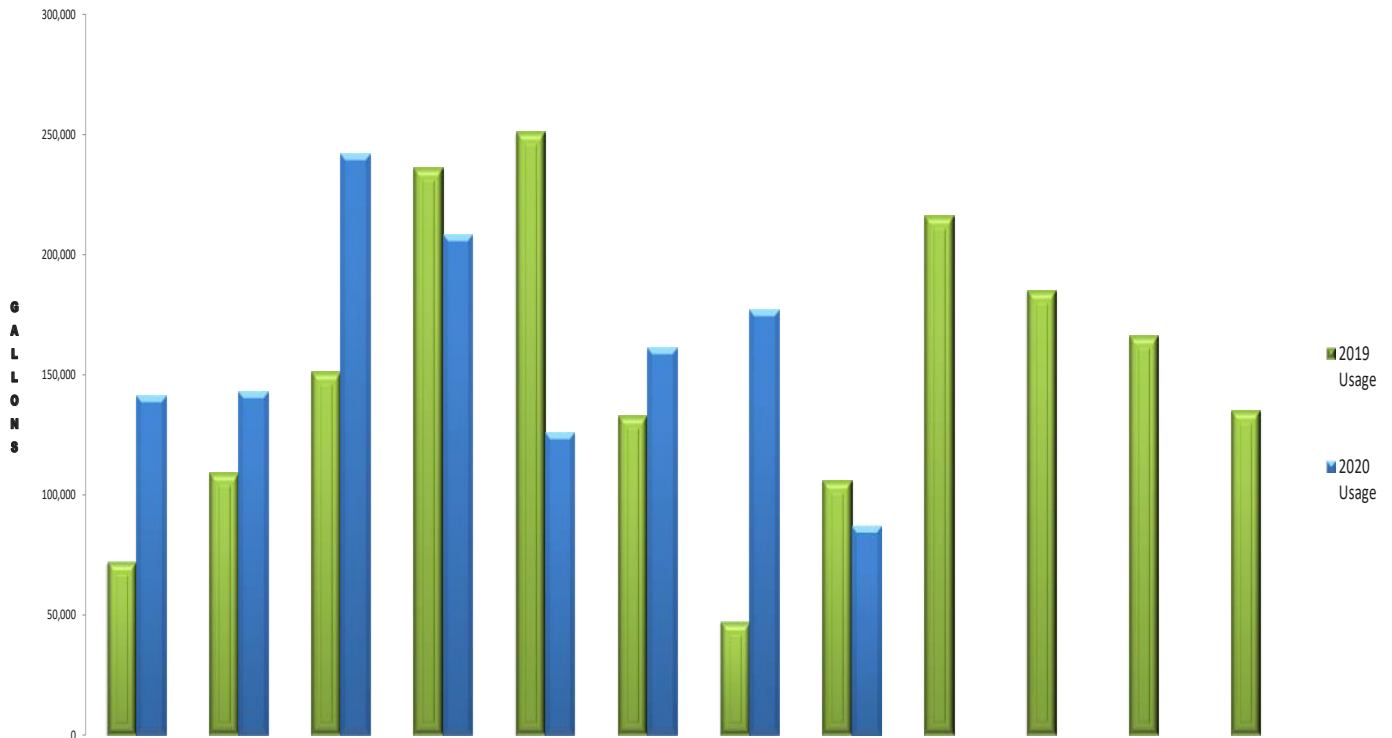
2019 Usage	77,000	95,000	142,000	218,000	229,000	131,000	43,000	75,000	208,000	175,000	158,000	108,000	1,659,000
2020 Usage	143,000	133,000	222,000	193,000	123,000	144,000	137,000	75,000	0	0	0	0	1,170,000
Change (Gallons)	66,000	38,000	80,000	-25,000	-106,000	13,000	94,000	0	-208,000	-175,000	-158,000	-108,000	
Change (%)	86%	40%	56%	-11%	-46%	10%	219%	0%	-100%	-100%	-100%	-100%	-29%



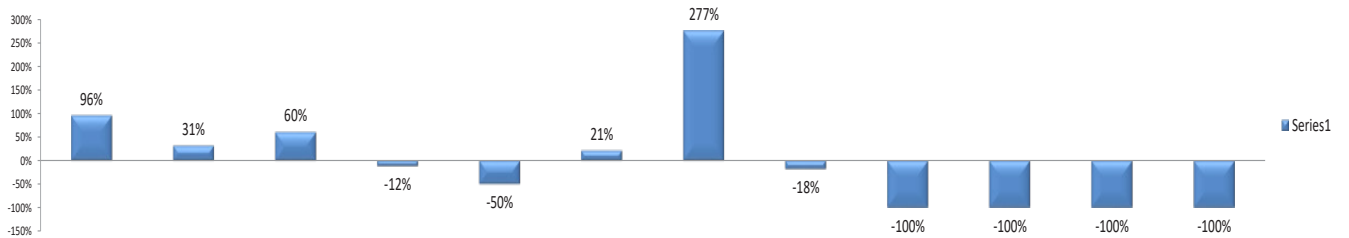
Annual Water Consumption

January February March April May June July August September October November December Savings

Water Usage - 8870476 - 3 Oaks #9



% Change by Month



2019 Usage	72,000	109,000	151,000	236,000	251,000	133,000	47,000	106,000	216,000	185,000	166,000	135,000	1,807,000
2020 Usage	141,000	143,000	242,000	208,000	126,000	161,000	177,000	87,000	0	0	0	0	1,285,000
Change (Gallons)	69,000	34,000	91,000	-28,000	-125,000	28,000	130,000	-19,000	-216,000	-185,000	-166,000	-135,000	
Change (%)	96%	31%	60%	-12%	-50%	21%	277%	-18%	-100%	-100%	-100%	-100%	-29%

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

5A

Irrigation Design Group & Associates, Inc.
9759 Richmond circle
Boca Raton, FL 33434



To Our Valued Board Serving The Brooks Of Bonita Springs,

We here at Irrigation Design Group want to thank you for giving us the opportunity to provide you with monitoring and consulting service for the past 3 years. We want to maximize your investment and benefit using the flow sensors installed with continuing our service monitoring your system at the same rate of \$1,150 a month and agree that the said rate will not increase for duration of the contract.

Thank you for the continuing opportunity and consideration.

Regards,

A handwritten signature in black ink, appearing to read 'Christopher Perkins'. The signature is fluid and cursive, with a large initial 'C' and 'P'.

Christopher Perkins

President

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

5B

The Brooks ***Bonita Springs, Florida***

Controller 7 Update



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Brooks of Bonita Springs I & II Community Development District's
C/O Wrathell Hunt and Associates, LLC
9220 Bonita Beach Road, Suite 214
Bonita Springs, Florida 34135

Reference: Water Usage

To the Board of Directors:

The following is a presentation that summarizes the results the past 30+ days water usage on controller 7. It is intended to provide you with an assessment of the current condition of controller 7 from an observation and not forensic perspective. It is in no way intended to discredit any person or firm, it is merely a representation of the facts as we discovered them.

Recommendations

The following recommendations are not intended to be all inclusive and do not address all of the deficiencies of the system. They are offered to address some of the issues discovered during our information gathering process. We recommend consideration be given to perform the following general corrective measures:



1. We recommend reviewing each meter the same day specified on the previous inspection sheet. Notice some meters experienced a drastic increase in water usage which could be due to a number of reasons
2.
 1. **Incorrect reading**
 2. **Possible mainline break or small leak**
 3. **Stuck or slow closing valve**
 4. **Increase in water usage due to weather**
3. We recommend installing flow meters and master valves one controller at a time so that it can monitor the flow of each meter for an accurate monthly reading. This will provide the ability to detect a stuck valve, mainline break, or numerous other conditions that cause dramatic increases. This will allow monitoring each valve's water consumption every cycle - 24/7, giving us complete control of the water usage and thus eliminating these dramatic increases.

We believe that if these recommendations are implemented, it will improve overall system efficiency, achieve improved system operation, and realize operational savings in both water conservation and system management.

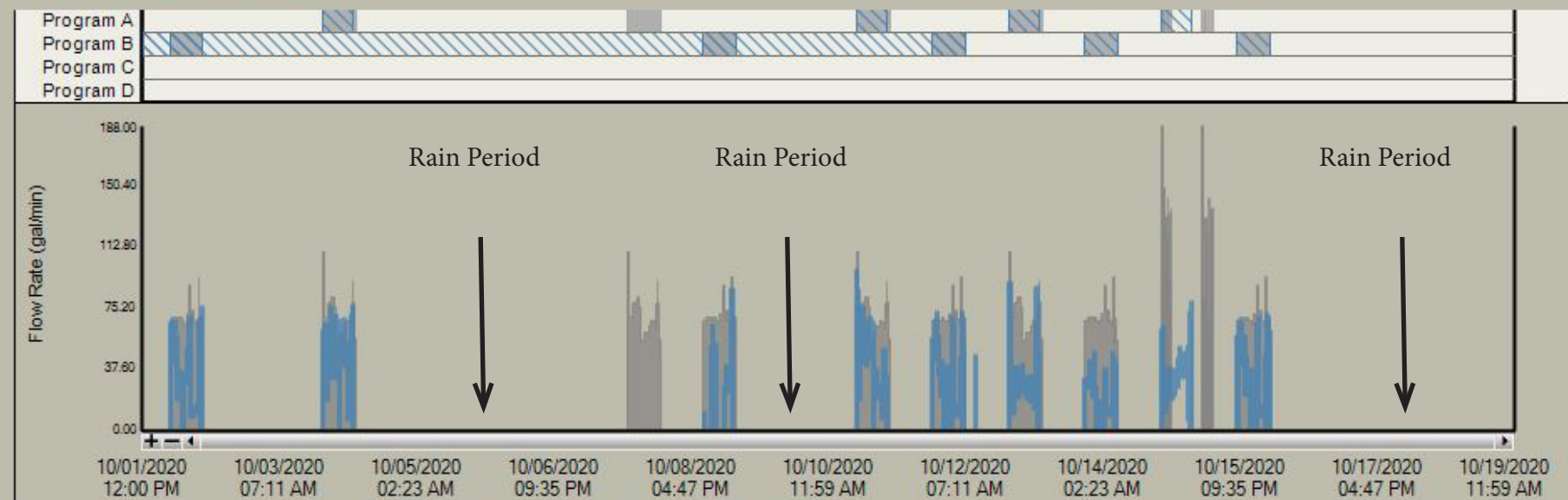
Respectfully Submitted,

Christopher Perkins
Christopher Perkins



Brooks of Bonita Springs II Summer - Satellite 07 Williams Road - Flow Log Graph

Click the chart to see details...

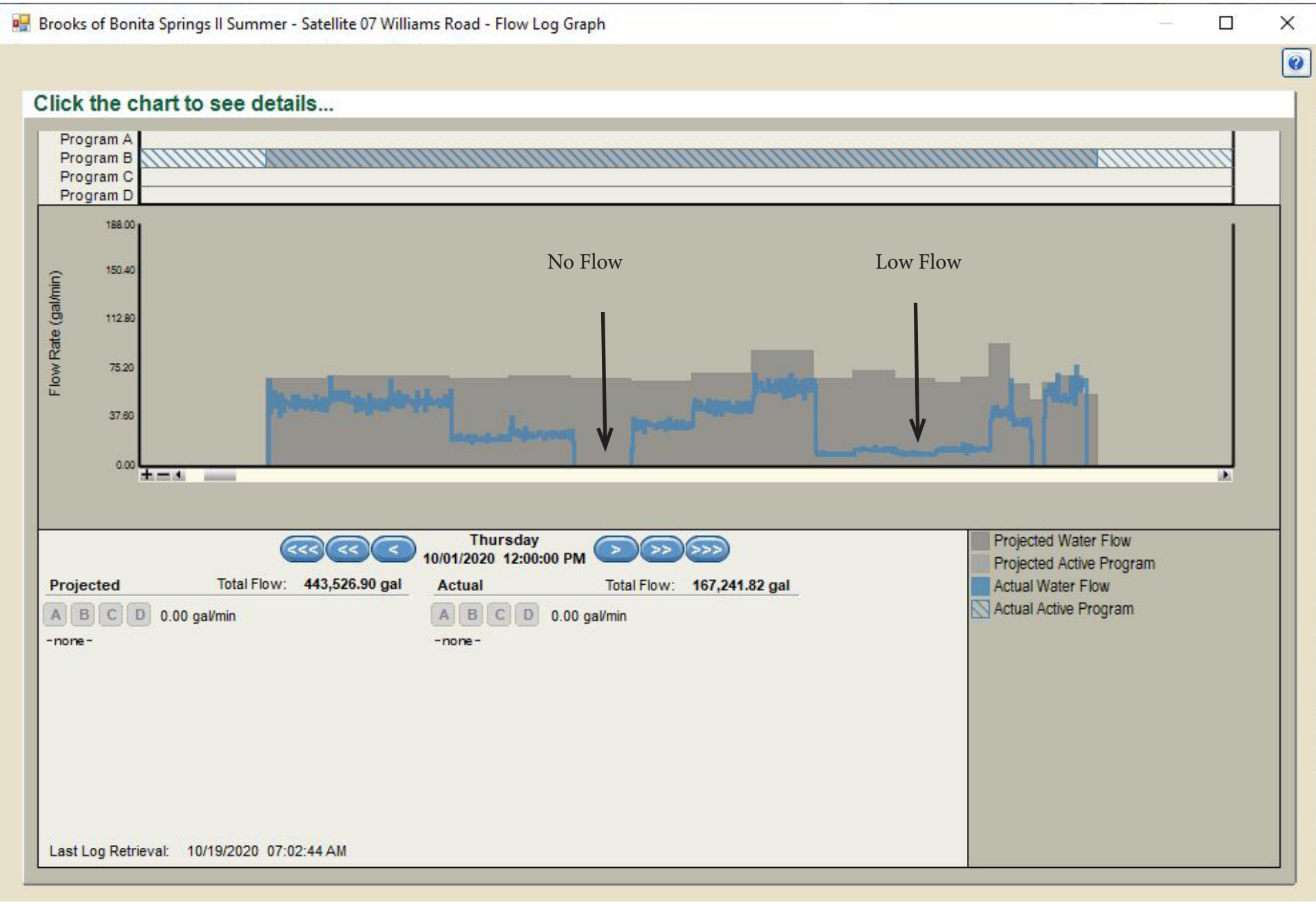


Sunday 10/04/2020 11:38:55 AM

<p>Projected Total Flow: 443,526.90 gal</p> <p>A B C D 0.00 gal/min</p> <p>-none-</p>	<p>Actual Total Flow: 167,241.82 gal</p> <p>A B C D 0.00 gal/min</p> <p>-none-</p>
---	--

- Projected Water Flow
- Projected Active Program
- Actual Water Flow
- Actual Active Program

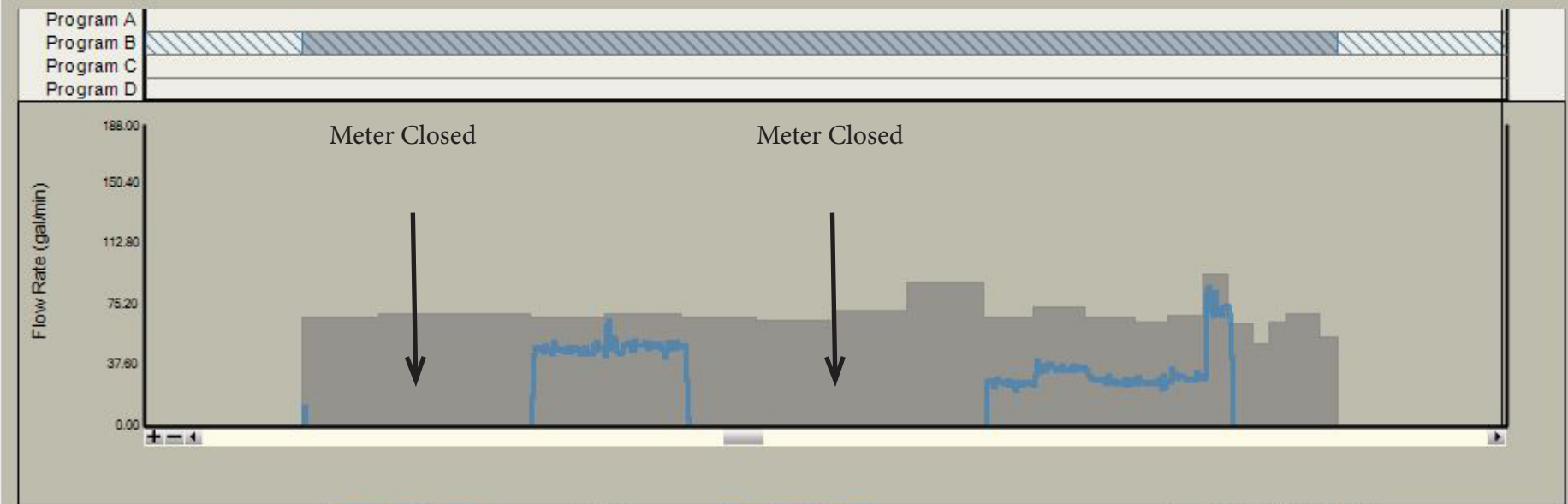
Last Log Retrieval: 10/19/2020 07:02:44 AM





Brooks of Bonita Springs II Summer - Satellite 07 Williams Road - Flow Log Graph

Click the chart to see details...



Friday 10/09/2020 08:52:44 AM

Projected Total Flow: 443,526.90 gal

Actual Total Flow: 167,241.82 gal

A B C D 0.00 gal/min

A B C D 0.00 gal/min

-none-

-none-

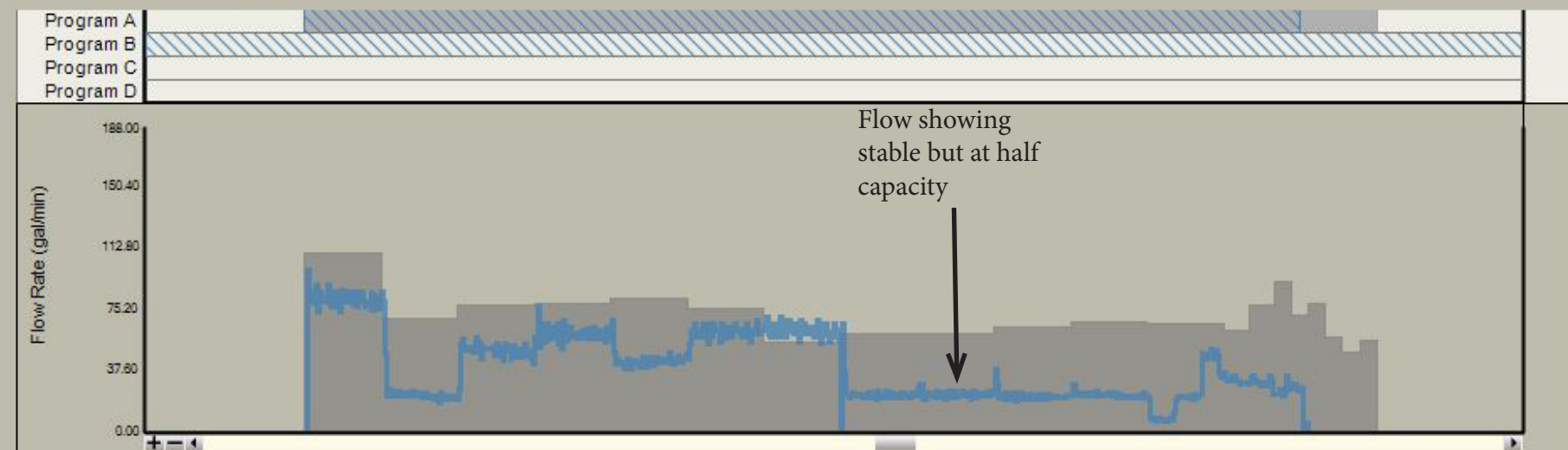
- Projected Water Flow
- Projected Active Program
- Actual Water Flow
- Actual Active Program

Last Log Retrieval: 10/19/2020 07:02:44 AM



Brooks of Bonita Springs II Summer - Satellite 07 Williams Road - Flow Log Graph

Click the chart to see details...



Sunday

10/11/2020 08:55:42 AM

Projected

Total Flow: 443,526.90 gal

Actual

Total Flow: 167,241.82 gal

A B C D 0.00 gal/min

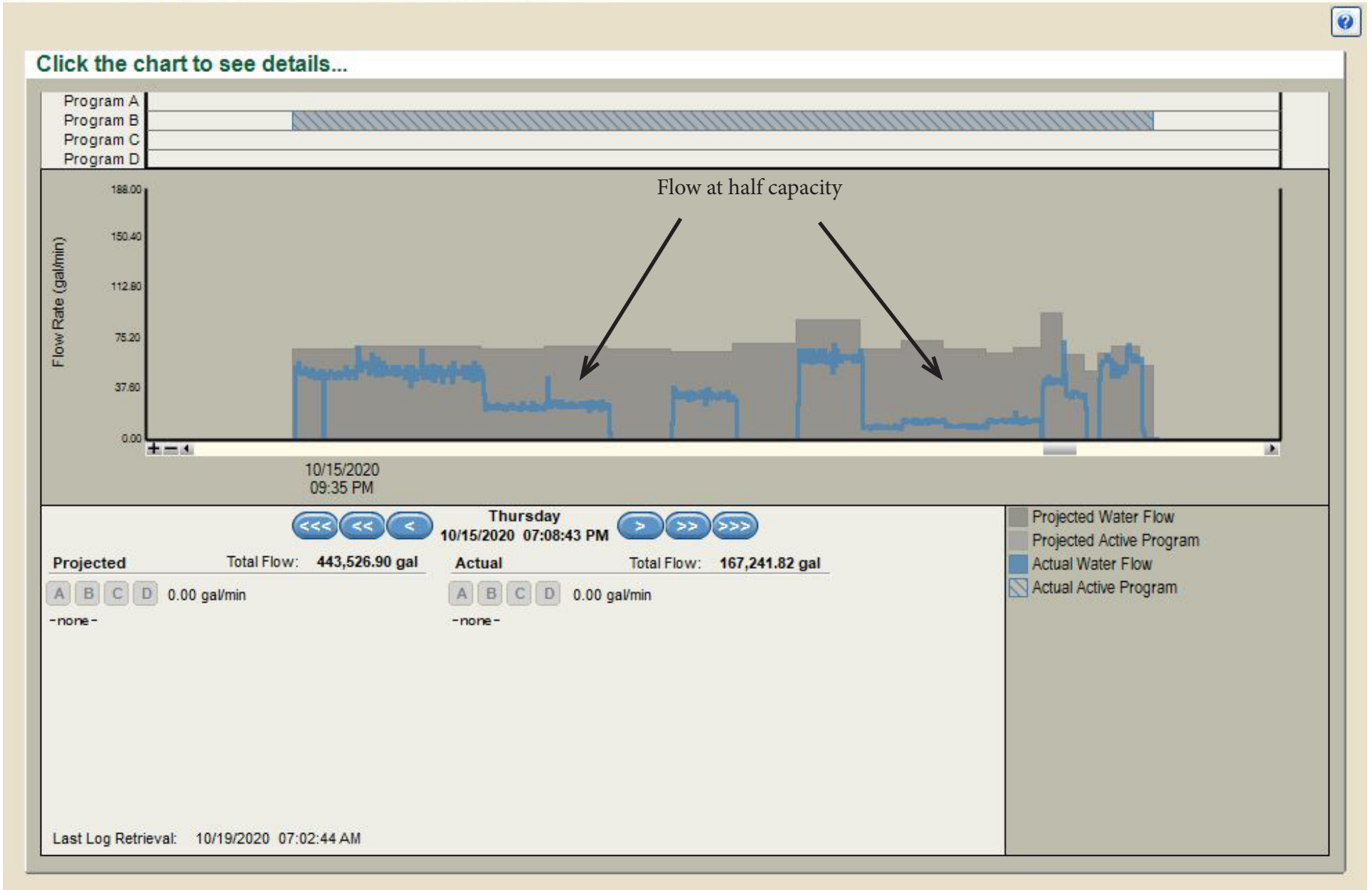
-none-

A B C D 0.00 gal/min

-none-

- Projected Water Flow
- Projected Active Program
- Actual Water Flow
- Actual Active Program

Last Log Retrieval: 10/19/2020 07:02:44 AM



**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

6



Annual Report Form For Individual NPDES Permits For Municipal Separate Storm Sewer Systems (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-624.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator (<http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>). Files larger than 10MB may be placed on the FTP site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading files, email the MS4 coordinator or NPDES Program Administrator to notify them the report is ready for downloading; or by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below.**

Submit the form and attachments to:
 Florida Department of Environmental Protection
 Mail Station 3585
 2600 Blair Stone Road
 Tallahassee, Florida 32399-2400

SECTION I. BACKGROUND INFORMATION

A.	Permittee Name: Brooks of Bonita Springs Community Development District		
B.	Permit Name: Lee County MS4		
C.	Permit Number: FLS000035-004		
D.	Annual Report Year: <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input checked="" type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:		
E.	Reporting Time Period (month/year): 05/2019 through 04/2020		
F.	Name of the Responsible Authority: James Merritt		
	Title: Chairman of Board of Supervisors		
	Mailing Address: 2300 Glades Road; Suite 410W		
	City: Boca Raton	Zip Code: 33431	County: Palm Beach
	Telephone Number: 954-426-2015		Fax Number: n/a
	E-mail Address: jmerritsw@embarqmail.com		
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): Chesley E. Adams, Jr.		
	Title: District Manager		
	Department: District Management		
	Mailing Address: 9220 Bonita Beach Rd, Suite 214		
	City: Bonita Springs	Zip Code: 34135	County: Lee
	Telephone Number: 239-464-7114		Fax Number: n/a
E-mail Address: adamsc@whhassociates.com			

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable

SECTION III. PART V.B. ASSESSMENT PROGRAM

A.	<p>Provide a brief statement as to the status of water quality monitoring plan implementation. Status may include sampling frequency changes, monitoring location changes, or sampling waiver conditions. <u>DEP Note:</u> <i>If permittee participates in a collaborative monitoring plan, permittee may refer to a joint response as defined by the interlocal agreement.</i></p> <p>Name and date of the approved plan: Brooks CDD Water Quality Monitoring Plan, 1992 Status: Water quality monitoring for the Brooks CDD uses data from the Lee County Water Monitoring Program that has been implemented since 1992. The Lee County's 47B-11GR water quality monitoring station on Halfway Creek is used to monitor the water quality from Brooks of Bonita Springs CDD to U.S. Waters. Monitoring typically occurs monthly for the following constituents: Chlorophyll a, Arsenic, Biochemical Oxygen Demand, Cadmium, Chloride, Color, Specific Conductance, Copper, Dissolved Oxygen, Fecal Coliform, Enterococci, Ammonia, Nitrite, Nitrate, Nitrate+Nitrite, Ortho-Phosphorus, Lead, pH, Silica, Temperature, Total Hardness, Total Kjeldahl Nitrogen, Total Nitrogen, Total Phosphorus, Total Suspended Solids, Turbidity and Zinc</p>
B.	<p>Provide a brief discussion of the monitoring and loading results to date which includes a summary of the water quality monitoring data and / or stormwater pollutant loading changes from the reporting year. <u>DEP Note:</u> <i>Results must be specific to the permittee's SWMP.</i></p> <p>See Attachment #2</p>
C.	<p>Attach a monitoring data summary as required by the permit. An analysis of the data discussing changes in water quality and/or stormwater pollutant loading from previous reporting years. <u>DEP Note:</u> <i>Analysis must be specific to the permittee's SWMP.</i></p> <p>See Attachment #1</p>

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: \$723,488
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$742,983
C.	<p>Did subsequent program resources decrease from the current reporting period? Y <input type="checkbox"/> / N X</p> <p>If program resources decreased, provide a discussion of the impacts on the implementation of the SWMP:</p>

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	Required Attachments	Permit Citation	Attachment Number/Title
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.	Part III.A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.	Part II.F	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	An explanation of why the minimum inspection frequency in Table II.A.1.a. was not met, if applicable.	Part II.A.1	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A list of the flood control projects that did not include stormwater treatment and an explanation for each of why it did not (if applicable).	Part III.A.4	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.	Part VI.B.2.	1
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.	Part III.A.1	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 2: A summary review of codes and regulations to reduce the stormwater impact from development.	Part III.A.2	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.	Part V.A	2
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 3: Summary of TMDL Monitoring Results (if applicable).	Part VIII.B.2	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 3: Bacteria Pollution Control Plan (if applicable).	Part VIII.B.3	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from development.	Part III.A.2	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: A report on any amendments to the applicable legal authority (if applicable).	Part III.A.7.a	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C. <ul style="list-style-type: none"> The monitoring plan (with revisions, if applicable). If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate. 	Part V.B.3 Part V.A.3	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: TMDL Supplemental SWMP (if applicable).	Part VIII.B.3	

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): James Merritt

Title: Chairman of Board of Supervisors

Signature: _____ Date: / /

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE										
A.	B.					C.	D.	E.	F.	
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity					Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation									
	<p>Report the current known inventory.</p> <p>Report the number of inspection and maintenance activities conducted for each applicable type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained.</p> <p><i>Note: Delete structures that are not in your MS4's inventory. The permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i></p>									
	Type of Structure	Number of Structures	Number of Inspections	Percent Inspected	Number of Maintenance Activities	Percent Maintained				
	Wet detention systems	74	74	100	74	100	Lake Reports	SOLitude		
	Weirs or other control structures	3	3	100	3	100	Cycle 4, Year 3 Inspection	District Engineer	Inspected YR 3 and observed during lake maintenance for changes	
	pipes / culverts (miles)	0							Future inventory addition and limited to lake interconnects	
	Inlets / catch basins / grates	0								
	Ditches / conveyance swales (miles)	0								
	<p>If the minimum inspection frequencies set forth in Table II.A.1.a. were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.</p>									

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.1 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.3 of the permit.				
	Strengths: Active storm water maintenance program in place				
	Limitations: None				
	SWMP revisions implemented to address limitations: N/A				
Part III.A.2	Areas of New Development and Significant Redevelopment				
Part III.A.3	Roadways				
Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected. <i>Note: If the permittee does not contract activities, delete CONTRACTOR activities.</i>					
PERMITTEE Litter Control: Frequency of litter collection					no on-site personnel
PERMITTEE Litter Control: Estimated amount of area maintained (lf)					
PERMITTEE Litter Control: Estimated amount of litter collected (cy)					
CONTRACTOR Litter Control: Frequency of litter collection		Weekly	Landscape Contract	Gulfscapes	Estimated
CONTRACTOR Litter Control: Estimated amount of area maintained (lf)		23,000			
CONTRACTOR Litter Control: Estimated amount of litter collected (cy)		8.7			
OPTIONAL: If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected. If you do not participate in an Adopt-A-Road program, report "0".					
Trash Pick-up Events: Total miles cleaned		0			Neighborhood landscapers pick-up litter in roads, Not measured
Trash Pick-up Events: Estimated amount of litter collected (cy)		0			
Adopt-A-Road: Total miles cleaned		0			
Adopt-A-Road: Estimated amount of litter collected (cy)		0			
Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen and total phosphorus loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in column F.					
Frequency of street sweeping		0			All roads within District boundary are private or County owned
Total miles swept		0			
Estimated quantity of sweeping material collected (cy / tons)		0			
Total phosphorous loadings removed (pounds)		0			
Total nitrogen loadings removed (pounds)		0			
Report the equipment yards and maintenances shops that support road maintenance activities, and the number of inspections conducted for each facility.					
Name of Facility		Number of Inspections			
None on site					

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE						
A.	B.	C.	D.	E.	F.	
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.3 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.3 of the permit.					
	Strengths: Private roads actively managed by HOAs					
	Limitations: None					
	SWMP revisions implemented to address limitations: N/A					
Part III.A.4	Flood Control Projects					
	Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not.					
	Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.					
	Flood control projects completed during the reporting period		0			No projects or stormwater system modifications within District
	Flood control projects completed that did <u>not</u> include stormwater treatment		0			
	Stormwater retrofit projects planned/under construction		0			
Stormwater retrofit projects completed		0				
If there were projects that did not include stormwater treatment, provide as an attachment a list of the projects and an explanation for each of why it did not.		<input type="checkbox"/>				
Part III.A.4 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.3 of the permit.					
	Strengths: Entire stormwater system constructed to SFWMD ERP criteria with finished floors above 100-year, 3-day storm event					
	Limitations: None					
	SWMP revisions implemented to address limitations: N/A					
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit					
	Report the facilities and the number of the inspections conducted for each facility.					
	Name of Facility		Number of Inspections			
						None in District
Part III.A.5 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.3 of the permit.					
	Strengths: None					
	Limitations: None					
	SWMP revisions implemented to address limitations: N/A					
Part III.A.6	Pesticides, Herbicides, and Fertilizer Application					
	Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed.					
	Report the number of permittee personnel who have been trained through the Green Industry BMP Program and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.					

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	PERSONNEL: FDACS public applicators of pesticides/herbicides	0			No onsite personnel
	CONTRACTORS: FDACS commercial applicators of pesticides/ herbicides	4	Copies of Licenses / Certificates	SOLitude / Gulfscapes	
	CONTRACTORS: Green Industry BMP Program training completed	1	Copies of Licenses / Certificates	Gulfscapes	
	CONTRACTORS: FDACS certified / licensed applicators of fertilizer	1	Copies of Licenses / Certificates	Gulfscapes	
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides and fertilizers including the type and number of activities conducted, the type and number of materials distributed, and the number of Web site visits (if applicable).				
	Brochures/Flyers/Fact sheets distributed	208,732	S:\NPDES\Annual Reports\Cycle 4, Year 3 2019-2020\Public Education\2019 fertilize Smart Campaign	DNR, Kurt Hacerode, khacerode@leegov.com	Fertilize Smart Campaign(Billboards, tv spots, direct mail)
	Public displays (e.g., kiosks, storyboards, posters, etc.)	3			
	Radio or television Public Service Announcements (PSAs)	812		Kurt Hacerode, khacerode@leegov.com	Residents of BOBS CDD may participate in the Lee County Public Education and Outreach Program. BOBS CDD is part of an Interlocal agreement with Lee County for Public Education and Outreach Program and Training Program
	Special events: Number conducted	0			
	Number of visitors to stormwater-related pages	88,638	Jeff Bristow JBristow@leegov.com 7/14/20 Kurt Harclerode KHarclerode@leegov.com 9/13/20 Stephen Brown BROWNSH@leegov.com 7/28/20		
	FYN: Brochure/Flyers/Fact sheets distributed	4,257	S:\Natural Resources\NPD ES\Annual Reports\Cycle 4, Year 3, 2019-2020\Lee County Ext. Services.docx	FYN, Stephen Brown	
	FYN: Newspapers & newsletters: Number of articles/notices published	10,667			
	FYN: Newsletters: Number of newsletters distributed	30,000			
	FYN: Seminars/Workshops: Number conducted	75			
	FYN: Seminars/Workshops: Number of participants	2,272			
	FYN: Special events: Number conducted	2,047			
	FYN: Special events: Number of participants	2,047			

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.6 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.3 of the permit.				
	Strengths: Contractors operating within District Boundaries need Lee County licensing/certifications				
	Limitations: None				
	SWMP revisions implemented to address limitations: N/A				
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures				
	Report amendments in Year 4.				
	Year 4 ONLY: Attach a report on amendments to applicable legal authority	<input type="checkbox"/>			
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal				
	Report on the proactive inspection program, including the number of inspections conducted by the permittee, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Proactive inspections for suspected illicit discharges	24	Lake reports	SOLitude	
	Inspections performed by Lee County SQG Program	0			
	Illicit discharges found during a proactive inspection	0			
	NOV/WL/citation/fines issued for illicit discharges found during proactive inspection	0			ILA for enforcement with Lee County
	Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Reports of suspected illicit discharges received	0	None reported	District Management	ILA with Lee County to provide enforcement
	Reactive investigations of reports of suspected illicit discharges etc.	0			
	Illicit discharges etc. found during reactive investigation	0			
	NOV/WL/citation/fines issued for illicit discharges etc. found during reactive investigation	0			
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training) within the reporting year.				
	Personnel trained	0			No onsite personnel
	Contractors trained	2	Copy of certificates	SOLitude	
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response				
	Report on the spill prevention and response activities, including the number of spills addressed.				
	Hazardous and non-hazardous material spills responded to	0			
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training) within the reporting year.				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Personnel trained				No onsite personnel
	Contractors trained				Estero Fire Distr.
Part III.A.7.e	Illicit Discharges and Improper Disposal — Public Reporting				
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, and the number of Web site visits (if applicable).				
	Brochures/Flyers/Fact sheets distributed	0			ILA with Lee County for Public Education and Outreach
	Neighborhood presentations: Number conducted	0			
	Neighborhood presentations: Number of participants	0			
	Newspapers & newsletters: Number of articles/notices published	0			
	Newsletters: Number of newsletters distributed	0			
	Public displays (e.g., kiosks, storyboards, posters, etc.)	0			
	Radio or television Public Service Announcements (PSAs)	0			
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	Special events: Number conducted	0			
	Special events: Number of participants	0			
	Number of visitors to stormwater-related pages	0			
Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control				
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, and the number of Web site visits (if applicable).				
	Brochures/Flyers/Fact sheets distributed	0			
	Neighborhood presentations: Number conducted	0			
	Neighborhood presentations: Number of participants	0			
	Newspapers & newsletters: Number of articles/notices published	0			
	Newsletters: Number of newsletters distributed	0			
	Public displays (e.g., kiosks, storyboards, posters, etc.)	0			
	Radio or television Public Service Announcements (PSAs)	0			
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	Special events: Number conducted	0			

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE						
A.	B.	C.		D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed		Documentation / Record	Entity Performing the Activity	Comments
	Special events: Number of participants	0				
	Storm sewer inlets newly marked/replaced	0				
	Number of visitors to stormwater-related pages	0				Not tracked
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage					
	Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction. Report only the SSOs and inflow / infiltration incidents into the MS4.					
	Owner of the sanitary sewer system	Bonita Springs Utilities				
	Activity to reduce/eliminate SSOs and I&I: (description)					
	Activity to reduce/eliminate SSOs and I&I: (description)	0				
	SSO incidents discovered	0		Sewer Log	District Manager	
	SSO incidents resolved	0				
	Inflow / infiltration incidents discovered	0				
	Inflow / infiltration incidents resolved	0				
Part III.A.7 Summary	For activities required by Part III.A.7: Provide an evaluation of the Stormwater Management Program according to Part VI.B.3 of the permit.					
	Strengths: Gated entrances reduce risk					
	Limitations: None					
	SWMP Revisions implemented to address limitations: N/A					
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections					
	Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.					
	Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.					
	Type of Facility	0	Number of Inspections	Enforcement Actions		
	Operating municipal landfills	0	0	0		No non- residential construction in District this permit cycle
	Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities	0	0	0		
	EPCRA Title III, Section 313 facilities (TRI)	0	0	0		
	Facilities determined as high risk by the permittee	0	0	0		
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries					
	Report the number of high risk facilities sampled.					
	High risk facilities sampled	0				See 8.a.

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.8 Summary	For activities required by Part III.A.8: Provide an evaluation of the Stormwater Management Program according to Part VI.B.3 of the permit.				
	Strengths: None				
	Limitations: None				
	SWMP revisions implemented to address limitations: N/A				
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices <i>Not applicable to CDDs, WCDs, and DD</i>				
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				
	Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.				
	PERMITTEE SITES: Active construction sites	0			No District projects
	PERMITTEE SITES: Pre-, During, and Post inspections of active construction sites for E&S and waste control BMPs	0			
	PERMITTEE SITES: Percentage of active construction sites inspected	0			
	PRIVATE SITES: Active construction sites	0			ILA with Lee County for inspections and enforcement assistance
	PRIVATE SITES: Pre-, During, and Post inspections of active construction sites for E&S and waste control BMPs	0			
	PRIVATE SITES: Percentage of active construction sites inspected	0			
Enforcement Action	0				
Part III.A.9.c	Construction Site Runoff — Site Operator Training				
	Report the type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training).				
		DEP Certification	Annual Training		
	Permittee construction site inspectors	2		Copies of Certifications	SOLitude
	Permittee construction site plan reviewers				ILA with Lee County
	Permittee construction site operators				
Part III.A.9 Summary	For activities required by Part III.A.9: Provide an evaluation of the Stormwater Management Program according to Part VI.B.3 of the permit.				
	Strengths: Construction 100% complete				
	Limitations: None				
	SWMP revisions implemented to address limitations: N/A				

SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)

SECTION IX. TMDL Status Report

A.	YEAR 1 Provide a table summarizing the status of the TMDL process. Include a list of prioritized TMDLs and their monitoring and implementation schedule; and include the Identification number of the outfall prioritized for TMDL monitoring.								
	WBID Number	Segment/ Waterbody/ Basin	Pollutant of Concern	TMDL DEP / EPA	Percent Reduction (WLA)	Priority Rank	Priority Outfall	Monitoring Summary / BPCP Due Date	Supplemental SWMP Due Date
				<input type="checkbox"/> / <input type="checkbox"/>		1		(Year 3 AR)	(Year 4 AR; N/A if BPCP)
				<input type="checkbox"/> / <input type="checkbox"/>					
			<input type="checkbox"/> / <input type="checkbox"/>						
B.	YEAR 3 and annually thereafter, provide a summary of the estimated load reductions that have occurred for the pollutant(s) of concern being discharged from the MS4 to the TMDL water body during the reporting period and cumulatively since the date the Supplemental SWMP was implemented. Year 3: Submit a Monitoring data summary or BPCP (if applicable). Year 4: Submit a Supplemental SWMP (if applicable).								
	WBID Number	Pollutant of Concern	Monitoring Summary / BPCP Submitted	Supplemental SWMP Submitted	Projected load reductions OR Actual load reductions to date				
			(Year 3 AR)	(Year 4 AR; N/A if BPCP)					
C.	Provide a brief statement as to the status of TMDL implementation according to Part VIII.B. of the permit (e.g. status of monitoring to validate WLA): The receiving waters for Brooks of Bonita Springs Community Development District stormwater system are Halfway Creek and Spring Creek. A review of the web links contained in the NPDES permit to assist in the identification of local EPA established or FDEP adopted TMDLs was conducted and neither Halfway Creek nor Spring Creek are listed.								

Attachment 1

Part VI.B.2 - Water Quality Data Summary

Provide a brief statement as to the status of monitoring plan implementation:

Water quality monitoring for Brooks Community Development District (Brooks CDD) uses data from the Lee County Water Monitoring Program. Station 47B-11GR on Halfway Creek is used to monitor the water quality from the Brooks CDD. Monitoring typically occurs monthly for the following parameters: Biochemical Oxygen Demand (BOD), Cadmium, Chloride, Chlorophyll-a, Color, Specific Conductance, Copper, Dissolved Oxygen (DO), Fecal Coliform, Enterococci, Ammonia, Nitrate, Nitrite, Nitrate + Nitrite, Ortho-Phosphorus, Lead, pH, Silica, Temperature, Total Kjeldahl Nitrogen, Total Nitrogen (TN), Total Phosphorus (TP), Total Suspended Solids, Turbidity, and Zinc. For the purposes of the water quality data summary, TN, TP, Chlorophyll-a, and BOD data were evaluated.

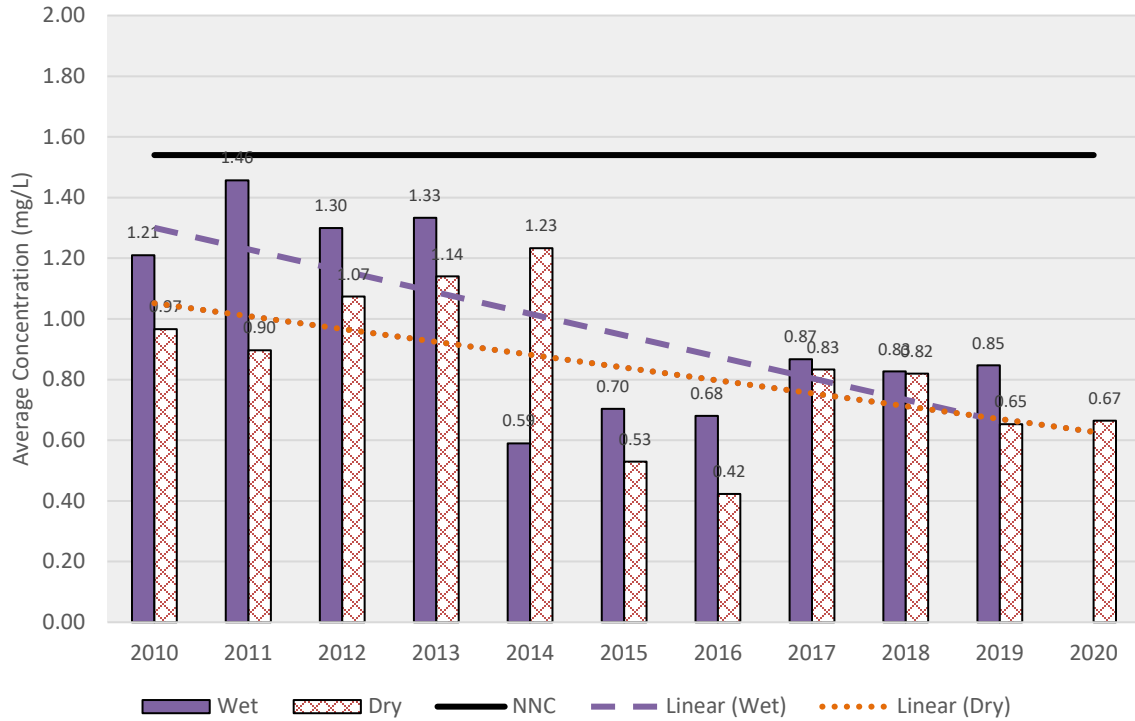
Reporting year summary:

Water quality for Brooks CDD was analyzed using samples collected from nearby Lee County monitoring station 47B-11GR on Halfway Creek. Specifically, average concentrations for TN, TP, BOD, and Chl-a from the wet season of 2019 (July through September) and the dry season of 2020 (January through March) were reviewed for the Cycle 4, Year 3 annual reporting period. The average wet and dry season concentrations observed at 47B-11GR during the reporting year for TN were 0.8 mg/L and 0.67 mg/L respectively. These values are comparable to the previous year and well below the Numeric Nutrient Criteria (NNC) threshold value of 1.54 mg/L. The average concentration for TP in the reporting year was 0.02 mg/L for both the wet season and the dry season, which is well below the NNC threshold value of 0.12 mg/L. The Chlorophyll-a average concentrations in the reporting year (5.4 mg/m³ wet and 1.6 mg/m³ dry) were similar to the previous year and well below the NNC threshold value (20.0 mg/m³). The average wet and dry season concentrations for BOD were 0.5 mg/L and 0.6 mg/L respectively and although there is no specific threshold for this parameter, these amounts are low compared to historic values.

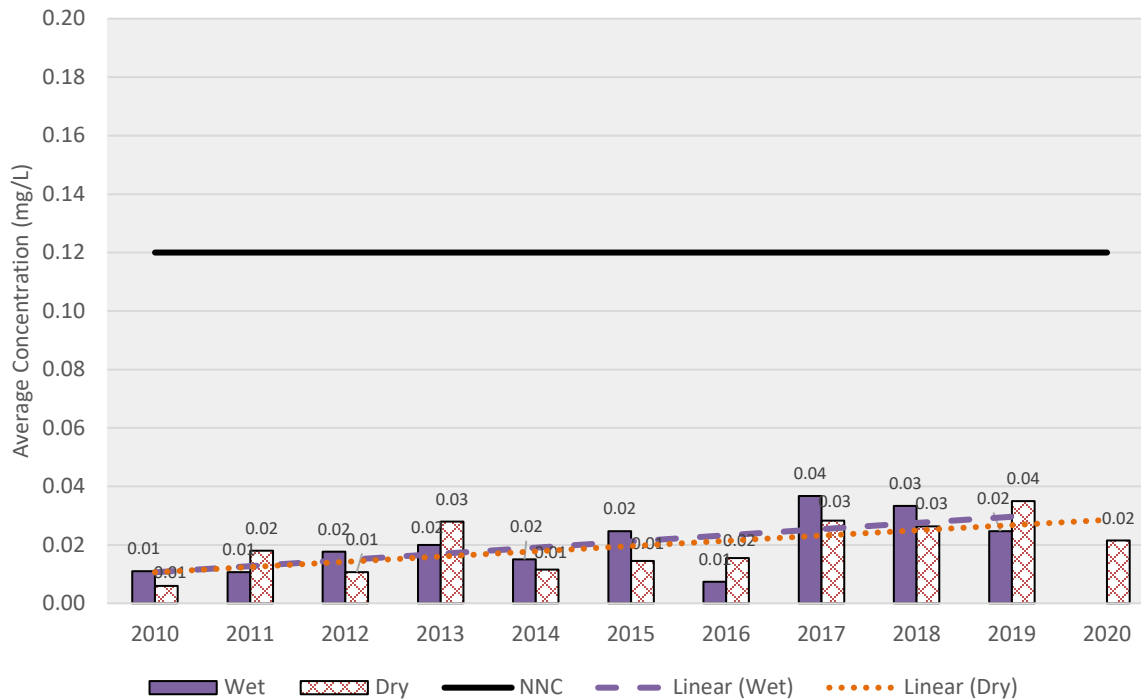
Long term summary:

Water quality for Brooks CDD was analyzed using samples collected from nearby Lee County monitoring station 47B-11GR on Halfway Creek. The following long-term summary for 47B-11GR for the parameters of concern is over a 10-year period from the wet season of 2010 through the dry season of 2020. TN concentrations show some variations throughout this time but generally trend downward for both the wet and dry seasons. TP concentrations appear to be gradually increasing over the ten-year period but remain relatively low. Chlorophyll-a concentrations also appear to be gradually increasing over the ten-year period but remain relatively low. BOD concentrations show gradually decreasing trends over both the wet and dry seasons.

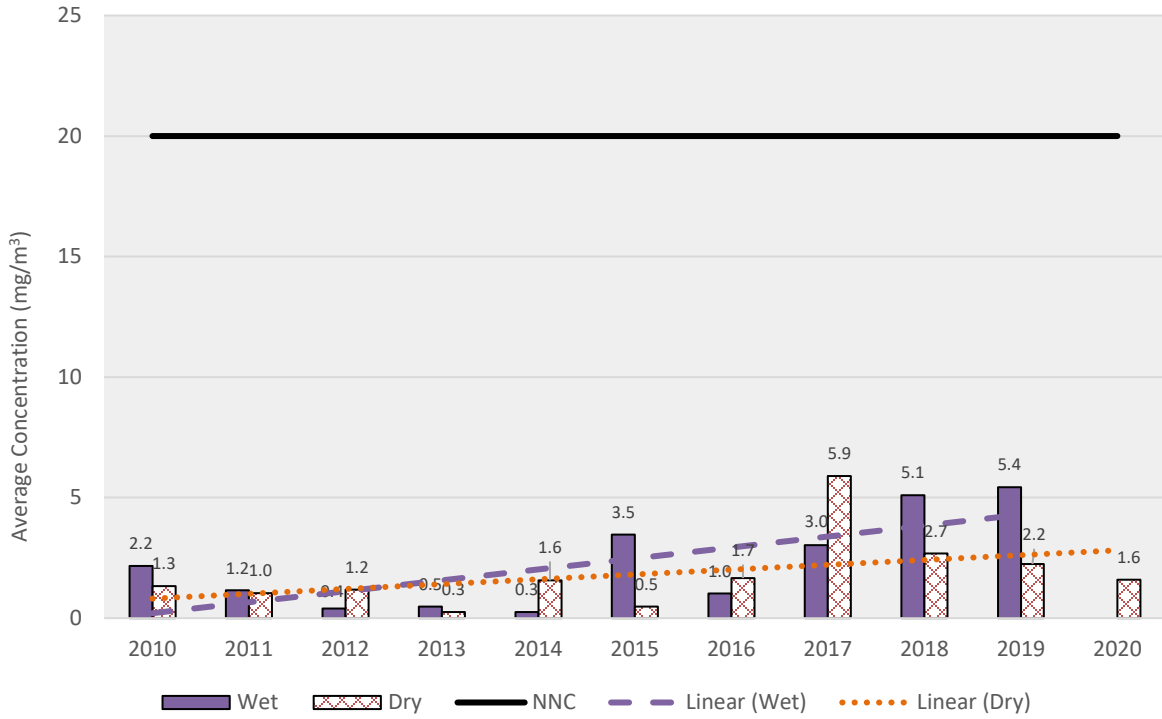
Brooks CDD (Halfway Creek 47B-11GR)
Total Nitrogen (TN)
2010-2020



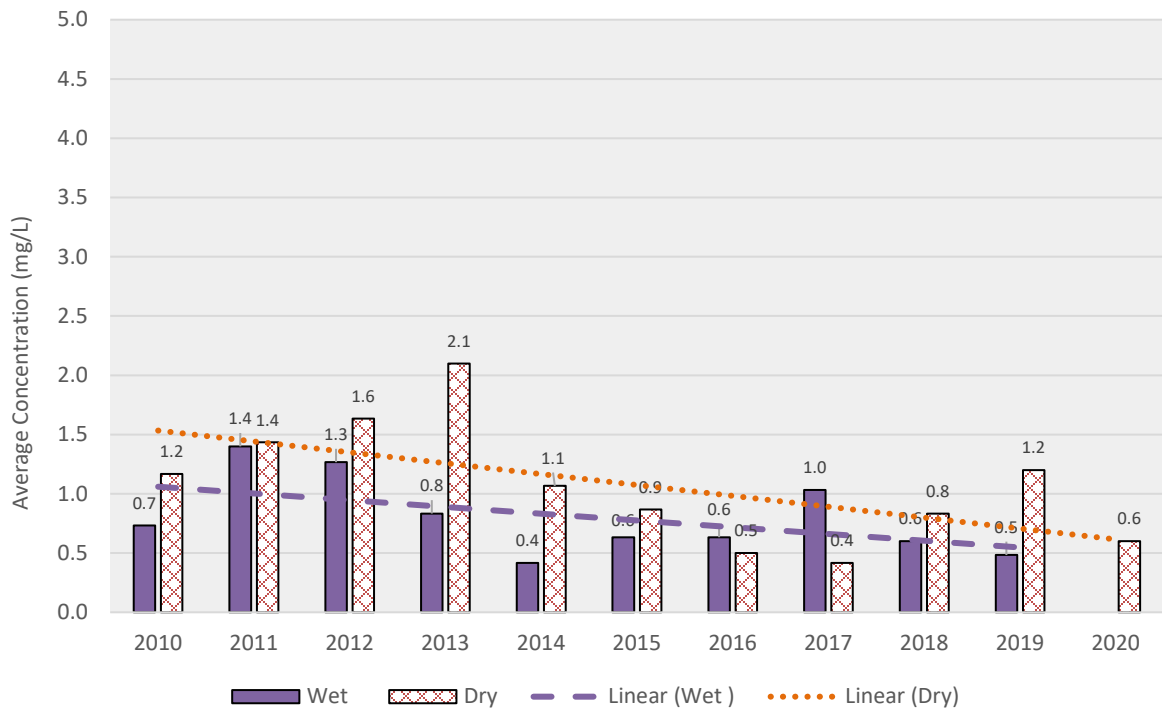
Brooks CDD (Halfway Creek 47B-11GR)
Total Phosphorus
2010-2020



Brooks CDD (Halfway Creek 47B-11GR)
Chlorophyll-a
2010-2020



Brooks CDD (Halfway Creek 47B-11GR)
Biochemical Oxygen Demand (BOD)
2010-2020



Attachment 2
 Checklist A – Part V.A.2 Pollutant Loading Table

The Brooks of Bonita Springs Community Development District

Cycle 4 Year 3 Annual Loading (lbs/yr) From Stormwater for The Brooks CDD

	CONSTITUENT					
	BOD	TSS	TP	TN	Cu	Zn
LD Residential	1,784.6	8,733.2	75.9	569.557	3.038	11.771
MD Residential	3,346.7	14,857.5	152.6	948.241	7.099	26.368
HD Residential	0.0	0.0	0.0	0.000	0.000	0.000
Commercial	506.5	17,442.2	66.1	506.536	4.647	34.853
Industrial	0.0	0.0	0.0	0.000	0.000	0.000
Recreational/ Open Space	829.3	4,975.5	59.2	666.364	0.592	4.146
Lakes	2,836.7	17,020.5	202.6	2,279.526	0.000	0.000
Public	97.0	582.2	6.9	77.975	0.000	0.000
Annual Loading	9,400.9	63,611.0	563.5	5,048.2	15.4	77.1

Values are calculated from runoff, EMC's, and land use.

Note: Brooks of Bonita Springs Community Development District Does Not have a Major Outfall

Note: The Cycle 4 Land Uses are identical to the Cycle 3 Land Uses. Pollutant Loading Calculation is equal.

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

7AI

Pesky Varmints, LLC
 4310 28th Ave SE
 Naples, FL 34117 US
 info@peskyvarmintsfll.com
 www.peskyvarmintsfll.com

Estimate



ADDRESS

The Brooks of Bonita Springs
 C/O Wrathell, Hunt &
 Associates, LLC
 9220 Bonita Beach Road
 Suite #214
 Bonita Springs, FL 34135

ESTIMATE #	DATE
1137	09/02/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/01/2020	Cane Toad Control	<p>Cane Toad Tadpole Removal: \$450 per day/ per visit/ per crew Lakes throughout The Brooks of Bonita Springs (Spring Run, Lighthouse Bay, Shadow Wood, Copperleaf)</p> <p>Each visit will take place during the daytime, with 2 crew members up to 3.5 hours. They will inspect the lakes throughout The Brooks for the removal of Cane toad tadpoles and eggs (if present). A report and invoice will be submitted to Management after each visit takes place. To get to all lakes quicker, we can have two different crews working in different sections. We are currently in the middle of the second round of breeding and expect tadpoles to be present through the end of September. Not all lakes will have tadpoles present, but the crew will walk around all</p>	1	450.00	450.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
------	----------	-------------	-----	------	--------

the lakes for inspection. Depending on how many tadpoles are present will determine how long it will take to get to all grounds. For best results, we recommend nightly visits to remove breeder toads. Removing breeder toads will help to reduce the amount of tadpoles for the next round of breeding. As with any invasive species, these visits will not eradicate the population completely. Our goal is to reduce the population, show results to the community and educate the residents on what they can do to help control the current population.

*Cane toads will go dormant during colder weather months, and we recommend holding off on visits during that time. The active Cane toad months run from February to November.

Working the tadpoles during the day, we will respect the Golfers and work around them. The visits could take place during early morning or late evening. It will take more visits during the daytime to reach all lakes but we will have a better estimate on how many visits are needed once we have an opportunity to evaluate the different areas. If there are currently lakes that have tadpoles present, let us know which ones, and we can start with those hot-spot areas.

TOTAL

\$450.00

Accepted By

Accepted Date

**BROOKS OF BONITA SPRINGS
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BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

7A11

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Estimate



ADDRESS

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 C/O Wrathell, Hunt &
 Associates, LLC
 9220 Bonita Beach Road
 Suite #214
 Bonita Springs, FL 34135

ESTIMATE #	DATE
1138	09/02/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/01/2020	Cane Toad Control	<p>Cane Toad Control - The Brooks of Bonita Springs Includes inspections of Lakes only throughout Spring Run, Lighthouse Bay, Shadow Wood and Copperleaf \$1430 Per Visit</p> <p>Each visit will take place during the nighttime hours (Anytime between 11 PM and 5 AM) when the Cane toads are most active. A thorough inspection of the lakes will be completed with the removal of as many adult (breeder) and juvenile Cane toads as possible to help bring down the Cane toad population and show results to the community. Lakes on property will also be inspected for the removal of the Cane toad eggs and tadpoles. Disposal fee included with price.</p> <p>One report and invoice will be submitted to the CDD</p>	1	1,430.00	1,430.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		<p>Management after each visit takes place. We will specify which areas were completed on that visit.</p>			
		<p>The night visits will be scheduled in advance and the dates will be provided to notify the residents of when the work will take place. The crew will be identified with yellow safety vests, they will have headlamps on pointed towards the ground to not disturb the residents. Golf carts will be used to reach all ground and are identified with "Pesky Varmints" on each cart.</p>			
		<p>With any invasive species, these visits will not eradicate the population completely. Our goal is to decrease the population to a manageable level and educate the community on what they can do to help with the population.</p>			
		<p>The amount of visits needed to reach all lakes throughout The Brooks will determine the population level of Cane toads and tadpoles. We will be able to give a better recommendation on moving forward once we have an opportunity to evaluate the different areas. We highly recommend continued visits to stay on top of the population.</p>			
		<p>See attached flyers for more information on the Cane Toads or visit our website at www.peskyvarmintsf.com.</p>			
		TOTAL			\$1,430.00

Accepted By

Accepted Date

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

7B



Pesky Varmints, LLC

Office 239-353-PEST (7378)
www.peskyvarmintsFL.com

Cane Toad 101:

What are these pesky Cane Toads? The invasive Cane Toad population appears to be booming in Southwest Florida. A varmint of many names, including Bufo Toad, Giant Toad and Marine Toad. They produce a white toxin on each side of their head that can be fatal if pets or wildlife comes in contact with it. There must be pressure on the glands for the toxin to be released, for example; stepping on the toad or an animal biting the toad. They reproduce quickly and have no known predators in Florida's ecosystem.

How are they harming our wildlife and pets? These invasive toads prey on our natural wildlife, including our native toads and tree frogs. The Pesky Varmints team has even seen these toads eating our native wildlife such as softshell turtles! They also compete for the same food source, which poses a threat to our native critters. The Cane Toads release a poison that is highly toxic to your pets and native animals and can cause serious illness and even death. The Cane Toads are poisonous in all stages of life from eggs to tadpoles and especially adults.

Where did they come from? These toads are native to South America, but were brought to Florida in the 1930's and 1940's to help control beetles and insects in the sugar cane fields. These toads are strictly ground dwellers, they do not hop high or climb so it was discovered they were not a very good pest control when they couldn't reach the bugs! Being a nonnative species to Florida, they have no known predators here, and the fact that they breed all year round is the perfect storm for the population to get out of control.

When are they most active? Cane toads are most active during the night time hours. Sitting in the hot Florida sun will dry their skin up, which is why they try to hide out in a shady place during the daytime. Like most amphibians, these toads love the hot and humid weather, and the summer rains bring them out and about.

Who can help to eradicate them? You can! If you see a toad around your home, remove it and humanely euthanize it. For safety purposes, we recommend gloves. Get a plastic bag and pick it up the way you would pick up after your pet when you're on a walk. It wouldn't hurt to double bag it! Put it in the freezer until your next garbage day. Look to eliminate any hiding places and standing water on your property. Thin out your landscape from the ground up so there are not any places they can get in to.

Why is it important to get involved? This invasive species have no known predators in the Florida ecosystem and breed rapidly. It is important for everyone to help eradicate these poisonous toads to help protect all your furry family members and the beautiful Florida wildlife.



Above: White Toxin



Above: Adult



Above: Juvenile



Bringing Wildlife Back to the Wild



Pesky Varmints, LLC

Office 239-353-PEST (7378)

www.peskyvarmintsFL.com

These poisonous Cane toads are strictly ground dwellers, which means they do not climb. The frogs seen on the ceiling, lights or behind the hoses are tree frogs, which are different from the Cane toads. Below are pictures of tree frogs for reference. These are not harmful like the Cane Toads. They can easily be mistaken for a juvenile Cane Toad, but even the juveniles will stick to the ground. If you have questions about the Cane Toad VS Tree Frog, please take a picture and email to us, we will be able to identify it.

TREE FROGS:



JUVENILE CANE TOADS:



- Keep dogs on a leash when walking in the late evening or early mornings. Always watch where your dog is sniffing, and keep a flashlight handy!

Bringing Wildlife Back to the Wild



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Pesky Varmints - Cane Toad Process:

Step 1: Major Clean Out for adult breeders. Work completed during night time hours when toads are most active. Our team is very quiet and discreet when working at night so residents are not disturbed. We notify Management prior to the scheduled date so residents are aware when we will be on property. Our crew wears yellow reflective vests when working at night so they can be easily identified. Lights used are kept towards the ground so there is not light shining into homes.



Step 2: Lake clean out for eggs and tadpoles. We use the poison from the adult toads to attract the cane toad tadpoles. This process is completed hands on with nets but traps might be placed in the lakes for tadpole collection. This is the most effective way to remove the invasive cane toad tadpoles while not harming the native tadpoles.

Step 3: Stay on top of the population with monthly visits. These cane toads reproduce quickly and in large amounts. They are invasive to Florida's ecosystem and have no known predators. We cannot guarantee 100% eradication, but we can guarantee to bring the population down to a manageable size.



Bringing Wildlife Back to the Wild

**EXTRA! EXTRA!
READ ALL ABOUT IT!**

PESKY VARMINTS PRESS



www.peskyvarmintsFL.com

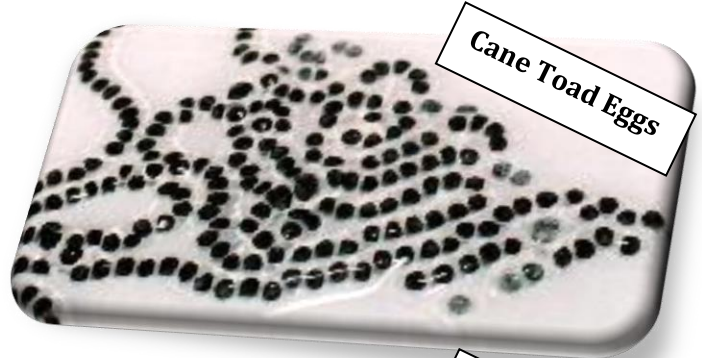
Info@PeskyVarmintsFL.com

239-353-PEST (7378)

Cane Toads:

The invasive Cane Toad population appears to be booming in Southwest Florida. A varmint of many names, including Bufo Toad, Giant Toad and Marine Toad. These toads are native to South America, but were brought to Florida in the 1930's and 1940's to help control beetles and insects in the sugar cane fields. Being a nonnative species to Florida, they have no known predators here, and the fact that they breed all year round is the perfect storm for the population to get out of control. These invasive toads prey on our natural wildlife, including our native toads and tree frogs. They also compete for the same food source, which also poses a threat to our native critters. The Cane Toads release a poison that is highly toxic to pets and native animals and can cause serious illness and even death. Keep your furry loved one far away from these toads. Here are some tips to help control the population at your home;

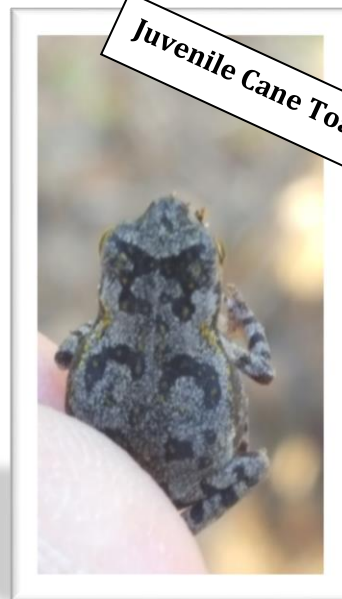
- Remove any items on property that can hold standing water. This will eliminate areas for the adult toads to lay their eggs.
- Keep all pet food stored safely inside the home. Cane toads are attracted to dog and cat food that is left outside.
- Thin out any thick landscape and shrubs around the home. These areas provide warm, damp shelter for the toads to hide during the day.
- Keep dogs on a leash when walking in the late evening or early mornings. Always watch where your dog is sniffing, and keep a flashlight handy!



Cane Toad Eggs



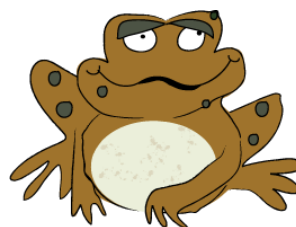
Cane Toad Tadpoles



Juvenile Cane Toad



Adult Cane Toad



**BROOKS OF BONITA SPRINGS
&
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COMMUNITY DEVELOPMENT DISTRICTS**

9

**BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
SEPTEMBER 30, 2020**

**BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED BALANCE SHEET
SEPTEMBER 30, 2020**

	General Funds	Debt Service Funds	Total Governmental Funds
	<u> </u>	<u> </u>	<u> </u>
ASSETS			
Cash & investments	\$ 725,750	\$ 757,006	\$ 1,482,756
Deposits	525	-	525
Accounts receivable	30,044	-	30,044
Due from other funds			
Brooks I			
General fund	-	2,652	2,652
Brooks II			
General fund	-	32,202	32,202
Due from other governments			
Brooks I			
General Fund	47,909	-	47,909
Total assets	<u>\$ 804,228</u>	<u>\$ 791,860</u>	<u>\$ 1,596,088</u>
LIABILITIES & FUND BALANCES			
Liabilities:			
Accounts payable	\$ 6,473	\$ -	\$ 6,473
Due to other funds			
Brooks I			
Debt service - series 2001	2,652	-	2,652
Brooks II			
Debt service - series 2003	3,067	-	3,067
Debt service - series 2017	29,135	-	29,135
Due to other governments			
Brooks II			
General fund	47,909	-	47,909
Due to clearing fund	183	-	183
Total liabilities	<u>89,419</u>	<u>-</u>	<u>89,419</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred receipts	30,044	-	30,044
Total deferred inflows of resources	<u>30,044</u>	<u>-</u>	<u>30,044</u>
Fund balances:			
Restricted for:			
Debt service	-	791,860	791,860
Unassigned	684,765	-	684,765
Total fund balances	<u>684,765</u>	<u>791,860</u>	<u>1,476,625</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 804,228</u>	<u>\$ 791,860</u>	<u>\$ 1,596,088</u>

BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS
FOR THE PERIOD ENDED SEPTEMBER 30, 2020

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ -	\$ 2,087,648	\$ 2,080,631	100%
Commons Club - share maint cost	-	126,726	163,749	77%
Coconut Road - cost sharing (mall contribution)	-	12,871	13,000	99%
FEMA/State grant	-	166,729	-	N/A
Interest & miscellaneous	22	1,042	3,500	30%
Total revenues	<u>22</u>	<u>2,395,016</u>	<u>2,260,880</u>	106%
EXPENDITURES				
Administrative				
Supervisors	1,938	10,149	14,000	72%
Management	7,627	91,526	91,526	100%
Accounting	3,173	38,077	38,077	100%
Audit	-	19,000	19,000	100%
Legal	980	17,017	10,000	170%
Field management	3,632	43,576	43,576	100%
Engineering	1,719	18,186	30,000	61%
Trustee	-	12,347	12,900	96%
Dissemination agent	166	2,000	2,000	100%
Arbitrage rebate calculation	-	-	6,000	0%
Assessment roll preparation	-	37,501	37,500	100%
Telephone	86	1,035	1,035	100%
Postage	347	974	1,200	81%
Insurance	-	14,373	14,712	98%
Printing and binding	190	2,277	2,277	100%
Legal advertising	916	2,431	1,500	162%
Contingencies	153	2,931	4,500	65%
Settlement payment-lighthouse bay	-	30,000	30,000	100%
Annual district filing fee	-	350	350	100%
ADA website compliance	-	199	351	57%
Communication	-	-	1,000	0%
Total administrative	<u>20,927</u>	<u>343,949</u>	<u>361,504</u>	95%
Water management				
Contractual services	27,370	318,409	316,488	101%
NPDES permit	9,499	35,844	17,000	211%
Aquascaping	-	22,597	30,000	75%
Aeration	-	-	75,000	0%
Aeration operating supplies	4,766	50,897	30,000	170%
Culvert cleaning	501	67,900	30,000	226%
Capital outlay-lake bank erosion	1,434	383,683	200,000	192%
Boundary exotic removal	4,193	46,932	20,000	235%
Miscellaneous	-	-	5,000	0%
Total water management	<u>47,763</u>	<u>926,262</u>	<u>723,488</u>	128%

**BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year to Date	Budget	% of Budget
Lighting services				
Contractual services	1,642	16,484	18,000	92%
Electricity	5,168	29,898	30,000	100%
Miscellaneous	-	2,030	2,500	81%
Total lighting services	<u>6,810</u>	<u>48,412</u>	<u>50,500</u>	96%
Maintenance				
Railroad crossing lease	-	-	13,410	0%
Total maintenance	<u>-</u>	<u>-</u>	<u>13,410</u>	0%
Coconut Rd. & Three Oaks Parkway				
Pine straw/soil/sand	-	36,709	50,000	73%
Plant replacement supplies	-	66,817	80,000	84%
Maintenance supplies	-	3,700	7,500	49%
Electricity	80	484	500	97%
Irrigation water	14,090	107,752	75,000	144%
Electric - 41 entry feature/irrigation	1,863	10,812	11,000	98%
Contract services	2,906	6,501	10,000	65%
Irrigation repairs	1,667	35,203	2,500	1408%
Landscape maintenance contract	74,470	719,262	680,000	106%
Irrigation management	1,149	13,800	10,000	138%
Total Coconut Rd. & Three Oaks Parkway	<u>96,225</u>	<u>1,001,040</u>	<u>926,500</u>	108%
Coconut Road Park				
Capital outlay - lighting	-	99	25,000	0%
License fees	-	51	150	34%
Plant replacements	-	-	13,000	0%
Other maintenance supplies	215	2,100	4,000	53%
Electric	1,015	7,449	9,000	83%
Irrigation water	889	7,853	6,000	131%
Sewer/water	286	4,743	1,000	474%
Contract services	2,913	35,860	45,000	80%
Building R&M	-	160	5,000	3%
Landscape maint contract	8,982	85,729	86,000	100%
Hardscape repairs	22,528	22,528	15,000	150%
Lighting repairs	-	9,826	5,000	197%
Hardscape maintenance	-	1,375	6,500	21%
CC building landscaping	-	103	11,500	1%
Total parks and recreation	<u>36,828</u>	<u>177,876</u>	<u>232,150</u>	77%

**BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Other fees and charges				
Property appraiser	-	3,555	4,127	86%
Tax collector	-	5,175	5,331	97%
Total other fees and charges	-	8,730	9,458	92%
Total expenditures	208,553	2,506,269	2,317,010	108%
 Excess/(deficiency) of revenues over/(under) expenditures	 (208,531)	 (111,253)	 (56,130)	
 Fund balances - beginning	 893,296	 796,018	 681,980	
Fund balances - ending	<u>\$ 684,765</u>	<u>\$ 684,765</u>	<u>\$ 625,850</u>	

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GENERAL FUND
SEPTEMBER 30, 2020**

	Balance
ASSETS	
SunTrust	\$ 390,475
Centennial Bank	26,693
Finemark: MMF	29,002
Deposits	525
Accounts receivable	19,739
Total assets	\$ 466,434
 LIABILITIES & FUND BALANCES	
Liabilities:	
Accounts payable	\$ 4,253
Due to other funds	
Brooks I	
Debt service - series 2001	2,652
Due to other governments	
Brooks II	
General fund	47,909
Due to clearing fund	120
Total liabilities	54,934
 DEFERRED INFLOWS OF RESOURCES	
Deferred receipts	19,739
Total deferred inflows of resources	19,739
 Fund balances:	
Unassigned	391,761
Total fund balances	391,761
Total liabilities, deferred inflows of resources and fund balances	\$ 466,434

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ -	\$ 1,372,386	\$ 1,366,975	100%
Commons Club - share maint cost	-	83,259	107,583	77%
Coconut Road - cost sharing (mall contribution)	-	8,456	8,541	99%
FEMA/State grant	-	109,541	-	N/A
Interest & miscellaneous	8	567	2,300	25%
Total revenues	<u>8</u>	<u>1,574,209</u>	<u>1,485,399</u>	106%
EXPENDITURES				
Administrative				
Supervisors	1,273	6,668	9,198	72%
Management	5,011	60,133	60,133	100%
Accounting	2,085	25,017	25,017	100%
Audit	-	12,483	12,483	100%
Legal	644	11,180	6,570	170%
Field management	2,386	28,629	28,629	100%
Engineering	1,129	11,948	19,710	61%
Trustee	-	8,112	8,475	96%
Dissemination agent	109	1,314	1,314	100%
Arbitrage rebate calculation	-	-	3,942	0%
Assessment roll preparation	-	24,638	24,638	100%
Telephone	56	680	680	100%
Postage	228	640	788	81%
Insurance	-	9,443	9,666	98%
Printing and binding	125	1,496	1,496	100%
Legal advertising	602	1,597	986	162%
Contingencies	101	1,925	2,957	65%
Settlement payment-lighthouse bay	-	30,000	30,000	100%
Annual district filing fee	-	230	230	100%
ADA website compliance	-	131	231	57%
Communication	-	-	657	0%
Total administrative	<u>13,749</u>	<u>236,264</u>	<u>247,800</u>	95%
Water management				
Contractual services	17,982	209,195	207,933	101%
NPDES permit	6,241	23,550	11,169	211%
Aquascaping	-	14,846	19,710	75%
Aeration	-	-	49,275	0%
Aeration operating supplies	3,131	33,439	19,710	170%
Culvert cleaning	329	44,610	19,710	226%
Capital outlay-lake bank erosion	942	252,080	131,400	192%
Boundary exotic removal	2,755	30,834	13,140	235%
Miscellaneous	-	-	3,285	0%
Total water management	<u>31,380</u>	<u>608,554</u>	<u>475,332</u>	128%

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year to Date	Budget	% of Budget
Lighting services				
Contractual services	1,079	10,830	11,826	92%
Electricity	3,395	19,643	19,710	100%
Miscellaneous	-	1,334	1,643	81%
Total lighting services	<u>4,474</u>	<u>31,807</u>	<u>33,179</u>	96%
Maintenance				
Railroad crossing lease	-	-	8,810	0%
Total maintenance	<u>-</u>	<u>-</u>	<u>8,810</u>	0%
Coconut Rd. & Three Oaks Parkway				
Pine straw/soil/sand	-	24,118	32,850	73%
Plant replacement supplies	-	42,752	52,560	81%
Maintenance supplies	-	2,431	4,928	49%
Electricity	53	318	329	97%
Irrigation water	9,257	70,793	49,275	144%
Electric - 41 entry feature/irrigation	1,224	7,103	7,227	98%
Contract services	1,909	4,271	6,570	65%
Irrigation repairs	1,095	24,343	1,643	1482%
Landscape maintenance contract	48,927	472,555	446,760	106%
Irrigation management	755	9,067	6,570	138%
Total Coconut Rd. & Three Oaks Parkway	<u>63,220</u>	<u>657,751</u>	<u>608,712</u>	108%
Coconut Road Park				
Capital outlay - lighting	-	99	16,425	1%
License fees	-	-	99	0%
Plant replacements	-	-	8,541	0%
Other maintenance supplies	141	1,380	2,628	53%
Electric	667	4,894	5,913	83%
Irrigation water	584	5,159	3,942	131%
Sewer/water	188	3,116	657	474%
Contract services	1,914	23,560	29,565	80%
Building R&M	-	105	3,285	3%
Landscape maint contract	5,901	56,324	56,502	100%
Hardscape repairs	14,801	14,801	9,855	150%
Lighting repairs	-	6,456	3,285	197%
Hardscape maintenance	-	903	4,271	21%
CC building landscaping	-	-	7,556	0%
Total parks and recreation	<u>24,196</u>	<u>116,797</u>	<u>152,524</u>	77%

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Other fees & charges				
Property appraiser	-	2,336	2,711	86%
Tax collector	-	3,370	3,502	96%
Total other fees & charges	-	5,706	6,213	92%
Total expenditures	<u>137,019</u>	<u>1,656,879</u>	<u>1,532,570</u>	108%
 Excess/(deficiency) of revenues over/(under) expenditures	 (137,011)	 (82,670)	 (47,171)	
 Fund balances - beginning	 528,772	 474,431	 385,319	
Fund balances - ending	<u>\$ 391,761</u>	<u>\$ 391,761</u>	<u>\$ 338,148</u>	

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GENERAL FUND
SEPTEMBER 30, 2020**

	Balance
ASSETS	
BankUnited	\$ 100,999
SunTrust	126,807
Centennial Bank	51,774
Accounts receivable	10,305
Due from other governments	
Brooks I	
General fund	47,909
Total assets	\$ 337,794
 LIABILITES & FUND BALANCES	
Liabilities:	
Accounts payable	\$ 2,220
Due to other funds	
Brooks II	
Debt service - series 2003	3,067
Debt service - series 2017	29,135
Due to clearing fund	63
Total liabilities	34,485
 DEFERRED INFLOWS OF RESOURCES	
Deferred receipts	10,305
Total deferred inflows of resources	10,305
 Fund balances:	
Unassigned	293,004
Total fund balances	293,004
 Total liabilities, deferred inflows of resources and fund balances	 \$ 337,794

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ -	\$ 715,262	\$ 713,656	100%
Commons Club - share maint cost	-	43,467	56,166	77%
Coconut Road - cost sharing (mall contribution)	-	4,415	4,459	99%
FEMA/State grant	-	57,188	-	N/A
Interest & miscellaneous	14	475	1,201	40%
Total revenues	<u>14</u>	<u>820,807</u>	<u>775,482</u>	106%
EXPENDITURES				
Administrative				
Supervisors	665	3,481	4,802	72%
Management	2,616	31,393	31,393	100%
Accounting	1,088	13,060	13,060	100%
Audit	-	6,517	6,517	100%
Legal	336	5,837	3,430	170%
Field management	1,246	14,947	14,947	100%
Engineering	590	6,238	10,290	61%
Trustee	-	4,235	4,425	96%
Dissemination agent	57	686	686	100%
Arbitrage rebate calculation	-	-	2,058	0%
Assessment roll preparation	-	12,863	12,863	100%
Telephone	30	355	355	100%
Postage	119	334	412	81%
Insurance	-	4,930	5,046	98%
Printing and binding	65	781	781	100%
Legal advertising	314	834	515	162%
Contingencies	52	1,006	1,544	65%
Annual district filing fee	-	120	120	100%
ADA website compliance	-	68	120	57%
Communication	-	-	343	0%
Total administrative	<u>7,178</u>	<u>107,685</u>	<u>113,707</u>	95%
Water management				
Contractual services	9,388	109,214	108,555	101%
NPDES permit	3,258	12,294	5,831	211%
Aquascaping	-	7,751	10,290	75%
Aeration	-	-	25,725	0%
Aeration operating supplies	1,635	17,458	10,290	170%
Culvert cleaning	172	23,290	10,290	226%
Capital outlay-lake bank erosion	492	131,603	68,600	192%
Boundary exotic removal	1,438	16,098	6,860	235%
Miscellaneous	-	-	1,715	0%
Total water management	<u>16,383</u>	<u>317,708</u>	<u>248,156</u>	128%

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year to Date	Budget	% of Budget
Lighting services				
Contractual services	563	5,654	6,174	92%
Electricity	1,773	10,255	10,290	100%
Miscellaneous	-	696	858	81%
Total lighting services	<u>2,336</u>	<u>16,605</u>	<u>17,322</u>	96%
Maintenance				
Railroad crossing lease	-	-	4,600	0%
Total maintenance	<u>-</u>	<u>-</u>	<u>4,600</u>	0%
Coconut Rd. & Three Oaks Parkway				
Pine straw/soil/sand	-	12,591	17,150	73%
Plant replacement supplies	-	24,065	27,440	88%
Maintenance supplies	-	1,269	2,573	49%
Electricity	27	166	172	97%
Irrigation water	4,833	36,959	25,725	144%
Electric - 41 entry feature/irrigation	639	3,709	3,773	98%
Contract services	997	2,230	3,430	65%
Irrigation repairs	572	10,860	858	1266%
Landscape maintenance contract	25,543	246,707	233,240	106%
Irrigation management	394	4,733	3,430	138%
Total Coconut Rd. & Three Oaks Parkway	<u>33,005</u>	<u>343,289</u>	<u>317,791</u>	108%
Coconut Road Park				
Capital outlay - lighting	-	-	8,575	0%
License fees	-	51	51	100%
Plant replacements	-	-	4,459	0%
Other maintenance supplies	74	720	1,372	52%
Electric	348	2,555	3,087	83%
Irrigation water	305	2,694	2,058	131%
Sewer/water	98	1,627	343	474%
Contract services	999	12,300	15,435	80%
Building R&M	-	55	1,715	3%
Landscape maint contract	3,081	29,405	29,498	100%
Hardscape repairs	7,727	7,727	5,145	150%
Lighting repairs	-	3,370	1,715	197%
Hardscape maintenance	-	472	2,230	21%
CC building landscaping	-	103	3,945	3%
Total parks and recreation	<u>12,632</u>	<u>61,079</u>	<u>79,628</u>	77%

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Other fees & charges				
Property appraiser	-	1,219	1,416	86%
Tax collector	-	1,805	1,829	99%
Total other fees & charges	<u>-</u>	<u>3,024</u>	<u>3,245</u>	93%
Total expenditures	<u>71,534</u>	<u>849,390</u>	<u>784,449</u>	108%
Excess/(deficiency) of revenues over/(under) expenditures	(71,520)	(28,583)	(8,967)	
Fund balances - beginning	364,524	321,587	296,661	
Fund balances - ending	<u>\$ 293,004</u>	<u>\$ 293,004</u>	<u>\$ 287,694</u>	

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
DEBT SERVICE FUND SERIES 2001
SEPTEMBER 30, 2020**

	Balance
ASSETS	
Investments:	
Revenue	\$ 43,374
Reserve	66,849
Prepayment	400
Brooks I	
General fund	2,652
Total assets	\$ 113,275
 LIABILITIES & FUND BALANCES	
Liabilities:	\$ -
Total liabilities	-
 Fund balances:	
Restricted for:	
Debt service	113,275
Total fund balances	113,275
 Total liabilities & fund balances	 \$ 113,275

**BROOKS OF BONITA SPRINGS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2001
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUES				
Special assessment: on-roll	\$ -	\$ 102,696	\$ 102,540	100%
Interest	1	833	-	N/A
Total revenues	<u>1</u>	<u>103,529</u>	<u>102,540</u>	101%
EXPENDITURES				
Debt service				
Principal	-	45,000	45,000	100%
Interest	-	57,369	57,540	100%
Principal prepayment	-	5,000	-	N/A
Total debt service	<u>-</u>	<u>107,369</u>	<u>102,540</u>	105%
Excess/(deficiency) of revenues over/(under) expenditures	1	(3,840)	-	
Fund balances - beginning	113,274	117,115	115,412	
Fund balances - ending	<u>\$ 113,275</u>	<u>\$ 113,275</u>	<u>\$ 115,412</u>	

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
DEBT SERVICE FUND SERIES 2003
SEPTEMBER 30, 2020**

	Balance
ASSETS	
Investments:	
Revenue	\$ 46,858
Reserve	80,559
Prepayment	7,195
Brooks II	
General fund	3,067
Total assets	\$ 137,679
 LIABILITIES & FUND BALANCES	
Liabilities:	\$ -
Total liabilities	-
 Fund balances:	
Restricted for:	
Debt service	137,679
Total fund balances	137,679
Total liabilities & fund balances	\$ 137,679

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2003
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Special assessment: on-roll	\$ -	\$ 115,697	\$ 113,600	102%
Interest	1	975	-	N/A
Total revenues	<u>1</u>	<u>116,672</u>	<u>113,600</u>	103%
EXPENDITURES				
Principal	-	45,000	45,000	100%
Interest	-	68,600	68,600	100%
Total debt service	<u>-</u>	<u>113,600</u>	<u>113,600</u>	100%
Excess/(deficiency) of revenues over/(under) expenditures	1	3,072	-	
Fund balances - beginning	<u>137,678</u>	<u>134,607</u>	<u>134,026</u>	
Fund balances - ending	<u><u>\$ 137,679</u></u>	<u><u>\$ 137,679</u></u>	<u><u>\$ 134,026</u></u>	

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
DEBT SERVICE FUND SERIES 2017 (REFUNDED SERIES 2006)
SEPTEMBER 30, 2020**

	Balance
ASSETS	
Investments:	
Revenue	\$ 237,151
Prepayment	649
Reserve	273,970
Interest	1
Brooks II	
General fund	29,135
Total assets	\$ 540,906
 LIABILITIES & FUND BALANCES	
Liabilities:	\$ -
Total liabilities	-
 Fund balances:	
Restricted for:	
Debt service	540,906
Total fund balances	540,906
Total liabilities & fund balances	\$ 540,906

**BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2017 (REFUNDED SERIES 2006)
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUES				
Special assessment: on-roll	\$ -	\$ 1,099,120	\$ 1,095,857	100%
Interest	2	4,664	-	N/A
Total revenues	<u>2</u>	<u>1,103,784</u>	<u>1,095,857</u>	101%
EXPENDITURES				
Principal	-	767,000	767,000	100%
Interest	-	340,194	340,349	100%
Principal prepayment	-	10,000	-	N/A
Total other fees & charges	<u>-</u>	<u>1,117,194</u>	<u>1,107,349</u>	101%
Total expenditures	<u>-</u>	<u>1,117,194</u>	<u>1,107,349</u>	101%
Excess/(deficiency) of revenues over/(under) expenditures	2	(13,410)	(11,492)	
Fund balances - beginning	<u>540,904</u>	<u>554,316</u>	<u>529,674</u>	
Fund balances - ending	<u>\$ 540,906</u>	<u>\$ 540,906</u>	<u>\$ 518,182</u>	

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

10

DRAFT

**MINUTES OF MEETING
BROOKS OF BONITA SPRINGS & BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

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The Boards of Supervisors of the Brooks of Bonita Springs & Brooks of Bonita Springs II Community Development Districts held a Joint Public Hearing and Regular Meeting on August 26, 2020 at 1:00 p.m., at The Village of Estero, 2nd Floor Executive Conference Room, 9401 Corkscrew Palms Circle, Estero, Florida 33928 and remotely, via Zoom, at <https://us02web.zoom.us/j/85358857775> and at 1-929-205-6099, Meeting IDs 853 5885 7775 for both.

Present for Brooks CDD were:

James Merritt	Chair
Jim Ward	Vice Chair
Sandra Varnum	Assistant Secretary
Phil Douglas	Assistant Secretary

Present for Brooks II CDD were:

Joseph Bartoletti	Chair
Ray Pierce	Vice Chair
Ken D. Gould	Assistant Secretary
Jack Meeker	Assistant Secretary
Thomas Brown	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant District Manager
Tammie Smith	Operations Manager
Dan H. Cox	District Counsel
Andy Tilton	District Engineer
Blake Grimes	GulfScapes (GS)
Mark Grimes	GulfScapes (GS)
Chris Perkins	Irrigation Design Group (IDG)
Tom Bertucci	Supervisor-Appointee

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

41 Mr. Adams called the meeting to order at 1:01 p.m. For Brooks of Bonita Springs,
42 Supervisors Merritt, Ward, Varnum and Douglas were present. Supervisor Crawford was not
43 present. For Brooks of Bonita Springs II, all Supervisors were present. Due to the COVID-19
44 pandemic, this meeting was being held in-person, via Zoom and telephonically, as permitted
45 under the Florida Governor’s Executive Orders, which allow local governmental public meetings
46 to occur by means of communications media technology, including virtually and telephonically.

47

48 **SECOND ORDER OF BUSINESS Public Comments (agenda items only)**

49

50 There being no public comments, the next item followed.

51

52 **JOINT BOARD BUSINESS ITEMS**

53 **THIRD ORDER OF BUSINESS Landscape Report: GulfScapes**

54

55 Mr. Blake Grimes reported the following:

- 56 ➤ The line-of-sight (LOS) pruning was completed, making exiting to Shadow Wood from
57 Coconut Road easier.
- 58 ➤ July water usage increased 50% compared to last year due to increased sod irrigation
59 and a drier rainy season.
- 60 ➤ The flow meter was installed and is operational and functioning well.
- 61 ➤ Debris caused by a recent storm was cleaned up and there was no damage to report.
- 62 ➤ Grass cutbacks would commence in September.

63 Mr. Bartoletti asked about the possibility of receiving regular irrigation system reports.

- 64 ➤ There were more mainline breaks, with heavy use of the irrigation system in the heat of
65 the summer, instead of in the current rainy season, when there are no issues.

66 Mr. Bartoletti asked that GS monitor and keep a record of mainline breaks and provide
67 monthly irrigation reports, from January through June, when the system is most stressed. Mrs.
68 Adams stated that the GS Landscape Contract is set to expire on November 30, 2020 and Mr.
69 Mark Grimes recently indicated that the current pricing would be upheld for two years if the
70 Districts do not go out to bid.

71

72 **On MOTION for Brooks of Bonita Springs by Mr. Douglas and seconded by Mr.**
73 **Merritt, with all in favor, renewal of the GulfScapes Landscape Contract for**
74 **two additional years with no price increase, was approved.**

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77 **On MOTION for Brooks of Bonita Springs II by Mr. Meeker and seconded by**
78 **Mr. Bartoletti, with all in favor, renewal of the GulfScapes Landscape Contract**
79 **for two additional years with no price increase, was approved.**

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82 **FOURTH ORDER OF BUSINESS**

Update: IDG Review of Water Usage Data

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84 **• Performance Report – Installation of Flow Sensor on Controller #7**

85 Mr. Perkins reported the following:

86 ➤ The flow sensor is not only to discover ongoing issues but to also shut down to conserve
87 water.

88 ➤ A flow graph report for the meters that were installed could not be prepared because
89 the flow was unstable.

90 ➤ A glitch in the Tucor software should be repaired within one or two days.

91 ➤ A graph was sent to Mr. Grimes. Staff would have a much better understanding of the
92 flow once Tucor repairs the software glitch with their data retrieval process.

93 Mr. Perkins responded to questions about the software glitch, the flow sensors,
94 irrigation, coding, repair time, water usage percentages and when a performance report could
95 be expected. He would obtain a report from Tucor and forward it to Staff for distribution.

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97 **FIFTH ORDER OF BUSINESS**

**Consideration of Renewal of SOLitude Lake
and Wetland Maintenance Contract
Holding Current Contract Pricing for
Another Two-Year Contract Period**

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102 Mrs. Adams presented the SOLitude Lake and Wetland Maintenance Contract set to
103 expire August 31, 2020. The contract price of \$316,488, annually, remained unchanged since
104 2016 and SOLitude offered to uphold that price for an additional two years. SOLitude has
105 serviced the Districts for the past 16 years.

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On MOTION for Brooks of Bonita Springs by Mr. Merritt and seconded by Mr. Douglas, with all in favor, renewal of the SOLitude Lake and Wetland Maintenance Contract for two additional years, at the annual price of \$316,488, was approved.

On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by Mr. Meeker, with all in favor, renewal of the SOLitude Lake and Wetland Maintenance Contract for two additional years, at the annual price of \$316,488, was approved.

SIXTH ORDER OF BUSINESS **Public Hearing on Adoption of Fiscal Year 2020/2021 Budget**

- A. Proof/Affidavit of Publication**
The proof of publication was included for informational purposes.
- B. Consideration of Resolutions Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Adams presented the joint Fiscal Year 2021 budget, which was unchanged from the last review. Based on the renewal of the SOLitude contract, the “Contractual services” line item, on Page 1, by carrying over the current year price of \$316,488 to the proposed budget column and reducing the use of fund balance from \$55,500 to \$46,000, to keep assessments flat. The following change would be made:

Page 18: Change “Whisteria” to “Wisteria”

Mr. and Mrs. Adams responded to questions regarding streetlight repair, holiday lighting, aquascaping and lake bank restoration costs in Lighthouse Bay.

Mr. Adams opened the Public Hearing.

No members of the public spoke.

On MOTION for Brooks of Bonita Springs by Mr. Douglas and seconded by Mr. Merritt, with all in favor, the Public Hearing was closed.

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On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by Mr. Meeker, with all in favor, the Public Hearing was closed.

I. Resolution 2020-07, *Brooks of Bonita Springs Community Development District*

On MOTION for Brooks of Bonita Springs by Ms. Varnum and seconded by Mr. Douglas, with all in favor, Resolution 2020-07, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021, as amended; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

II. Resolution 2020-09, *Brooks of Bonita Springs II Community Development District*

On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by Mr. Meeker, with all in favor, Resolution 2020-09, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021, as amended; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Resolutions Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2020/2021; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

Mr. Adams stated the Resolutions take into consideration the budget that was just adopted and authorizes Staff to finalize and submit the lien roll to the Tax Collector’s office for placement of the assessments on the property tax bill.

A. Resolution 2020-08, *Brooks of Bonita Springs Community Development District*

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On MOTION for Brooks of Bonita Springs by Ms. Varnum and seconded by Mr. Douglas, with all in favor, Resolution 2020-08, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2020/2021; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

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B. Resolution 2020-10, Brooks of Bonita Springs II Community Development District

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Mr. Gould asked about the term “special” assessments. Mr. Adams stated all of the assessments are defined as special assessments because they are based upon a special and peculiar benefit. Mr. Cox stated the “debt service assessment” and “maintenance special assessments”, mentioned in the Statute, are all non ad valorem special assessments.

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On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by Mr. Meeker, with all in favor, Resolution 2020-10, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2020/2021; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

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EIGHTH ORDER OF BUSINESS

Discussion: Potential Refinancing of Brooks Series 2001 and Brooks II 2003A Bonds

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Mr. Adams stated that he researched potentially refinancing the bonds but, because of the small outstanding amount of principal, it is not feasible due to the excessive cost of issuance. He conferred with Mr. Jim Mitchell, of Florida Community Bank (FCB), regarding private placement, with lower overhead costs, and was informed that there is no appetite for the bonds at this time, which are both more than five years. The suggestion was to continue monitoring the market and check later with FCB. Asked what the threshold is for bond refinancing, Mr. Adams replied \$2 million to \$3 million. Mr. Cox pointed out that, for a refunding bond, as long as the term of the note is not extended and the interest rate is reduced, even if the note is longer than five years, any refunding bonds or notice for buyouts would require validation. Discussion ensued regarding the cost of issuance, interest rates,

215 banks that specialize in governmental lending and the outstanding principal on the Series 2001
216 and 2003A bonds. Mr. Adams was asked to contact Mr. John Woodson, at Capital Local Bank,
217 regarding refinancing the bonds.

218 **▪ Approval of July 22, 2020 Joint Regular and Virtual Public Meeting Minutes**

219 **This item, previously the Tenth Order of Business, was presented out of order**

220 Mr. Merritt presented the July 22, 2020 Joint Regular and Virtual Public Meeting
221 Minutes. The following changes were made:

222 Lines 11 and 19: Insert “or present in-person” after “via telephone”

223 Line 117: Delete entire sentence.

224 Line 166: Change “as scheduling it now would exceed budget” to “as scheduled now
225 exceed budget.”

226 Line 215: Change “Bados” to “Batos”

227 Line 249: Change “Copperleaf” to “the north side of the District boundary”

228

229 **On MOTION for Brooks of Bonita Springs by Mr. Douglas and seconded by Mr.**
230 **Merritt, with all in favor, the July 22, 2020 Joint Regular and Virtual Public**
231 **Meeting Minutes, as amended, were approved.**

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234 **On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by**
235 **Mr. Meeker, with all in favor, the July 22, 2020 Joint Regular and Virtual Public**
236 **Meeting Minutes, as amended, were approved.**

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239 Mr. Merritt felt that the Districts should follow up on the item on Lines 252 through 254
240 regarding contacting the Village of Estero to inquire about annexing the Edison Farm property.
241 Discussion ensued regarding maintenance of the property, the County and the Village of Estero.

242

243 **NINTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of July 31, 2020**

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246 Mr. Adams presented the Unaudited Financial Statements as of July 31, 2020. Mr.
247 Gould asked if The Commons Club reimbursed the CDDs for the shared maintenance costs for

248 the fiscal year. Mr. Adams stated The Commons Club is typically billed for the prior fiscal year,
249 following the audit and any final journal adjustments resulting from the audit; after which, any
250 and all invoices and cost percentages are then transmitted. The Commons Club was billed in
251 May and payment was still pending. Asked if The Commons Club is billed before or after the
252 services are provided, Mr. Adams stated after and confirmed that the Districts carry the
253 maintenance costs for The Commons Club for a period of time. The Board and Staff discussed
254 switching to quarterly billings instead of annual billings, the reasons for reimbursement delays
255 and coding issues. Mr. Adams would follow up with The Commons Club.

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257 **TENTH ORDER OF BUSINESS**

**Approval of July 22, 2020 Joint Regular and
Virtual Public Meeting Minutes**

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260 This item was presented following the Eighth Order of Business.

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262 **ELEVENTH ORDER OF BUSINESS**

Staff Reports

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264 **A. District Counsel: *Dan Cox, Esquire***

265 • **Update: Status of Simon Group Payment**

266 Mr. Cox stated that an error was made in calculating the Statute of Limitations, which
267 expires in 2021. If payment is not remitted within a few months, Staff would proceed with the
268 litigation. At the Board's direction, Mr. Cox would file a claim against Simon Group.

269 **B. District Engineer: *Johnson Engineering, Inc.***

270 There being no report, the next item followed.

271 **C. Operations: *Wrathell, Hunt and Associates, LLC***

272 **I. Landscape Maintenance Activities**

273 **II. Lake Maintenance Activities**

274 These reports were provided for informational purposes.

275 Discussion ensued regarding The Commons Club Enrichment Center repairs, shared
276 costs, lake bank restoration project, aeration equipment installation costs, maintenance
277 requirements, landscape understory project, capital outlay for future projects, reserve funds,

278 fund balance, assessment increases and obtaining a loan. Mr. Adams would prepare a long-
279 term plan project schedule, including the capital outlay in assigning fund balance.

280 Mr. Pierce asked for an update on Winn-Dixie. Mr. Bartoletti stated that documents
281 were transmitted to the Village of Estero, which forwarded comments to Cortellis. A response
282 from Cortellis was pending.

283 Discussion ensued regarding cleaning the culverts at Spring Run and Lighthouse Bay.

284 **D. District Manager: *Wrathell, Hunt and Associates, LLC***

- 285 • **NEXT MEETING DATE: October 28, 2020 at 1:00 P.M.**
- 286 ○ **QUORUM CHECK – BROOKS OF BONITA SPRINGS**
- 287 ○ **QUORUM CHECK – BROOKS OF BONITA SPRINGS II**

288 The next meeting will be held October 28, 2020.

289

290 **TWELFTH ORDER OF BUSINESS**

Supervisors' Requests

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292 Mr. Meeker stated that this was his last meeting as a Board Supervisor. He expressed
293 pride in all of the positive things that the Boards have accomplished for the community, voiced
294 his security concerns for the community and stated that he would be working on new
295 opportunities within the community. The Board Members thanked Mr. Meeker for his service
296 and mentorship.

297 Mr. Merritt introduced Mr. Tom Bertucci, from Copperleaf, as Mr. Meeker's potential
298 replacement. Mr. Bertucci gave a brief summary of his accomplishments and concluded that he
299 would be a good addition to the Boards.

300 **▪ Resignation of Supervisor Jack Meeker, Seat 4**

301 **This item was an addition to the agenda.**

302 Mr. Merritt presented Mr. Meeker's resignation letter.

303

304 **On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by**
305 **Mr. Gould, with all in favor, the resignation letter of Mr. Meeker, dated August**
306 **26, 2020, was accepted.**

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309 **▪ Consideration of Appointment to Fill Seat 4**

310 **This item was an addition to the agenda.**

311 Mr. Bartoletti nominated Mr. Tom Bertucci to fill Seat 4.

312

313 **On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by**
314 **Mr. Gould, with all in favor, the appointment of Mr. Bertucci to fill the**
315 **unexpired Term of Seat 4, was approved.**

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318 **THIRTEENTH ORDER OF BUSINESS**

**Public Comments (*non-agenda items, only;*
four (4)-minute time limit)**

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321 Ms. Varnum asked if there would be any improvements to the restroom area. Mrs.
322 Adams stated the restroom area was not included in the current round of improvements but
323 would be addressed at a later date.

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325 **FOURTEENTH ORDER OF BUSINESS**

Adjournment

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327 There being nothing further to discuss, the meeting adjourned.

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329 **On MOTION for Brooks of Bonita Springs by Ms. Varnum and seconded by Mr.**
330 **Douglas, with all in favor, the meeting adjourned at 3:05 p.m.**

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333 **On MOTION for Brooks of Bonita Springs II by Mr. Bartoletti and seconded by**
334 **Mr. Gould, with all in favor, the meeting adjourned at 3:05 p.m.**

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

339 **FOR BROOKS OF BONITA SPRINGS:**

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344 _____
Secretary/Assistant Secretary

_____ Chair/Vice Chair

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347 **FOR BROOKS OF BONITA SPRINGS II:**

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Secretary/Assistant Secretary

_____ Chair/Vice Chair

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

11C



Wrathell, Hunt and Associates, LLC

TO: Brooks I & II Board of Supervisors

FROM: Tammie Smith – Operations Manager

DATE: October 28, 2020

SUBJECT: Status Report – Field Operations

Landscape Review: Staff conducted a tour with GulfScapes on Monday, October 12th. While on tour there were several areas observed that were not maintained to contract expectations, such as Coconut Rd. and U.S. 41, Staff observed Gold Mound Duranta shrubs in median are dying/dead and need removed and replaced due to white Fly disease. Staff scheduled resolve the following day and has been completed.

Additionally, the following contractors have caused minor damages to District Property

Century Link - Has been contacted to follow up with their contractor for schedule replacement of Jasmine and staff will update when completed. (No additional Cost)

Gas Company - The original repair of Sprinklers and replacement of sod that was installed in the beginning of October has not been successful, sod is dry and sprinklers are gushing, leaking and not functioning properly. Staff brought to GulfScapes attention and will follow up with the Gas Company. (No additional Cost)

The Commons: Staff observed mulch path along pickle ball court, and adjacent to Coconut Road is not being maintained, with thin- spotty- mulch, and fachahatchee grasses along lake bank with invasive weed vines, GulfScapes completed this work on October 21st.

Landscape Maintenance: Landscape review Updates to be provided by GulfScapes.

Landscape Maintenance Contract: As approved at the August 26th Board meeting, Staff is in the process of executing the new contract with GulfScapes, which will commence December 1st.

Irrigation update: To be provided by Chris Perkins and Blake Grimes.

Commons Club/Enrichment Center: As previously advised at the August meeting, Staff has been following progress on this project, work began on September 24th and will continue until completed. Including: facilities pressure cleaned, and repainted as necessary, which includes the street lamps, trash receptacles, awnings and park benches. Total cost \$45K. ½ to be paid out of the current budget and ½ to be paid out of the 20/21 budget.

Signs Signage: During a drive through staff recognized Shadow Wood and Lighthouse Bay on Coconut Road had three Directory signs to be repaired by Lykins, one needed to be straightened, the second needed 2- finials replaced, finally the third one needed 2-finials replaced and repairs to curved bottom of sign, which were completed on September 14th. Total cost \$225.00

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

11CIII

THE BROOKS I & II CDD'S

Aeration Summary Replacement Schedule

Oct-20

BUDGET	CABINETS	DIFFUSERS	COMPRESSORS	ANNUAL BUDGET
<u>Implementation Dates</u>	<u>10 Year Life Expectancy</u>	<u>10 Year Life Expectancy</u>	<u>8 Year Life Expectancy</u>	<u>Required</u>
2020/21	\$24,000.00	\$3,450.00	\$7,200.00	\$34,650.00
2021/22		\$0.00	\$5,500.00	\$5,500.00
2022/23	\$12,000.00	\$2,730.00	\$7,200.00	\$21,930.00
2023/24	\$4,000.00	\$3,570.00	\$4,000.00	\$11,570.00
2024/25	\$6,000.00	\$3,360.00	\$8,000.00	\$17,360.00
2025/26	\$7,000.00	\$5,880.00	\$0.00	\$12,880.00
2026/27	\$4,000.00	\$0.00	\$0.00	\$4,000.00
2027/28	\$0.00	\$0.00	\$0.00	\$0.00
2028/29	\$5,000.00	\$3,570.00	\$0.00	<u>\$8,570.00</u>
			9 yr total	\$116,460.00

**BROOKS OF BONITA SPRINGS
&
BROOKS OF BONITA SPRINGS II
COMMUNITY DEVELOPMENT DISTRICTS**

11D

BROOKS OF BONITA SPRINGS AND BROOKS OF BONITA SPRINGS II COMMUNITY DEVELOPMENT DISTRICTS		
BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 JOINT MEETING SCHEDULE		
LOCATION		
<i>The Commons Club at The Brooks Enrichment Center, 9930 Coconut Road Bonita Springs, Florida 34135</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 28, 2020	Regular Meeting	1:00 PM
Join Zoom Meeting: https://us02web.zoom.us/j/84445658997 Meeting ID: 844 4565 8997 Dial by your location: 1-929-205-6099 Meeting ID: 844 4565 8997		
January 27, 2021	Regular Meeting	1:00 PM
April 28, 2021	Regular Meeting	1:00 PM
July 28, 2021	Regular Meeting	1:00 PM
August 25, 2021	Public Hearing & Regular Meeting	1:00 PM

In the event that the COVID-19 public health emergency prevents the meetings from occurring in-person, the District may conduct the meetings by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, 20-150, 20-179 and 20-193 issued by Governor, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., Florida Statutes.